

**Grievance Redressal
Register**

Reg. No.	Date	Mode of Grievance (Offline/ERP Website)	Type	Enroll. No.	Contact No.	Course	Student Name	Date of Resolution	Sign. of Griev.
418/2024	10/12/2024	Online	general	35519103821	418/2024	BALLB	Sanyam Thakur	10/12/2024	418/2024
419/2024	11/12/2024	Online	general	50280001724	419/2024	BBA	Krish Agrawal	11/12/2024	419/2024
420/2024	11/12/2024	Online	general	35319103520	420/2024	BBA	Isha Verma	11/12/2024	420/2024
421/2024	11/12/2024	Online	general	05019103520	421/2024	BBA	Tamisha Sharma	11/12/2024	421/2024
422/2024	12/12/2024	Online	general	01519103821	422/2024	BALLB	Rishu Chaur	13/12/2024	422/2024
423/2024	13/12/2024	Online	general	36319101723	423/2024	BBA	Shumika Jindal	13/12/2024	423/2024
424/2024	14/12/2024	Online	general	05719101722	424/2024	BBA	Dimple Kutha	14/12/2024	424/2024
425/2024	14/12/2024	Online	general	01219103822	425/2024	BALLB	Asmita Sharma	14/12/2024	425/2024
426/2024	14/12/2024	Online	general	35880001722	426/2024	BBA	Kamran Jai'n	14/12/2024	426/2024
427/2024	14/12/2024	Online	general	00490001724	427/2024	BBA	Mayank Gupta	14/12/2024	427/2024
428/2024	14/12/2024	Online	general	36180001722	428/2024	BBA	Chiruk Sharma	14/12/2024	428/2024
429/2024	14/12/2024	Online	general	00419114324	429/2024	MBA	Chagandeep Singh	14/12/2024	429/2024
430/2024	14/12/2024	Online	general	05519103924	430/2024	MBA	Muskan Kaur	14/12/2024	430/2024
431/2024	14/12/2024	Online	general	01919103923	431/2024	MBA	Harman	14/12/2024	431/2024
432/2024	14/12/2024	Online	general	01019114324	432/2024	MBA	Vasudha Verma	14/12/2024	432/2024
433/2024	14/12/2024	Online	general	03519103820	433/2024	BALLB	Pratyusha Palavia	14/12/2024	433/2024
434/2024	14/12/2024	Online	general	00719103823	434/2024	BALLB	Asheema	14/12/2024	434/2024
435/2024	14/12/2024	Online	general	01119103822	435/2024	BALLB	Dipti Mathur	14/12/2024	435/2024
436/2024	14/12/2024	Online	general	01919103522	436/2024	BBA	Shiv Choyal	14/12/2024	436/2024
437/2024	14/12/2024	Online	general	51719103524	437/2024	BBA	Vidit Jain	14/12/2024	437/2024
438/2024	14/12/2024	Online	general	00419103522	438/2024	BBA	Kushi Sharma	14/12/2024	438/2024
439/2024	15/12/2024	Online	general	35919103823	439/2024	BALLB	Anam Chaudhary	15/12/2024	439/2024

