Ref. No:GIBS/ADM/MISC/IP/26-27/508 **Dated: 22.10.2026**

Received 25/10/2026 Affiliation Branch Guru Gobind Singh Indraprastha University Sector-16C, Dwarka, New Delhi-110078

Joint Registrar, Affiliation
GGS IP University, Delhi
Sector 16C, Dwarka
Delhi – 110078

Subject: Submission of proceedings of Student's Grievance Redressal Committee Meeting for the Academic Year 2025-26.

Sir/Madam,

I am sending herewith the photocopy of the minutes of the meeting of Student's Grievance Redressal Committee of Gitarattan International Business School, Rohini, Delhi held during the Academic Year 2025-26.

The minutes of meeting of the committee held on 16.07.2026 are enclosed duly signed by the members. There were no serious grievance recorded by any grievant during this semester and the routine grievances, as recorded by the grievants, were resolved up to the level of their satisfaction.

Please acknowledge the receipt.

22/10/2026

Prof.(Dr.) Urvesh Chaudhery
Director

GITARATTAN INTERNATIONAL BUSINESS SCHOOL ★ Madhuban Chowk Rohini Delhi-110085

Encl: as above

ACTION TAKEN REPORT

Date of Meeting taken: 16th JULY 2026

Item No.	Agenda	Description of Action Point	Action Taken
23.1	**Review of Previous Meeting**	Examine the minutes of preceding meeting conducted on date 15th December , 2025.	The members approved the previous MOM and expressed satisfaction on the committee performance. The ATR was presented and approved
23.2	**Review of the Policy of the Subject**	The Policy was observed as per the latest UGC Notification dated 11th April 2023 & BCI notification dated 12 November 2024 so no changes required.	No changes is required in the policy
23.3	**Review of Reported Cases and Their Actions**	Address grievances related to exams, ERP/IT, Accounts, Library, and others within 48 hours of receipt.	A total of around 128 grievances were received related to exams, ERP/IT, accounts, the library and other issues were received during this period and were promptly resolved within 48-hours of receipt. And the student satisfaction was recorded in file. A register and separate file is maintained for record purpose
23.4	**Planning & Dissemination of information**	Disseminate information through the website, ERP, sun boards, and other prominent areas to inform students of the grievance submission methods.	The Committee notices were put on notice board for awareness of students. The Student Manual was updated by adding- the type of grievances faced by students of other colleges. During the Orientation for newly admitted students, a dedicated session on **Grievance Redressal Mechanism** was conducted to familiarize them with the grievance process at GIBS.(notice no.GIBS/ADM/STU/25-26/002)
23.5	**Miscellaneous**	Schedule the next Committee meeting.	The meeting is conducted on 16th July, 2026.

GITARATTAN INTERNATIONAL BUSINESS SCHOOL

MINUTES OF THE MEETING OF GRIEVANCE REDRESSAL COMMITTEE

Minutes of the 24th meeting of Grievance Redressal Committee held on 16th July, 2026

A. Following members were present:

Sl No.	Name	Designation
1	Prof. (Dr.) Urvesh Chaudhery	Chairperson
2	Dr. Anjali Gupta	Coordinator
3	Prof. (Dr.) Pushpendra Kumar Sharma	Member
4	Dr. Seema Modi	Member
5	Mr.Tej Parkash	Member
6	Sh. Amod Barthwal	Member of DTTE
7	Dr. Manisha K Arora	Ex Officio Member – PC's
8	Prof. (Dr.) Abhijit Das	Ex Officio Member – PC's
9	Prof. (Dr.) Manisha V. Nain	Ex Officio Member – PC's
10	Dr. Chetna Mahaur	Ex Officio Member – PC's
11	Dr. Nidhi Sharma	Ex Officio Member – PC's
12	Ms. Ramandeep Kaur	Ex Officio Member – PC's
13	Dr. Neelam Seam	Ex Officio Member – PC's
14	Ms. Harshita Gupta (CMS)	Student Representative
15	Ms. Sofia Saifi	Student Representative

