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F.No.14/1/NSS/RDD/2022-23 -89
Government of India
Ministry of Youth Affairs and Sports
Regional Directorate of NSS
Ground Floor, Shivaji Stadium Annexe Building
New Delhi: 110001

10.06.2022

To

Prof. Varun Joshi,
Programme Coordinator NSS,
Guru Gobind Singh Indraprastha University.

Sub: Grant of NSS Self-Financing Units (SFUs) to three (03) affiliated institutions under GGSIPU, New Delhi - reg.

Sir,

I am to refer to the letter no. GGSIPU/NSSCELL/2022/654,666 and 667 dated 4th, 14th and 18th, May, 2022 on the subject above and to convey the approval of competent authority to grant NSS Self-Financing Units (SFUs) as given below.

Sl. No.	Name of Institution	No. of SFU granted	No. of NSS volunteers to be enrolled	Name of NSS Programme Officer
1.	Delhi Institute of rural Development (D.I.R.D), Holambi Khurd, Delhi	01	100	Mr. Brijesh Saini
2.	Gitarattan International Business School, Delhi(G.I.B.S)	01	100	Dr. Chetna Mahaur
3.	Trinity Institute of Innovations in Professional Studies, Greater Nodia, UP	01	100	Ms. Vaishali Sharma

The grant of NSS Self-Financing Units (SFUs) to the above institution is subject to the terms and conditions laid down under SFU Guidelines and NSS Manual issued by the Government of India and in case of any violation or under performance, the SFUs granted may be withdrawn.

(Jangjilong)
Regional Director

Copy for information to:

1. Director, National Service Scheme, MoYAS, Shastri Bhawan, New Delhi: 110001.
2. State NSS Officer, Govt. of Delhi
3. Principal, Delhi Institute of Rural Development.
4. Director, Gitarattan International Business School, Delhi(G.I.B.S).
5. Director, Trinity Institute of Innovations in Professional Studies, Greater Nodia,UP.

F. No.P-14/1/NSS/RDD/2017-2018/191
Government of India
Ministry of Youth Affairs & Sports
Regional Directorate of NSS
15/11, Jamnagar House
New Delhi-110011

Dated 28th December, 2017

To,

The Principal,
Gitarattan International Business School,
PSP 2A& 2B, Complex-II, Madhuban Chowk,
Rohini, New Delhi.

Sub: - Approval for opening of Self-Financing unit in your Institution-Reg.

Sir/Madam,

With reference to your letter GIBS/ADM/MISC/201, dated 27/11/2017regarding opening of a Self-Financed Unit in your Institution. You are allowed to open one Self-Finance Unit in your institution as your proposal has been approved by competent authority.

You are requested to be in touch with the Regional Directorate of NSS, Ministry of Youth Affairs & Sports, Govt of India, 15/11, Jamnagar House, New Delhi form time to time for further and necessary information. You are also advised to visit NSS Website (nss.nic.in.) for detailed information related to NSS. All NSS Units should furnish all reports & returns as prescribed in NSS Manual to State NSS Officer, Directorate of Education, Delhi Administration, Chhatrasal Stadium, Model Town, New Delhi and Concerning Programme Coordinator and to this office regularly failing which the unit will be withdrawn.

Thanking you

Yours faithfully,

(S.P.Bhatnagar)
Regional Director
New Delhi

OPERATIONAL GUIDELINES FOR SELF FINANCING UNITS OF NSS

1. INTRODUCTION

1.1. Background: The National Service Scheme (NSS), a voluntary and value based student youth programme is one of the major youth schemes being operated in the Ministry of Youth Affairs & Sports. It was launched during the birth centenary celebration of Mahatma Gandhi on 24th September 1969 in 37 universities involving 40,000 students in pursuance of one of the recommendations of the Education Commission, 1964-65. NSS, presently (2009-2010) has 32.5 lakh volunteers, in 205 Universities, 14698 Colleges, 1196 Technical Institution, 8174 (+2) Schools and 42 (+2) Senior Secondary Boards/Councils and Directorates of Vocational Education. During its 41 years of fruitful existence more than 3.63 crore students have so far benefited from this largest student-volunteership programme in the world.