Reg. No.	Date	Mode of Grievance ERP (Offline/Website)	Type	Enrol. No.	Contact No.	Course	Student Name	Date of Resolution	Sign. of
447/2025	17/04/25	Online	general	35519150124	-	BBA MB Integrated	Daksh Chandra jha	18/04/2025	AB
448/2025	17/04/25	Online	general	06919150124	-	BBA-MBA Int.	Somyak Jain	18/04/2025	AB
449/2025	17/04/25	Online	general	05219103821	-	BA LLB	Kirti Anand	18/04/2025	AB
450/2025	17/04/25	Online	general	06019103524	-	BBA LLB	Vamsh Sharma	18/04/2025	AB
451/2025	18/04/25	Online	general	03219103821	-	BA LLB	Shradha jha	19/04/2025	AB
452/2025	18/04/25	Online	general	04519103524	-	BBA LLB	Mamvi Yadav	19/04/2025	AB
453/2025	19/04/25	Online	general	00719103823	-	BA LLB	Aasheema	19/04/2025	AB
454/2025	19/04/25	Online	general	05319103522	-	BBA LLB	Aditya Vardhan	19/04/2025	AB
455/2025	22/04/25	Online	general	03919103824	-	BA LLB	Shlok Rao	22/04/2025	AB
456/2025	23/04/25	Online	general	03719103524	-	BBA LLB	Vedika	24/04/2025	AB
457/2025	28/04/25	Online	general	02780001724	-	BBA	Himesh Roshni	29/04/2025	AB
458/2025	19/05/25	Online	general	03819103822	-	BACCB	Gaurav Anand	20/05/2025	AB
459/2025	19/05/25	Online	general	35419101725	-	BBA	Kamika Sehgal	20/05/2025	AB
460/2025	20/05/25	Online	general	08919103522	-	BBA LLB	Akash Upadhyay	20/05/2025	AB
461/2025	20/05/25	Online	general	00319103923	-	MBA	Atul	21/05/2025	AB
462/2025	20/05/25	Online	general	06019103924	-	MBA	Ujjwal Arora	21/05/2025	AB
463/2025	20/05/25	Online	general	03919103821	-	BA LLB	Srijana Bhardwaj	20/05/2025	AB
464/2025	20/05/25	Online	general	00719103823	-	BACCB	Aasheema	21/05/2025	AB
465/2025	20/05/25	Online	general	01319103424	-	MBA	Tanishka	21/05/2025	AB
466/2025	20/05/25	Online	general	01219103824	-	BACCB	Somvi Gupta	21/05/2025	AB
467/2025	20/05/25	Online	general	02019103821	-	BA LLB	Khushi Jain	20/05/2025	AB
468/2025	20/05/25	Online	general	01219103821	-	BBA	Anushi Sharma	21/05/2025	AB

Reg. No.	Date	Mode of Attendance (Offline/ERP/Online)	Type	Enroll. No.	Contact No.	Course	Student Name	Date of Resolution	Sign. of G
477/2025	31/5/25	Online	general	01619108924	—	MBA	Raghav Chodha	1/6/2025	AB
478/2025	2/6/25	Online	general	06619101722	—	BBA	Sujal Menidizalla	3/6/2025	AB
479/2025	5/6/25	Online	general	01319114324	—	MBA IB	MH Ayem	6/6/2025	AB
480/2025	24/6/25	Online	general	27319101722	—	BBA	Vomderna Aggarwal	25/6/2025	AB
481/2025	15/11/25	Online	general	02719103522	—	BBA LLB	Vaishali Prakash	16/11/2025	AB
482/2025	15/11/25	Online	general	36319101722	—	BBA	Bhumika Jindal	16/11/2025	AB
483/2025	15/11/25	Online	general	03419101723	—	BBA	Vedika Gurral	16/11/2025	AB
484/2025	15/11/25	Online	general	12919101725	—	BBA	Shashwat	16/11/2025	AB
485/2025	15/11/25	Online	general	53680001724	—	BBA	Raghav Misra	16/11/2025	AB
486/2025	15/11/25	Online	general	01119103924	—	MBA	Lakshay Mittal	16/11/2025	AB
487/2025	16/11/25	Online	general	05419103822	—	BALLB	Samaran Chawla	17/11/2025	AB
488/2025	16/11/25	Online	general	01080001724	—	BBA	Mamshi	17/11/2025	AB
489/2025	16/11/25	Online	general	00719103523	—	BBA LLB	Chaitanya Pareek	17/11/2025	AB
490/2025	16/11/25	Online	general	03180001723	—	BBA	Reetika Sharma	17/11/2025	AB
491/2025	16/11/25	Online	general	50619103824	—	BALLB	Shikha Pal	17/11/2025	AB
492/2025	16/11/25	Online	general	70519103823	—	BALLB	Kanishka Puri	17/11/2025	AB
493/2025	16/11/25	Online	general	03619103823	—	BALLB	Preema	17/11/2025	AB
494/2025	16/11/25	Online	general	01419103523	—	BBA LLB	Nikita Palodhi	17/11/2025	AB
495/2025	17/11/25	Online	general	01319114324	—	MBA IB	MH Ayem	18/11/2025	AB
496/2025	17/11/25	Online	general	02580001724	—	BBA	Chehak Mahajan	18/11/2025	AB
497/2025	17/11/25	Online	general	07419103825	—	BALLB	Sadhana Yadav	18/11/2025	AB
498/2025	17/11/25	Online	general	00119103523	—	BBA	—	18/11/2025	AB