B. The following points were discussed and deliberated upon:

Item No.	Agenda	DISCUSSIONS
24.1	**Review of Previous Meeting**	The members approved the previous MOM and expressed satisfaction on the committee performance and ATR
24.2	**Review of the Policy on the Subject**	No changes required in the policy.
24.3	**Review of Reported Cases and Their Actions**	A total of around 128 grievances were received related to exams, online ERP/IT, accounts, the library and other issues were received on E mail and Portal during this period and were promptly resolved within 48-hours of receipt.
24.4	**Planning and Dissemination of**	For Awareness, Committee notices will be put on notice

	Information	board latest by the end of August 2026. The Student Manual should be updated with the latest committee and grievance procedure. The awareness session for grievances system followed will be conducted for already admitted students during orientation program.
24.5	**Suggestion Box**	The grievance/suggestion box was opened and checked every fortnightly as per the SOP of the same. No grievance was reported .
24.6	**Miscellaneous**	The Committee decided to meet again in December, 2026.

C. **Attendance of the members**

S. No	Name	Signature
1	Prof. (Dr.) Urvesh Chaudhery	
2	Dr. Anjali Gupta	
3	Prof. (Dr.) Pushpendra Kumar Sharma	
4	Dr. Seema Modi	
5	Mr.Tej Parkash	
6	Sh. Amod Barthwal	ABSENT
7	Dr. Manisha K Arora	
8	Prof. (Dr.) Abhijit Das	
9	Prof. (Dr.) Manisha V. Nain	
10	Dr. Chetna Mahaur	
11	Dr. Nidhi Sharma	
12	Ms. Ramandeep Kaur	
13	Dr. Neelam Seam	
14	Ms. Harshita Gupta (CMS)	
15	Ms. Sofia Saifi	

Dr. Anjali Gupta
Coordinator
Grievance Redressal Committee

Prof. (Dr.) Urvesh Chaudhery
Director

Ref. No:GIBS/ADM/MISC/IP/25-26/909 **Dated: 29.01.2026**

Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078
30/01/2026

Joint Registrar, Affiliation
GGS IP University, Delhi
Sector 16C, Dwarka
Delhi – 110078

Subject: Submission of proceedings of Student's Grievance Redressal Committee Meeting for the Academic Year 2025-26.

Sir/Madam,

I am sending herewith the photocopy of the minutes of the meeting of Student's Grievance Redressal Committee of Gitarattan International Business School, Rohini, Delhi held during the Academic Year 2025-26.

The minutes of meeting of the committee held on 15.12.2025 are enclosed duly signed by the members. There were no serious grievance recorded by any grievant during this semester and the routine grievances, as recorded by the grievants, were resolved up to the level of their satisfaction.

Please acknowledge the receipt.

GITARATTAN INTERNATIONAL BUSINESS SCHOOL
Madhuban Chowk
Rohini
Delhi-110085

Prof.(Dr.) Vikas Nath
Director

Encl: as above

Ref. No:GIBS/ADM/MISC/IP/25-26/~~473~~ **Dated: 27.10.2025**

Joint Registrar, Affiliation
GGS IP University, Delhi
Sector 16C, Dwarka
Delhi – 110078

Received 28/10/25
Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16-C, Dwarka, New Delhi-110078

Subject: Submission of proceedings of Student's Grievance Redressal Committee Meeting for the Academic Year 2024-25.

Sir/Madam,

I am sending herewith the photocopy of the minutes of the meeting of Student's Grievance Redressal Committee of Gitarattan International Business School, Rohini, Delhi held during the Academic Year 2024-25.

The meeting of the committee held on 30.12.2024 & 15.07.2025 are enclosed duly signed by the members. There were no serious grievance recorded by any grievant during this semester and the routine grievances, as recorded by the grievants, were resolved up to the level of their satisfaction.

Please acknowledge the receipt.