1.2. Aims & Objectives: The aims and objectives of the NSS are: (i) to render service to the community while studying in an educational institution; (ii) to arouse the social conscience among students; (iii) to provide them with an opportunity to work creatively and constructively with the community around the educational campus; and (iv) to put the education they receive to concrete social use; and specifically, (i) to work with and among the people; (ii) to engage in creative and constructive social action; (iii) to enhance knowledge of oneself and the community through a face to face with reality; (iv) to use the knowledge gained in the class room in a practical way for mitigating at least some of the social problems; and (v) to gain skills in programme development to be able to be self-employed. The goals are to achieve improvement in personality, leadership potential, national outlook and a sense of civic responsibility.

1.3. Motto: The motto of the NSS is 'NOT ME BUT YOU'. This expresses the essence of democratic living and upholds the need to appreciate the other man's point of view first and to show consideration for fellow human beings. It also underlines that the welfare of the individual is ultimately dependent on the welfare of society as a whole. NSS attempts to establish meaningful linkages between "Campus and Community", "College and Village" and "Knowledge and Action".

1.4. Programmes: The basic unit of NSS consists of 50 or 100 volunteers at school/college level headed by a Programme Officer (usually a lecturer). At the University level, the NSS is looked after by Programme Coordinators (Full-time or Part-time Readers). The State Liaison Cell at the State Secretariat is fully responsible for the implementation of the scheme including timely release of grants to the NSS institutions. The NSS has two types of programmes, viz., (a) Regular activities and (b) Special Camping programmes. Under the "Regular Activities", students are expected to work as volunteers for a continuous period of two years, rendering community service for a minimum of 120 hours per annum. The activities under Regular Programme include improvement of campuses, tree plantation, constructive work in adopted villages and slums; work in welfare institutions, blood

donation, adult and non-formal education, health, nutrition, family welfare, AIDS awareness campaign etc.

Under Special Camping Programme, a camp of 07 days' duration is conducted every year in the adopted area on a specific theme like "Youth Against Famine", "Youth Against Dirt and Disease", "Youth for Development", Youth for Mass Literacy", etc. New dimensions have been added in recent years by integrating AIDS Awareness Campaign for student youth under "Universities Talk AIDS/Student Talk AIDS" Programme and "Watershed Management and Wasteland Development Programmes" into the NSS Programme. The theme for the Special Camping Programme for the years 2006-2007 to 2008-2009 was "Healthy Youth for Healthy India". The Special Camping theme for the year 2009-10 is spread over five core areas given below:

1. Environment including preservation of natural resources and conservation of cultural/historical heritage;
2. Health, public sanitation and personal hygiene;
3. Rural development including project identification, programme formation, implementation and evaluation;
4. Education and literacy including legal awareness; and
5. Emergency interventions including trauma care, initial counseling and data collection

2. THE RATIONALE

2.1. Education is a price commodity, especially in India. For every child in school or college there are much more of them, who either could not make it or who never get a chance to make it. The higher the level; the more the competition. This makes it incumbent upon a student of higher learning to return something to the society for the opportunity he/she got at the cost of others. NSS provides one such opportunity to a student through community service to return the social debts in his/her own way.

2.2. Although NSS has grown 70 times during its 41 years of existence it has not been able to cover 20 percent of the student community. Nor is it possible for the government to provide fund for universalisation of NSS. At the same time there is a spurt in demand to set up new NSS units in schools and colleges without tagging to the conditionality of funding by government. There is scope to de-link NSS operation from funding for the Institutions, which are willing and capable to generate their own resource for programme activities. It is expected that this de-linking will expand the outreach of NSS and at the same time provide space to finance public funding to more deserving and needy institutions in an equitable manner.