Reg. No.	Date	Mode of Conference (Offline/Online)	Type	Enroll. No.	Contact No.	Course	Student Name	Date of Resolution	Signature
508/2025	11/12/25	Online	general	72119101723	—	BBA	Yatharth Singh Rawer	12/12/2025	✓
509/2025	12/12/25	Online	general	7119103823	—	BALLB	Farzeen Khan	13/12/2025	✓
510/2025	12/12/25	Online	general	02219103924	—	MBA	Mridul Bobal	13/12/2025	✓
511/2025	12/12/25	Online	general	09719103525	—	BBA	Aadhya Bhardwaj	13/12/2025	✓
512/2025	12/12/25	Online	general	06919101725	—	BBA	Shivani Shukla	13/12/2025	✓
513/2025	12/12/25	Online	general	1041913525	—	BBA	Kamgana Maheshwari	13/12/2025	✓
514/2025	12/12/25	Online	general	02419103523	—	BBA	Sahil	13/12/2025	✓
515/2025	12/12/25	Online	general	71019103523	—	BBA	Kanak Verma	12/12/2025	✓
516/2025	12/12/25	Online	general	01619103522	—	BBA	Shubham	12/12/2025	✓
517/2025	12/12/25	Online	general	00280001725	—	BBA	Manya Bobal	13/12/2025	✓
518/2025	12/12/25	Online	general	35619103821	—	BBA	Fiza Saifi	13/12/2025	✓
519/2025	12/12/25	Online	general	52219101724	—	BBA	Somya Chauhan	13/12/2025	✓
520/2025	12/12/25	Online	general	02519103523	—	BBA	Harithika Trivedi	13/12/2025	✓
521/2025	12/12/25	Online	general	01819103823	—	BBA	Bhumiika	13/12/2025	✓
522/2025	12/12/25	Online	general	03619103823	—	BBA	Preerna Sharma	13/12/2025	✓
523/2025	12/12/25	Online	general	70480001723	—	BBA	Gaurav Bisht	13/12/2025	✓
524/2025	12/12/25	Online	general	01919103825	—	BBA	Ananya	13/12/2025	✓
525/2025	12/12/25	Online	general	35419103821	—	BBA	Tisha Jain	13/12/2025	✓
526/2025	12/12/25	Online	general	05519103525	—	BBA	Gurjant Sachdeva	13/12/2025	✓
527/2025	12/12/25	Online	general	01419103522	—	BBA	Himanshu Dug	13/12/2025	✓
528/2025	12/12/25	Online	general	16519101724	—	BBA	Bhavisha Roy	13/12/2025	✓
529/2025	12/12/25	Online	general	01019103523	—	BBA	Lakshmi	13/12/2025	✓
530/2025	12/12/25	Online	general	01019103523	—	BBA	Lakshmi	13/12/2025	✓

Reg. No.	Date	Mode of Grievance (Offline/ERP/Website)	Type	Enrol. No.	Contact No.	Course	Student Name	Date of Resolution	Sign of
539/2025	12/12/25	Online	general	3519103522	—	BBA	Supreet Kaur	13/12/25	
540/2025	12/12/25	Online	general	04019103522	—	BBA	Khushi Gupta	13/12/25	
541/2025	12/12/25	Online	general	09419101723	—	BBA	Aditya Jain	13/12/25	
542/2025	12/12/25	Online	general	02819103824	—	BBA	Jagandeep Kaur	13/12/25	
543/2025	12/12/25	Online	general	09419101723	—	BBA	Aditya Jain	13/12/25	
544/2025	12/12/25	Online	general	02380001723	—	BBA	Sarth Jha	13/12/25	
545/2025	12/12/25	Online	general	09619101723	—	BBA	Anshika Singh	13/12/25	
546/2025	12/12/25	Online	general	03719103924	—	MBA	Daniya Nayab	13/12/25	
547/2025	12/12/25	Online	general	00319103523	—	BBA	Chaitanya Pareek	13/12/25	
548/2025	12/12/25	Online	general	08019103521	—	BBA	Vaishnavi Mishra	13/12/25	
549/2025	13/12/25	Online	general	07419103825	—	BBA	Sadhana Yadav	13/12/25	
550/2025	13/12/25	Online	general	3531913821	—	BBA	Vanshika Chaur	14/12/25	
551/2025	13/12/25	Online	general	00919103821	—	BBA	Sarah Dala	14/12/25	
552/2025	13/12/25	Online	general	71819101723	—	BBA	Aarohi Sharma	14/12/25	
553/2025	14/12/25	Online	general	02519101723	—	BBA	Soumya Chaur	15/12/25	