GITARATTAN INTERNATIONAL BUSINESS SCHOOL
Madhuban Chowk
Rohini
Delhi-110085

Prof.(Dr.) Vikas Nath
Director

Encl: as above

GITARATTAN INTERNATIONAL BUSINESS SCHOOL

MINUTES OF THE MEETING OF GRIEVANCE REDRESSAL COMMITTEE

Minutes of the 23rd meeting of Grievance Redressal Committee held on 15th December, 2025
A. Following members were present:

Sl No.	Name	Designation
1	Prof. (Dr.) Vikas Nath	Chairperson
2	Dr. Anjali Gupta	Coordinator
3	Prof. (Dr.) Pushpendra Kumar Sharma	Member
4	Dr. Seema Modi	Member
5	Dr.Manju Pathania	Member
6	Mr.Tej Parkash	Member
7	Sh. Amod Barthwal	Member of DTTE
8	Prof. (Dr.) Urvesh Chaudhery	Ex Officio Member – PC's
9	Prof. (Dr.) Abhijit Das	Ex Officio Member – PC's
10	Dr. Chetna Mahaur	Ex Officio Member – PC's
11	Prof. (Dr.) Manisha V. Nain	Ex Officio Member – PC's
12	Dr. Puja Paul Srivastava	Ex Officio Member – PC's
13	Dr. Nidhi Sharma	Ex Officio Member – PC's
14	Ms. Ramandeep Kaur	Ex Officio Member – PC's
15	Dr. Neelam Seam	Ex Officio Member – PC's
16	Ms. Shipra Uppal Bhutani	Member – Exam Cell
17	Ms. Harshita Gupta (CMS)	Student Representative
18	Ms. Sofia Saifi	Student Representative

B. Agenda Items, Discussions, and Resolutions

Item No.	Agenda	Discussion	Resolution
23.1	Review of Previous Minutes of Meeting	The members reviewed and approved the previous Minutes of the Meeting and expressed satisfaction with the overall performance of the Committee and the Action Taken Report (ATR).	Previous MOM and ATR approved unanimously.
23.2	Review of Policy on the Subject	The Grievance Redressal Policy was reviewed and found to be in accordance with the latest UGC Notification dated 11 April 2023.	No changes required; policy to continue as existing.
23.3	Review of Reported	Total **124 grievances** were received during the review period through email and the ERP portal.	Committee noted and appreciated the

GITARATTAN INTERNATIONAL BUSINESS SCHOOL ★ Madhuban Chowk Rohini Delhi-110085

	Grievances and Actions Taken	comprising **66 examination-related**, **54 ERP/IT-related**, **2 infrastructure-related**, and **2 academic-related** grievances. All grievances were **resolved within 48 hours** of receipt. A register and separate file is maintained for record purpose	timely redressal of grievances.
23.4	Planning and Dissemination of Information	It was discussed that Committee notices will be displayed on notice boards for awareness, uploaded on ERP for information to students and faculty members and the Student Manual will be updated with the latest committee details and grievance redressal procedures.	Notices to be displayed; Student Manual to be updated accordingly.
23.5	Any Other Matter	The schedule for the next meeting was discussed.	Next meeting to be held in July 2026.

C. Attendance of the members

S. No	Name	Signature
1	Prof. (Dr.) Vikas Nath	
2	Dr. Anjali Gupta	
3	Prof. (Dr.) Pushpendra Kumar Sharma	
4	Dr. Seema Modi	
5	Dr.Manju Pathania	
6	Mr.Tej Parkash	
7	Sh. Amod Barthwal	ABSENT
8	Prof. (Dr.) Urvesh Chaudhery	
9	Prof. (Dr.) Abhijit Das	
10	Dr. Chetna Mahaur	
11	Prof. (Dr.) Manisha V. Nain	
12	Dr. Puja Paul Srivastava	
13	Dr. Nidhi Sharma	
14	Ms. Ramandeep Kaur	
15	Dr. Neelam Seam	
16	Ms. Shipra Uppal Bhutani	
17	Ms. Harshita Gupta (CMS)	
18	Ms. Sofia Saifi	

Dr. Anjali Gupta

Prof. (Dr.) Vikas Nath

GITARATTAN INTERNATIONAL BUSINESS SCHOOL
Madhuban Chowk
Rohini
Delhi-110085

GITARATTAN INTERNATIONAL BUSINESS SCHOOL

MINUTES OF THE MEETING OF GRIEVANCE REDRESSAL COMMITTEE

Minutes of the 21st meeting of Grievance Redressal Committee held on 30th December, 2024