3. PROCEDURE FOR APPLICATION

3.1. A prescribed proforma for submission of the proposal is annexed. However it is expected that the proposal will be self contained and will include:-

4.5. The NSS SFU will also submit reports, information etc. as per the requirement to their respective NSS University Cell with a copy to the concerned Regional Centre and State Liaison Cell.

4.6. The concerned Regional Centre, NSS will be responsible for imparting training, orientation of the key NSS officials of the NSS SFU through its Training Orientation Centres (TORCs)/Training Orientation and Research Centres (TORCs) as in the case of fully funded NSS units.

4.7. The decision of the Government of India regarding operation of this stream shall be final.

5. INCENTIVES TO NSS SFU

5.1. The SFU shall be eligible at par with other NSS units for participation in all the national level programmes conducted by NSS HQrs.

5.2. The SFU shall be eligible to participate in the Republic Day Parade Camps of NSS including the pre RD Camps, Adventure Programme, Mega Camps, Youth Festival, Award etc.

5.3. The SFU will also be eligible to conduct national level programmes of NSS sponsored by other national as well as international/multilateral organizations.

5.4. Volunteers from NSS SFUs will be eligible to participate in all national/international youth exchange programmes conducted by the Ministry/NSS Hqrs.,.

5.5. The SFUs through their respective NSS Regional Centre and NSS Hqrs. can avail financial assistance aid under the schemes of the Ministry of Youth Affairs & Sports.

6. FINANCING THE NSS SELF FINANCING UNIT

6.1. The finance limit for the out of pocket allowance, honorarium, shall be as per the prescribed norm under NSS manual.

6.2. The cost norms for the regular activity and special camping programme shall not exceed Rs.600/- and Rs.1000/- respectively.

6.3. The SFU Institution may, if necessary, charge a nominal fee for NSS programme activities. The fee structure and its utilization shall be subject to approval of systems and procedures prevalent in the Institutions were the SFUs exists.

6.4. The accounts of NSS SFU shall be maintained separately by the Programme Coordinator/Programme Officer concerned and the audited account should be placed before the respective NSS Advisory Committee of the University/+2 Council/Institution annually.

MUNICIPAL CORPORATION OF DELHI
OFFICE OF THE ASSISTANT COMMISSIONER
KESHAV PURAM ZONE
A-1 BLOCK, KESHAV PURAM, DELHI

No. 311 **/AC/KPZ/2022** **Dated : 12.08.2022**

Subject : Permission for adoption of Slum area located at Ekta Camp, AU Block, Pitampura, Delhi to conduct social welfare activities survey and other events for the growth of the slum area.

I am to refer to your letter dated 10.08.2022 in regard to Permission for adoption of Slum area located at Ekta Camp, AU Block, Pitampura, Delhi to conduct social welfare activities survey and other events for the growth of the slum area.

In this connection, I am to convey the approval of competent authority to permit Gitarattan International Business School(GIBS) for above said purposes.

12.8.22

Assistant Commissioner
Keshavpuram Zone

Asstt. Commissioner
Keshav Puram Zone
Municipal Corporation of Delhi
P. K. Singh

Prachi Jindal,
Dean , GIBS
PSP 2A&2B- Complex
Madhuban Chowk, Rohini
New Delhi-110085

Number of extension and outreach Programmes conducted by the institution through NSS/ NCC/ Red Cross/ YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc.) and/or those organised in collaboration with industry, community and NGOs during the year