Reg. No.	Date	Mode of Examination (Online/Offline)	Type	Enroll. No.	Contact No.	Course	Student Name	Date of Resulting	Signature
539/2025	12/12/25	Online	general	3519103524	—	BBA/LLB	Supreet Kaur	13/12/25	AS
540/2025	12/12/25	Online	general	04019103523	—	BBA/LLB	Khushi Gupta	13/12/25	AS
541/2025	12/12/25	Online	general	09419101723	—	BBA	Aditya Jain	13/12/25	AS
542/2025	12/12/25	Online	general	02819103824	—	BALLB	Jagandeep Kaur	13/12/25	AS
543/2025	12/12/25	Online	general	09419101723	—	BBA	Aditya Jain	13/12/25	AS
544/2025	12/12/25	Online	general	02380001723	—	BBA	Sarthi Jha	13/12/25	AS
545/2025	12/12/25	Online	general	07619101723	—	BBA	Anshika Singh	13/12/25	AS
546/2025	12/12/25	Online	general	03719103824	—	MBA	Daniya Nagab	13/12/25	AS
547/2025	12/12/25	Online	general	0039103523	—	BBA/LLB	Chaitanya Pareek	13/12/25	AS
548/2025	12/12/25	Online	general	08019103521	—	BBA/LLB	Vaishnavi Mishra	13/12/25	AS
549/2025	13/12/25	Online	general	07419103825	—	BALLB	Sadhana Yadav	13/12/25	AS
550/2025	13/12/25	Online	general	3539103821	—	BALLB	Vanshika Chong	14/12/25	AS
551/2025	13/12/25	Online	general	00919103821	—	BALLB	Sorab Dada	14/12/25	AS
552/2025	13/12/25	Online	general	71819101723	—	BBA	Aarohi Sharma	14/12/25	AS
553/2025	14/12/25	Online	general	02519101723	—	BBA	Sourav Chong	15/12/25	AS
554/2025	15/04/26	Online	general	01019103523	—	BBA/LLB	Riya Singh	16/04/26	AS
555/2025	16/04/26	Online	general	08419103823	—	BBA/LLB	Akshat Chong	16/04/26	AS
556/2026	16/04/26	Online	general	03919103525	—	BBA/LLB	Nitish Kumar Pandey	17/04/26	AS
557/2026	16/04/26	Online	general	35319103524	—	BBA/LLB	Akshita	17/04/26	AS
558/2026	16/04/26	Online	general	52080001724	—	BBA	Harsh Jain	17/04/26	AS
559/2026	16/04/26	Online	general	03719103824	—	BALLB	Radhika Goyal	17/04/26	AS
560/2026	16/04/26	Online	general	01019103523	—	BBA/LLB	Riya Singh	16/04/26	AS