A. Following members were present:

Sl No.	Name	Designation
1	Prof. (Dr.) VikasNath	Chairperson
2	Dr. Anjali Gupta	Coordinator
3	Dr Diksha Khaneja	Member
4	Dr.Manju Pathania	Member
5	Mr.Tej Parkash	Member
6	Sh. Amod Barthwal	Member of DTTE
7	Prof. (Dr.) Urvesh Chaudhery	Ex Officio Member – PC's
8	Dr. Chetna Mahaur	Ex Officio Member – PC's
9	Prof.(Dr.) Abhijit Das	Ex Officio Member – PC's
10	Dr. Manisha Kaushal Arora	Ex Officio Member – PC's
11	Dr. Neelam Seam	Ex Officio Member – PC's
12	Dr. Nidhi Sharma	Ex Officio Member – PC's
13	Ms. Shipra Uppal Bhutani	Member – Exam Cell
14	Mr. Atul Gupta	Student Representative
15	Mr. Priyanshu Palariya	Student Representative

B. The following points were discussed and deliberated upon:

Item No.	Agenda	DISCUSSIONS
21.1	**Review of Previous Meeting**	The members approved the previous MOM and expressed satisfaction on the committee performance.
21.2	**Review of the Policy on the Subject**	The Policy was observed as per the latest UGC Notification so no changes required.
21.3	**Review of Reported Cases and Their Actions**	A total of around 53 grievances were received related to exams, ERP/IT, accounts, the library and other issues were received during this period and were promptly resolved within 48-hours of receipt.
21.4	**Planning and Dissemination of Information**	For Awareness, Committee notices were put on notice board. Update in Student Manual-The clause of external conflict was added in student manual for coming year which was approved by committee
21.5	**Miscellaneous**	The committee decided to meet again in July, 2025.

C.Attendance of the members

S. No	Name	Signature
1	Prof. (Dr.) VikasNath	
2	Dr. Anjali Gupta	
3	Dr. Diksha Khaneja	
4	Dr. Manju Pathania	
5	Mr.Tej Parkash	
6	Sh. Amod Barthwal	ABSENT
7	Prof. (Dr.) Urvesh Chaudhery	
8	Dr. Chetna Mahaur	
9	Prof.(Dr.) Abhijit Das	
10	Dr. Manisha Kaushal Arora	

11	Dr. Neelam Seam	Neelam Seam
12	Dr. Nidhi Sharma	Nidhi
13	Ms. Shipra Uppal Bhutani	Shipra
14	Mr. Atul Gupta	Atul
15	Mr. Priyanshu Palariya	Priyanshu Palariya

Dr. Anjali Gupta
Coordinator
Grievance Redressal Committee

Prof. (Dr.) Vikas Nath
Director

ACTION TAKEN REPORT

Date of Meeting taken: 15th JULY 2025

Item No.	Agenda	Description of Action Point	Action Taken
21.1	**Review of Previous Meeting**	Examine the minutes from the preceding meeting conducted on December 15, 2024.	The members approved the previous MOM and expressed satisfaction on the committee performance. The ATR was presented and approved
21.2	**Review of the Policy of the Subject**	The Policy was observed as per the latest UGC Notification dated 11th April 2023 so no changes required.	No changes is required in the policy
21.3	**Review of Reported Cases and Their Actions**	Address grievances related to exams, ERP/IT, Accounts, Library, and others within 48 hours of receipt.	A total of around 53 grievances were received related to exams in which 36 were offline and 17 were online, ERP/IT, accounts, the library and other issues were received during this period and were promptly resolved within 48-hours of receipt. And the student satisfaction was recorded in file
21.4	**Planning & Dissemination of information**	Disseminate information through the website, sun boards, and other prominent areas to inform students of the grievance submission methods.	For Awareness, Committee notices were put on notice board. The Student Manual was updated by adding- The clause of external conflict was added in student manual for coming year which was approved by committee.
21.5	**Miscellaneous**	Schedule the next Committee meeting.	The meeting is conducted on 15th July2025\