Sr. no	Name of the activity	Organising unit/ agency/ collaborating agency	Name of the scheme	Year of the activity	Link
1.	Plantation Drive	GIBS-NSS	PLANTATION DRIVE	2026	https://gitarattan.edu.in/wp-content/uploads/2026/06/June-5-plantation-drive.pdf
2.	Community Awareness on the Harmful Effects of Alcohol and Tobacco	GIBS-NSS	COMMUNITY AWARNESS	2026	https://gitarattan.edu.in/wp-content/uploads/2026/06/7th-May-NSS-Harmful-Effects-of-Alcohol.pdf
3.	PROJECT PARWAH	GIBS-NSS and KAMDHENU AKSHAUHINI (GAUDHAM), SECTOR 20, ROHINI, DELHI	ANIMAL FEEDING	2026	https://gitarattan.edu.in/wp-content/uploads/2026/04/April-10-Cow-Feeding.pdf
4.	"Law for All" Street Play (Nukkad Natak) on Awareness About Manual Scavenging	GIBS-LAC	AWARENESS	2026	https://gitarattan.edu.in/wp-content/uploads/2026/04/Mar-19-Law-for-all.pdf
5.	"Mann se Mann Tak"	GIBS-NSS and CRY CHILD FOUNDATION, SHIVA MARKET, PITAMPURA VILLAGE, HARSH VIHAR	COMMUNITY SERVICE	2026	https://gitarattan.edu.in/wp-content/uploads/2026/03/Feb-23-MANN-SE-MANN-TAK.pdf
6.	Safety Mock Drill & Disaster Management	NDRF, MINISTRY OF HOME AFFAIRS	AWARENESS	2026	https://gitarattan.edu.in/wp-content/uploads/2026/02/JAN-23-Safety-Mock-Drill.pdf
7.	Legal Awareness Camp on Prohibition of Child Marriage Act, 2006 (PCMA) Including Amendment, 2021	GIBS and DELHI LEGAL SERVICES AUTHORITY, ROHINI COURT	LEGAL AWARENESS	2026	https://gitarattan.edu.in/wp-content/uploads/2026/03/Jan-20-legal-camp-FINAL-REPORT.pdf

8.	'Bal Vivah Mukt Campaign'	GIBS	AWARNESS	2026	https://gitarattan.edu.in/wp-content/uploads/2026/01/Jan-15-Asha-SOP-REPORT.pdf
9.	Food Donation Drive	GIBS-NSS	DONATION DRIVE	2026	https://gitarattan.edu.in/wp-content/uploads/2026/03/Jan-15-food-donation.pdf
10.	Awareness Session on Negative Impact of Alcohol and Other Intoxicating Substances	GIBS-NSS	AWARNESS	2025	https://gitarattan.edu.in/wp-content/uploads/2026/01/Report-ALCOHOL-AWARNESS-Day-10-10days-special-camp-1.pdf
11.	Special Camp on Legal Aid Clinic	GIBS-NSS	LEGAL AWARNESS	2026	https://gitarattan.edu.in/wp-content/uploads/2026/01/REPORT-LAC-Day-7-and-8-10DAYS-SPECIAL-CAMP.pdf
12.	Special Camp on Plantation Drive	GIBS-NSS	PLANTATION DRIVE	2025	https://gitarattan.edu.in/wp-content/uploads/2026/01/REPORT-PLANTATION-DRIVE-DAY-7-10days-Special-camp.pdf
13.	Special Camp on Skill Development	GIBS-NSS	SKILL DEVELOPMENT	2025	https://gitarattan.edu.in/wp-content/uploads/2026/01/REPORT-SKILL-DEVELOPMENT-DAY-5-10DAYS-CAMP.pdf
14.	Special Camp on Women Hygiene and Health	GIBS-NSS	WOMEN WELFARE	2025	https://gitarattan.edu.in/wp-content/uploads/2026/01/REPORT-WOMEN-HYGINE-AND-HEALTH-DAY-4-10DAYS-SPECIAL-CAMP.pdf
15.	Special Camp on Awareness Session on Child Rights & POSCO Act in Collaboration with Sakshi Foundation	GIBS-NSS AND SAKSHI FOUNDATION	LEGAL AWARNESS	2025	https://gitarattan.edu.in/news/nss-10-day-special-camp-on-awareness-session-on-child-rights-posco-act-in-collaboration-with-sakshi-foundation/
16.	Camp – E-Waste Management Awareness	GIBS-NSS	PROMOTING ENVIRONMENTAL CONSCIOUSNESS	2025	https://gitarattan.edu.in/wp-content/uploads/2026/01/Report-E-WASTE-Management-DAY-2-10DAYS-CAMP.pdf
17.	Camp – Cleanliness Drive	GIBS-NSS AND UMEED	CLEANLINESS DRIVE	2025	https://gitarattan.edu.in/wp-content/uploads/2026/01/Report-Cleanliness-drive-Day-1-10DAYS-CAMP.pdf
18.	Swachhta Drive	GIBS-NSS	CLEANLINESS DRIVE	2025	https://gitarattan.edu.in/wp-content/uploads/2025/09/Aug-1-31-SWACHTA-DRIVE.pdf
19.	Health Awareness Talk on Myths and Facts about Cancer	FORTIS HOSPITAL AND GIBS-NSS	AWARENESS	2025	https://gitarattan.edu.in/wp-content/uploads/2026/04/Aug-26-Health-Talk.pdf