Reg. No.	Date	Mode of Coursework (Offline/Online)	Type	Enroll. No.	Contact No.	Course	Student Name	Date of Registration	Signature
602/26	19/05/26	Online	general	03119103523	—	BBA/LLB	Paras Jain	20/05/26	
603/26	19/05/26	Online	general	01419103925	—	MBA	Akshat Nagar	20/05/26	
604/26	19/05/26	Online	general	12019101724	—	BBA	Niyati Sharma	20/05/26	
605/26	19/05/26	Online	general	08619101725	—	BBA	Aarushi Bishet	20/05/26	
606/26	19/05/26	Online	general	0809101724	—	BBA	Drisha Madhukar	20/05/26	
607/26	19/05/26	Online	general	05319103522	—	BBA/LLB	Aditya Varikhan	20/05/26	
608/26	19/05/26	Online	general	04319103522	—	BBA/LLB	Mehak Rachwani	20/05/26	
609/26	19/05/26	Online	general	74880001725	—	BBA	Ravinder	20/05/26	
610/26	19/05/26	Online	general	02080001724	—	BBA	Chirag	20/05/26	
611/26	19/05/26	Online	general	01519104025	—	LLM	Vash Sorni	20/05/26	
612/26	19/05/26	Online	general	03319103823	—	BBA/LLB	Aaqib Ali	20/05/26	
613/26	19/05/26	Online	general	01019103523	—	BBA/LLB	Lakshay Gupta	20/05/26	
614/26	19/05/26	Online	general	95519150194	—	MBA 2nd	Darsh Chandra	20/05/26	
615/26	19/05/26	Online	general	03119101725	—	BBA	Aarham Kapur	20/05/26	
616/26	19/05/26	Online	general	03980001725	—	BBA	Karva Jathi	20/05/26	
617/26	19/05/26	Online	general	03819103924	—	MBA	Sanjay	20/05/26	
618/26	19/05/26	Online	general	06180001725	—	BBA	Kalash Kalodi	20/05/26	
619/26	19/05/26	Online	general	05919101724	—	BBA	Aryan Jodhmani	20/05/26	
620/26	19/05/26	Online	general	06280001725	—	BBA	Kunal	20/05/26	
621/26	19/05/26	Online	general	05880001725	—	BBA	Prince Ranjan	20/05/26	
622/26	19/05/26	Online	general	03119103924	—	MBA	Chetan Gupta	21/05/26	
623/26	22/05/26	Online	general	03619150194	—	BBA/LLB	Saimram Kapur	21/05/26	



Gitarattan International Business School
Rohini, Delhi

GRIEVANCE REDRESSAL FORM

1. Student Name : <u>Krishna Sachdeva</u>	Enrollment No. <u>71580001723</u>
2. Course : <u>BBA</u>	Section <u>E68</u>
3. Contact No. : _____	Date: <u>21/04/2024</u>

Category of Grievance: (Please Tick Mark on following which one is appropriate)

- (a) Ragging ☐ (b) Sexual Harassment ☐ (c) SC/ST Issue ☐ (d) Personal Issue ☐
(e) General (Infrastructure/Technical/Library/Administration) ☐ (f) Academics ☒

Grievance Details: Please write inside the box. (Attach extra sheet, if required)

I Krishna Sachdeva, a student of class E68,
(Roll No. 71580001723) respectfully submit that
I was unable to appear for my examination
due to a medical condition. I sustained an
injury to my right thumb joint, and as
per the doctor's advice, I was on prescribed
bed rest from 7/04/2024 to 22/04/2024.


Signature of Student

For office Use:

Grievance Application Registration No.: 565/2024 Date of Receipt: 21/04/24 Time 11:07 Am
Name of the Receiver Dharmendra Singh Signature of the Receiver 
Date of Resolution of Grievance: 22/04/2024

Forwarded to Dr. Anjali Gupta
 Forwarded by Dhanpal Singh Date 21/04/2026

Observation / Recommendation

The application of the student was put forward to Director Sir for consideration to allow him to reappear.

Date: 22/04/2026

[Signature]
 Signature of the Observer

Action Taken

The student was informed that he has been permitted to reappear in his remaining exam on medical ground.

[Signature]
 Signature of the Coordinator

[Signature]
 Signature of the Director

Date: 22/04/2026

Date: 22/04/2026

Satisfied with the Resolution: Yes



No



Signature of the Student

[Signature]

Date/Time :



Re: No able to give 9/4/26 exam

From: GIBS EXAM <exam@gitarattan.edu.in>

Date: Tue 21/04/2026 11:07

To: Krishna Sachdeva <krishnasachdeva97@gmail.com>

You have been permitted to appear in Reminor Exam based on your medical condition.

Gibs Exam Team

From: Krishna Sachdeva <krishnasachdeva97@gmail.com>

Sent: 21 April 2026 10:57

To: GIBS EXAM <exam@gitarattan.edu.in>

Subject: Re: No able to give 9/4/26 exam

To,

The Director

GITARATTAN INTERNATIONAL BUSINESS SCHOOL

Subject: Request for Permission for Re-Examination

Respected Sir/Madam,

I, Krishna Sachdeva, a student of Class E6B (Roll No. 71580001723), respectfully submit that I was unable to appear for my examination due to a medical condition. I sustained an injury to my right thumb joint, and as per the doctor's advice, I was on prescribed bed rest from 7/04/2026 to 22/04/2026.