GITARATTAN INTERNATIONAL BUSINESS SCHOOL

MINUTES OF THE MEETING OF GRIEVANCE REDRESSAL COMMITTEE

Minutes of the 22nd meeting of Grievance Redressal Committee held on 15th July, 2025

A. Following members were present:

Sl No.	Name	Designation
1	Prof. (Dr.) Vikas Nath	Chairperson
2	Dr. Anjali Gupta	Coordinator
3	Dr. Anupama Singh	Member
4	Dr.Manju Pathania	Member
5	Mr.Tej Parkash	Member
6	Sh. Amod Barthwal	Member of DTTE
7	Prof. (Dr.) Urvesh Chaudhery	Ex Officio Member – PC's
8	Prof. (Dr.) Abhijit Das	Ex Officio Member – PC's
9	Dr. Chetna Mahaur	Ex Officio Member – PC's
10	Dr. Manisha Kaushal Arora	Ex Officio Member – PC's
11	Dr. Puja Paul Srivastava	Ex Officio Member – PC's
12	Dr. Nidhi Sharma	Ex Officio Member – PC's
13	Ms. Ramandeep Kaur	Ex Officio Member – PC's
14	Dr. Neelam Seam	Ex Officio Member – PC's
15	Ms. Shipra Uppal Bhutani	Member – Exam Cell
16	Ms. Harshita Gupta (CMS)	Student Representative
17	Ms. Sofia Saifi	Student Representative

B. The following points were discussed and deliberated upon:

Item No.	Agenda	DISCUSSIONS
22.1	**Review of Previous Meeting**	The members approved the previous MOM and expressed satisfaction on the committee performance and ATR
22.2	**Review of the Policy on the Subject**	The Policy was observed as per the latest UGC Notification dated 11th April 2023 , so no changes required.
22.3	**Review of Reported Cases and Their**	A total of around 44 grievances were received

	Actions	related to exams, online ERP/IT, accounts, the library and other issues were received during this period and were promptly resolved within 48-hours of receipt.
22.4	**Planning and Dissemination of Information**	For Awareness, Committee notices will be put on notice board latest by the end of August 2025. The Student Manual should be updated keeping in mind the type of grievances observed from students in other colleges now a days latest by the end of August 2025.
22.5	**Miscellaneous**	The Committee decided to meet again in December, 2025.

C. Attendance of the members

S. No	Name	Signature
1	Prof. (Dr.) Vikas Nath	
2	Dr. Anjali Gupta	
3	Dr. Anupama Singh	
4	Dr. Manju Pathania Biswas	
5	Mr. Tej Parkash	
6	Sh. Amod Barthwal	
7	Prof. (Dr.) Urvesh Chaudhery	
8	Prof. (Dr.) Abhijit Das	
9	Dr. Chetna Mahaur	
10	Dr. Manisha Kaushal Arora	
11	Dr. Puja Paul Srivastava	
12	Dr. Nidhi Sharma	
13	Ms. Ramandeep Kaur	
14	Dr. Neelam Seam	
15	Ms. Shipra Uppal Bhutani	
16	Ms. Harshita Gupta (CMS)	
17	Ms. Sofia Saifi	