20.	Free Health Checkup Camp	FORTIS HOSPITAL AND GIBS	COMMUNITY SERVICE	2025	https://gitarattan.edu.in/wp-content/uploads/2025/12/Aug-26-health-check-up.pdf
21.	LAC – Nyaya Pathshala – Law Awareness Classes for School Children at Sarvodya Senior Sec. School near Ekta Camp, Pitampura	GIBS	AWARENESS	2025	https://gitarattan.edu.in/wp-content/uploads/2025/11/aug-20-nyay-paathshala-UPDATED-2.pdf

ABHINAY

The Dramatics Society of GIBS

OUR MOTTO: "The play is not in the words, it's in you"

About the Society:

Abhinay is the Dramatics Society of GIBS. At its core it encourages inquiry and critical thinking in students thus leading to their holistic development. Theatre allows them to grow naturally with freedom to enquire, explore and experiment.

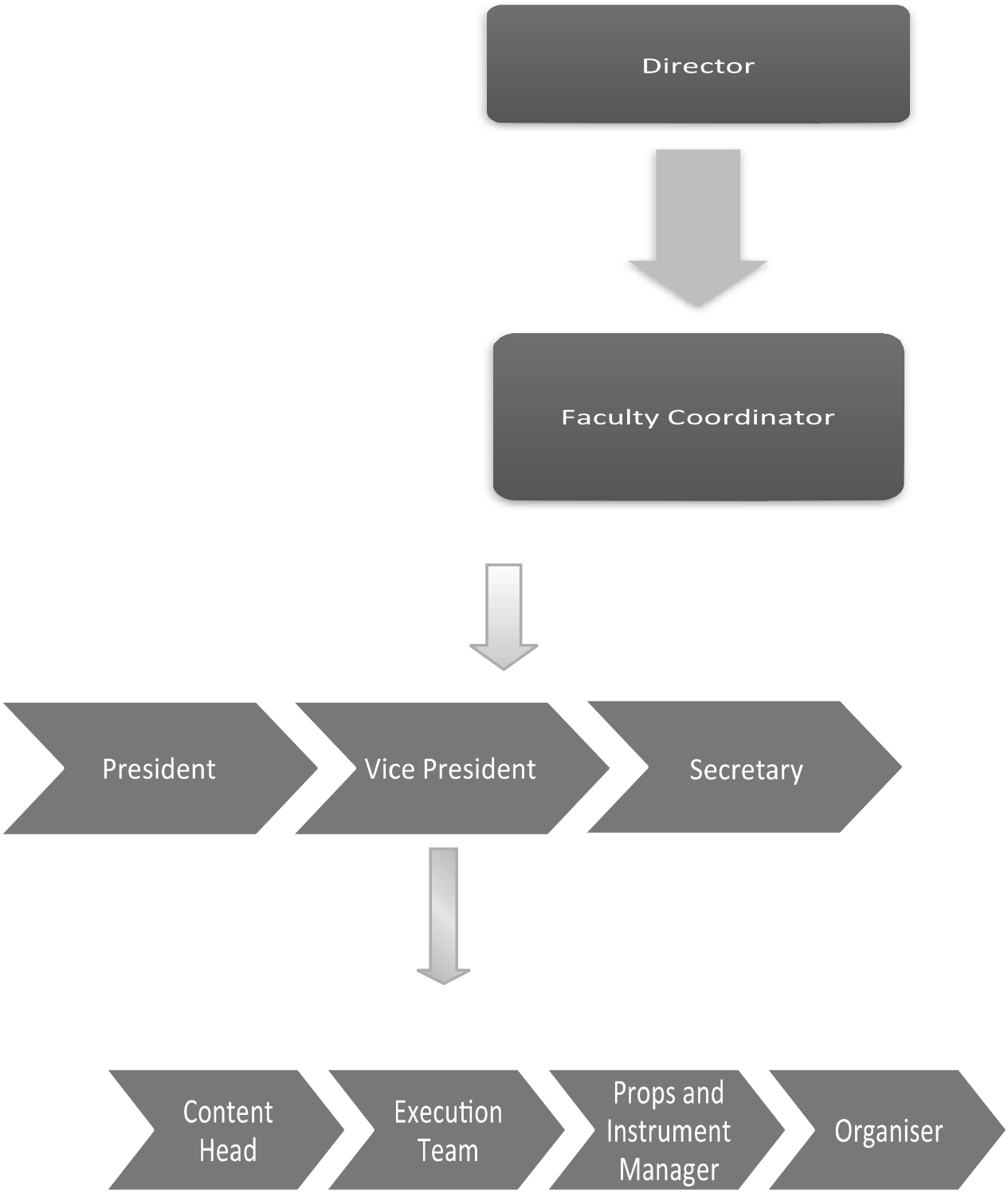
1. **Aim of the Society**

The purpose of this society shall be the advancement of standards of excellence in the theatre. The society shall encourage students to attain a better mastery of the theatre arts. It is an attempt to bring out the artist in them and make them realize about their own potentials.

2. **Objective of the Society**

- To make the student aware of the various social issues.
- To strengthen communication and interpersonal skills.
- To improvise language.
- To develop critical thinking
- Understanding characters, roles and the subtext of plays and musicals allows students to relate better to different situations, backgrounds, and cultures. It encourages them to show compassion and tolerance for others.
- Playing, practicing, and performing will develop the ability and skills to be able to focus the mind, the body, and the voice.

3. Structure of the Society



The above chart represents the structure of the Abhinay. All the activities of the society are done under the supervision of the Director of the institute. The Society is headed by the Faculty Coordinator as selected by the institute. The Students Coordinators and Faculty coordinator meet regularly and work together to decide the production of the activities together.

4. Code of Conduct of the Society

- For the purpose of effective functioning of the society, the records and registers are to be maintained at the institution level.
- Each member must undergo the Abhinay's Orientation Programme.
- The Society must have its team of actors, script writer and director to participate in all Intra-College and Inter-College Competition.
- All members shall work under the guidance of a group leader nominated by the Faculty Coordinators.
- They shall make themselves worthy of the confidence and cooperation of the group/community leadership.
- They shall scrupulously avoid entering into any controversial issues.
- Students can be removed from the club if they do not attend majority of practices/events, if they are going against any of the values we have as a society , and if they are disruptive to the group.