In view of the above, I kindly request you to grant me permission to appear for the re-examination or provide any suitable alternative as per college regulations. I am enclosing the medical certificate for your kind reference.

I shall be grateful for your consideration.

Thanking you.

Yours faithfully,

Krishna Sachdeva

Class: E6B

Roll No.: 71580001723

PARNAMI ORTHOPAEDIC HOSPITAL

(Registered with Directorate Health Services NCT Delhi)

AE-190, Shalimar Bagh, Near Prabhu Dayal Public School, Delhi-110088

HELLO - 27481122, 23

Parnamiortho@yahoo.co.in

SACHDEV

This is to certify that Mr. / Mrs. / Miss KRRISHNA D/O, S/O,
 W/O SANIDEEP SACHDEV whose signature are attested below is suffering
 from injury R. Thumb - MFA Joint -
 He / She is advised bed rest from 7/4/26 to 22/4/26 and is able to resume his / her
 normal duties from 7/4/26 to 22/4/26

Patient's Signature

Dr. P. L. PARNAMI
 (ORTHMO)
 1502
 Doctor's Signature

Medical form

On Fri, 17 Apr 2026 at 4:03 PM, GIBS EXAM <exam@gitarattan.edu.in> wrote:

Submit an application along with medical papers to your Class Coordinator and seek approval to allow in Reminor Exam.

Exam Team

From: Krishna Sachdeva <krishnasachdeva97@gmail.com>

Sent: Wednesday, April 8, 2026 4:26 PM

To: GIBS EXAM <exam@gitarattan.edu.in>

Subject: No able to give 9/4/26 exam

This side Krrishna Sachdeva of class E6B BBA SEM 6

Roll no . 71580001723

I will not be able to give tomorrow exam because of my hand fracture .

My exam tomorrow is of Entrepreneurship Development BBA 312..

5/2/26, 11:37 AM

Re: No able to give 9/4/26 exam - GIBS EXAM - Outlook





Gitarattan International Business School
Rohini, Delhi

GRIEVANCE REDRESSAL FORM

1. Student Name : <u>Samrat Talreja</u>	Enrollment No. <u>09919103525</u>
2. Course : <u>BBA/2B 2B</u>	Section <u>2B</u>
3. Contact No. : _____	Date: <u>18/04/2026</u>

Category of Grievance: (Please Tick Mark on following which one is appropriate)

- (a) Ragging ☐ (b) Sexual Harassment ☐ (c) SC/ST Issue ☐ (d) Personal Issue ☐
(e) General (Infrastructure/Technical/Library/Administration) ☐ (f) Academics ☒

Grievance Details: Please write inside the box. (Attach extra sheet, if required)

My marks in financial management was 42 but it was miscalculated by the teacher was updated on exp as 35 so i req. the authorities to change the marks on the site it is also confirmed by the teacher that actual marks is 42.

Samrat
Signature of Student

For office Use:

Grievance Application Registration No.: 564/2026 Date of Receipt: 18/04/26 Time 14:14 Pm
Name of the Receiver Dhanpal Singh Signature of the Receiver [Signature]
Date of Resolution of Grievance: 19/04/2026

Forwarded to Dr. Anjali Gupta

Forwarded by Mr. Dharmendra Singh

Date 18/04/2026

Observation / Recommendation

The discrepancy was found and corrected in marks.

Date : 19/04/2026

Signature of the Observer

Action Taken

The student was informed that the correction has been done in her marks.

Signature of the Coordinator

Signature of the Director

Date : 19/04/2026

Date : 19/04/2026

Satisfied with the Resolution: Yes



No



Signature of the Student

Sant

Date/Time :

5/2/26, 11:35 AM

From Sanat Talreja BBA LLB (2B) - GIBS EXAM - Outlook

 Outlook

From Sanat Talreja BBA LLB (2B)

From Sanat Talreja <sanattalreja@gmail.com>

Date Sat 18/04/2026 14:14

To GIBS EXAM <exam@gitarattan.edu.in>

Enrollment number

09919103525

My marks in Financial management was 42 but it was miscalculated by the teacher and was updated on erp as 35 so i req the authorities to change the marks on the site and it is also confirmed by the teacher that actual marks is 42

Thank you

Your respected

Sanat Talreja.