Dr. Anjali Gupta
Coordinator
Grievance Redressal Committee

Prof. (Dr.) Vikas Nath
Director

ACTION TAKEN REPORT

Date of Meeting taken: 16th JULY 2026

Item No.	Agenda	Description of Action Point	Action Taken
23.1	**Review of Previous Meeting**	Examine the minutes of preceding meeting conducted on date 15th December , 2025.	The members approved the previous MOM and expressed satisfaction on the committee performance. The ATR was presented and approved
23.2	**Review of the Policy of the Subject**	The Policy was observed as per the latest UGC Notification dated 11th April 2023 & BCI notification dated 12 November 2024 so no changes required.	No changes is required in the policy
23.3	**Review of Reported Cases and Their Actions**	Address grievances related to exams, ERP/IT, Accounts, Library, and others within 48 hours of receipt.	A total of around 128 grievances were received related to exams, ERP/IT, accounts, the library and other issues were received during this period and were promptly resolved within 48-hours of receipt. And the student satisfaction was recorded in file. A register and separate file is maintained for record purpose
23.4	**Planning & Dissemination of information**	Disseminate information through the website, ERP, sun boards, and other prominent areas to inform students of the grievance submission methods.	The Committee notices were put on notice board for awareness of students. The Student Manual was updated by adding- the type of grievances faced by students of other colleges. During the Orientation for newly admitted students, a dedicated session on **Grievance Redressal Mechanism** was conducted to familiarize them with the grievance process at GIBS.(notice no.GIBS/ADM/STU/25-26/002)
23.5	**Miscellaneous**	Schedule the next Committee meeting.	The meeting is conducted on 16th July, 2026.

GITARATTAN INTERNATIONAL BUSINESS SCHOOL

MINUTES OF THE MEETING OF GRIEVANCE REDRESSAL COMMITTEE

Minutes of the 24th meeting of Grievance Redressal Committee held on 16th July, 2026

A. Following members were present:

Sl No.	Name	Designation
1	Prof. (Dr.) Urvesh Chaudhery	Chairperson
2	Dr. Anjali Gupta	Coordinator
3	Prof. (Dr.) Pushpendra Kumar Sharma	Member
4	Dr. Seema Modi	Member
5	Mr.Tej Parkash	Member
6	Sh. Amod Barthwal	Member of DTTE
7	Dr. Manisha K Arora	Ex Officio Member – PC's
8	Prof. (Dr.) Abhijit Das	Ex Officio Member – PC's
9	Prof. (Dr.) Manisha V. Nain	Ex Officio Member – PC's
10	Dr. Chetna Mahaur	Ex Officio Member – PC's
11	Dr. Nidhi Sharma	Ex Officio Member – PC's
12	Ms. Ramandeep Kaur	Ex Officio Member – PC's
13	Dr. Neelam Seam	Ex Officio Member – PC's
14	Ms. Harshita Gupta (CMS)	Student Representative
15	Ms. Sofia Saifi	Student Representative

B. The following points were discussed and deliberated upon:

Item No.	Agenda	DISCUSSIONS
24.1	**Review of Previous Meeting**	The members approved the previous MOM and expressed satisfaction on the committee performance and ATR
24.2	**Review of the Policy on the Subject**	No changes required in the policy.
24.3	**Review of Reported Cases and Their Actions**	A total of around 128 grievances were received related to exams, online ERP/IT, accounts, the library and other issues were received on E mail and Portal during this period and were promptly resolved within 48-hours of receipt.
24.4	**Planning and Dissemination of**	For Awareness, Committee notices will be put on notice

	Information	board latest by the end of August 2026. The Student Manual should be updated with the latest committee and grievance procedure. The awareness session for grievances system followed will be conducted for already admitted students during orientation program.
24.5	**Suggestion Box**	The grievance/suggestion box was opened and checked every fortnightly as per the SOP of the same. No grievance was reported .
24.6	**Miscellaneous**	The Committee decided to meet again in December, 2026.

C. **Attendance of the members**

S. No	Name	Signature
1	Prof. (Dr.) Urvesh Chaudhery	
2	Dr. Anjali Gupta	
3	Prof. (Dr.) Pushpendra Kumar Sharma	
4	Dr. Seema Modi	
5	Mr.Tej Parkash	
6	Sh. Amod Barthwal	ABSENT
7	Dr. Manisha K Arora	
8	Prof. (Dr.) Abhijit Das	
9	Prof. (Dr.) Manisha V. Nain	
10	Dr. Chetna Mahaur	
11	Dr. Nidhi Sharma	
12	Ms. Ramandeep Kaur	
13	Dr. Neelam Seam	
14	Ms. Harshita Gupta (CMS)	
15	Ms. Sofia Saifi	

Dr. Anjali Gupta
Coordinator
Grievance Redressal Committee

Prof. (Dr.) Urvesh Chaudhery
Director