5. Photographs

6. Link to Register for Society

https://forms.office.com/Pages/ResponsePage.aspx?id=80I9p2OJBEW4bdiqvmmm1WSbWPEagUtOiLkB_mf--75UODkwODNNM0U4MEs2UTRKVVVVOTBJUUMzUS4u



EXPRESSIONS-THE FINE ARTS SOCIETY OF GIBS

ABOUT

The formation of society is an endeavor to support and stimulate various forms of art work like Canvas Painting, Sketching, Calligraphy, Doodling, Graffiti etc.

We believe that there is a great deal of learning and inspiration in world of art. We seek to transmit this to the youth through various activities, students involving in society learn and teach other that will benefit students in their professional art careers and beyond.

Aim:

To foster an artistic environment in our college and develop an appreciation of art in the student's community.

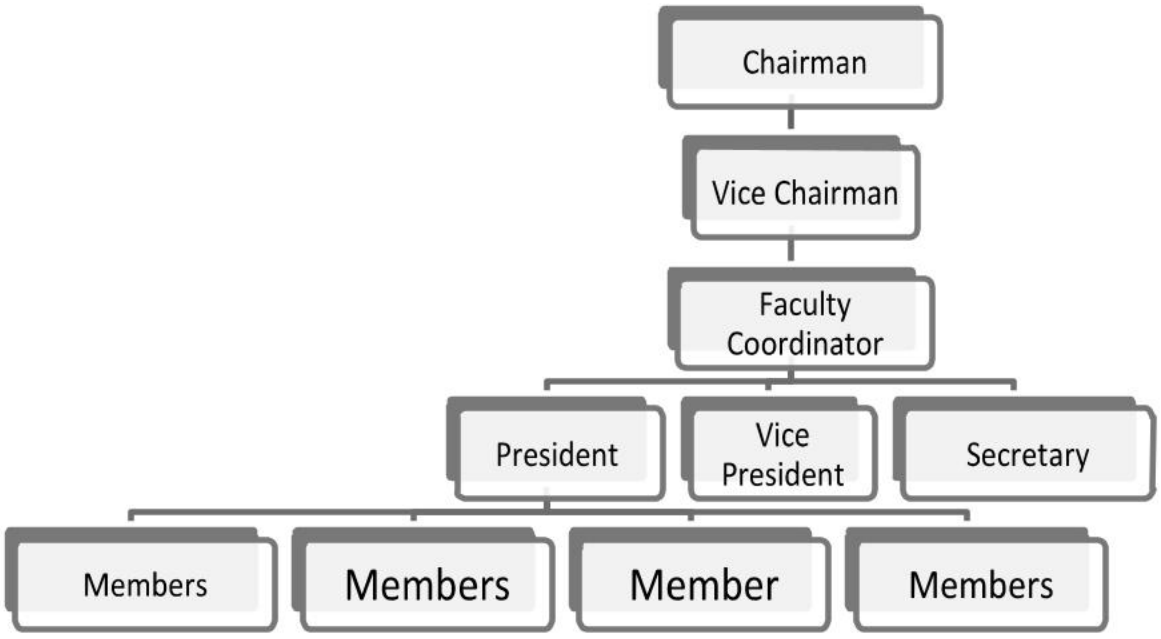
Objectives:

- To enhance the artistic traits of the students, identify, and encourage those with an inclination to any arts or crafts of their choice.
- Promote opportunities for everyone to aesthetic experience by organizing various competitions, functions, and events in the college and make the student confident and competitive in the global environment.
- To give the students artistic outlet and to help them to enrich interest for art and personal experience through art thereby making maximum contribution as creative artists and citizens

Code of Conduct

1. All members shall work under the guidance of a group leader nominated by the Faculty Coordinators.
2. They shall make themselves worthy of the confidence and cooperation of the group/community leadership.
3. They shall scrupulously avoid entering into any controversial issues.
4. They shall keep day-to-day record of their activities/experience
5. Students can be removed from the society if they do not attend majority of practices/events, if there are going against any of the values we have as a society, and if they are disruptive to the group.