BBA LLB 2B

Sent from my iPhone



Gitarattan International Business School
Rohini, Delhi

GRIEVANCE REDRESSAL FORM

1. Student Name : Aarohi Sharma Enrollment No. 71819101723
2. Course : BBA Section: MSC
3. Contact No. : _____ Date: 12/12/2025

Category of Grievance: (Please Tick Mark on following which one is appropriate)

(a) Ragging ☐ (b) Sexual Harassment ☐ (c) SC/ST Issue ☐ (d) Personal Issue ☐

(e) General (Infrastructure/Technical/Library/Administration) ☐ (f) Academics ☒

Grievance Details: Please write inside the box. (Attach extra sheet, if required)

I hope you are doing well. I am writing this email to bring to your notice a serious concern regarding my internal marks that were recently uploaded. I have scored approx above 50 marks in all subject (for example: SS, SA, etc.) based on these scores, my overall internal marks out of 40 should clearly be around 38-39.

Aarohi Sharma
Signature of Student

For office Use:

Grievance Application Registration No.: 552/2025 Date of Receipt: 12/12/25 Time 12:11 am

Name of the Receiver Dhampul Singh Signature of the Receiver [Signature]

Date of Resolution of Grievance: 14/12/2025

Forwarded to Dr. Anjali Gupta

Forwarded by Dhampal Singh

Date 14/12/2025

Observation / Recommendation

The result was checked and no discrepancy was found.

Date: 14/12/2025

Signature of the Observer HS

Action Taken

The student was informed on mail and also called in person to make her understand the process of internal evaluation.

Signature of the Coordinator HS

Signature of the Director V. S. S.

Date 15/12/2025

Date 15/12/2025

Satisfied with the Resolution: Yes



No



Signature of the Student Anehi Sharma

Date/Time:

 Outlook

Re: Urgent Clarification and Correction Required for Internal Marks

From GIBS EXAM <exam@gitarattan.edu.in>

Date: Sun 12/14/2025 2:45 AM

To: Aarohi Sharma <aarohisharma3529@gmail.com>

Dear Student,

Internal Marks are calculated as per A1-15(CT/Assignment & Presentation)marks,A2-15 marks(Minors) and attendance A3-10 marks. There is no discrepancy found and hence your grievance stands resolved.

GIBS Exam Team

From: Aarohi Sharma <aarohisharma3529@gmail.com>

Sent: Saturday, December 13, 2025 12:11 AM

To: GIBS EXAM <exam@gitarattan.edu.in>

Subject: Re: Urgent Clarification and Correction Required for Internal Marks

?

On Thu, 11 Dec, 2025, 6:03 pm Aarohi Sharma, <aarohisharma3529@gmail.com> wrote:

Dear Sir/Ma'am,

I hope you are doing well. I am writing this email to bring to your notice a serious concern regarding my internal marks that were recently uploaded.

I have scored almost above 50 marks in all subjects (for example: 55, 59, etc.). Based on these scores, my overall internal marks out of 40 should clearly be around 38-39.

However, the marks that have been uploaded do not align with my actual performance. I am unable to understand on what basis these internal marks have been calculated. This discrepancy is extremely concerning, especially when external exams have already begun.

Therefore, I request you to kindly review and correct my internal marks immediately. I expect this issue to be resolved without any further delay, as it directly affects my academic record and final result.

I would really appreciate a prompt response and necessary correction at the earliest.

Thank you.

Regards,

Aarohi Sharma

Roll No.: 71819101723

Course & Year: BBA MSC



Gitarattan International Business School
Rohini, Delhi

GRIEVANCE REDRESSAL FORM

1. Student Name : Sourmay Garg Enrollment No. 02519101723
2. Course : BBA Section M6A
3. Contact No. : _____ Date: 14/12/2025

Category of Grievance: (Please Tick Mark on following which one is appropriate)

(a) Ragging ☐ (b) Sexual Harassment ☐ (c) SC/ST Issue ☐ (d) Personal Issue ☐

(e) General (Infrastructure/Technical/Library/Administration) ☐ (f) Academics ☒

Grievance Details: Please write inside the box. (Attach extra sheet, if required)

I hope this message finds you well. I would like to respectfully request the rechecking of my internal examination marks, as the marks awarded to me appear to be very low compared to my performance and expectations.

Sourmay
Signature of Student

For office Use:

Grievance Application Registration No.: 553/2025 Date of Receipt: 14/12/25 Time 2:38

Name of the Receiver Chompul Singh Signature of the Receiver [Signature]

Date of Resolution of Grievance: 15/12/2025

Forwarded to Dr. Anjali Gupta

Forwarded by Champal Singh

Date 15/12/2025

Observation / Recommendation

After checking the internal marks, no discrepancy was found.

Date: 15/12/2025


Signature of the Observer

Action Taken

The student was called and informed about the same, and also explain the criteria of internal evaluation.


Signature of the Coordinator


Signature of the Director

Date: 15/12/2025

Date: 15/12/2025

Satisfied with the Resolution: Yes



No



Signature of the Student Saurya

Date/Time :



Outlook

Request for Rechecking of Internal Marks

From soumay garg <soumaygarg12@gmail.com>**Date** Sun 12/14/2025 2:38 AM**To** GIBS EXAM <exam@gitarattan.edu.in>**To**

The Examination Department
Gitarattan International Business School
Delhi

Subject: Request for Rechecking of Internal Marks

Respected Sir/Madam,

I hope this message finds you well. I would like to respectfully request the rechecking of my internal examination marks, as the marks awarded to me appear to be very low compared to my performance and expectations.

I have attended classes regularly, submitted all assignments on time, and performed well in internal assessments. Therefore, I kindly request you to please re-evaluate my internal marks at your convenience.

I shall be highly grateful to you for your kind consideration.

Thanking you.

Yours sincerely,

Name: [Soumay Garg]**Course:** [BBA]**Semester:** [5 Sem]**Roll No.:** [02519101723]

CourseBBA**Batch** 2023-: (M5A(2023-
26)_ODD)

: 26

Father'sNAVEEN**Mother's**Aruna**Name** GARG**Name** Garg

PAPER CODE	PAPER NAME	MAXIMUM MARKS	MARKS OBTAINED
BBA 301	Goods and Services Tax	40	28
BBA 303	Business Policy and Strategy	40	30
BBA 305	Information Systems Management	40	29
BBA 307	Information Systems Management Lab	40	35
BBA 315	STR (Summer Training)	40	37

Report)			
BBA 313	Financial Modelling (Elective)	40	25

***This is computer generated mark sheet, no signatures are required.**

***For any query, pls mail at**



exam@gitarattan.edu.in





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2025-26

Director

search...

GRIEVANCE DETAILS

Name:	Sweta Rana	Position:	Student
Grievance Date:	Tue 27 Jan 2026	RollNumber:	101241002144
Phone:	9211120555	Email:	sweta2002rana@gmail.com
Grievance Category:	Examination		
Subject of Grievance:	Cant login results for MBA		
Grievance Details (Illustrate what occurred, when and where):	Maybe my account is stuck due to repeated LOGIN! Please look into this matter		

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Go to Settings to activate Windows.



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My Profile



Student Information



Certificate



Staff Information



Attendance



Library



TimeTable



Mail



Event/Calendar



Assignment/Study Material

2025-26




Director

GRIEVANCE(431)

-Select-

-Select-

Total Number Of Filed : 235

Total Number Of Redressed : 196

S.No.	Ticket No.	Name	Report Date	No. Of Days	Final Comment	Status	Detail	Action
1	482	SWETA RANA 101241002144  Tue 27 Jan 2026  9211120555	Tue 27 Jan 2026	24	issue resolved	Redressed	Detail	
2	479	DHRUV BHARDWAJ  Wed 21 Jan 2026  8800118677	Wed 21 Jan 2026	30	issue resolved	Redressed	Detail	
3	478	SWATI RATHI 121220004355  Thu 15 Jan 2026  8307559707	Thu 15 Jan 2026	36	issue resolved	Redressed	Detail	
4	477	SHAAMBHVI PAL 121211105507  Tue 16 Dec 2025  9871934704	Tue 16 Dec 2025	67	issue resolved	Redressed	Detail	
5	476	PRINCE KUMAR 253510439241  Fri 12 Dec 2025  7479418436	Fri 12 Dec 2025	71	issue resolved	Redressed	Detail	
6	474	TANYA CHAHAR 121241003207  Thu 11 Dec 2025  9045233818	Thu 11 Dec 2025	71	issue resolved	Redressed	Detail	

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