Structure



Link to Register for "Expressions-The fine arts society"

https://docs.google.com/forms/d/11L0ju6qgAzVPKv6mH3Vb16voFAnzxXvpSHxeKyXw9QY/edit



Frames: The Photography Club of GIBS

About

Frames is a platform built for photography beginners, amateurs, and enthusiasts. The club was formed on an idea to connect every photography enthusiast by a common thread at GIBS.

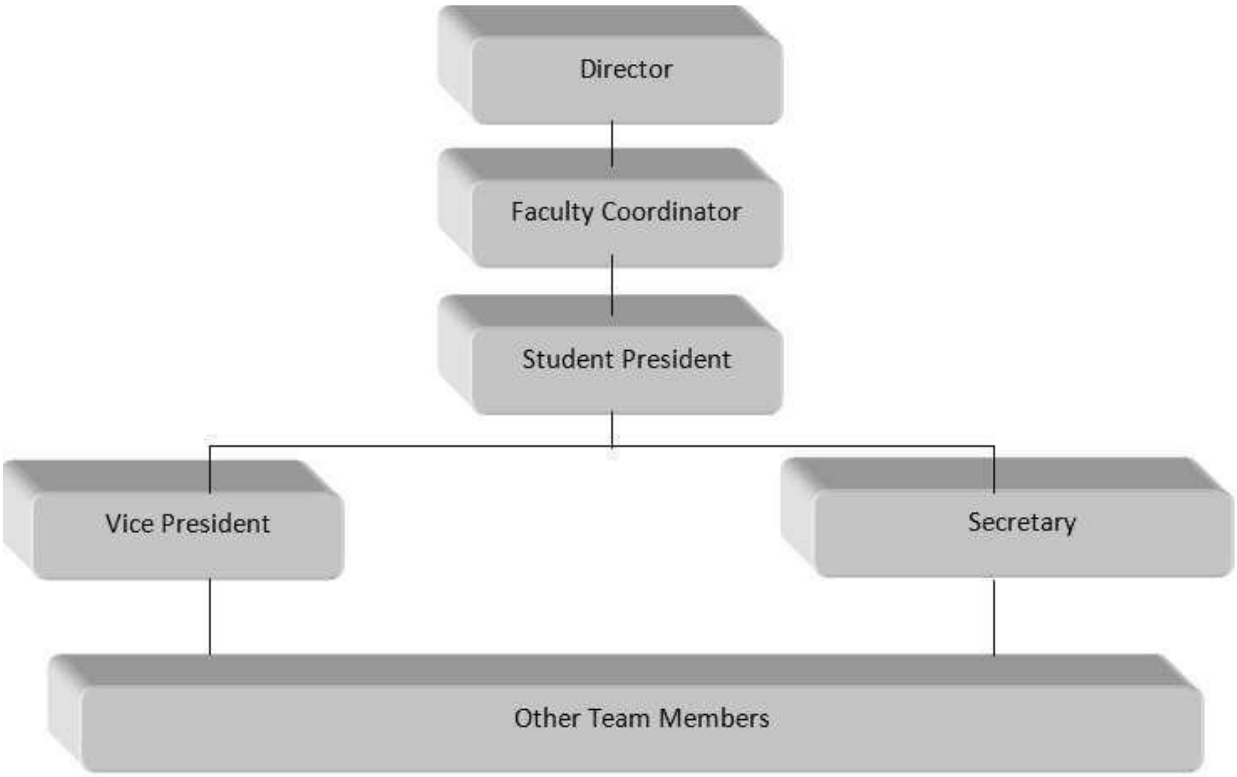
Aim of the Club:

The club aims to promote photographic interest among the students and provide a place for anyone with an interest in photography to meet and exchange ideas and share experiences. The Club welcomes anyone with whatever knowledge they have of photography as an art and promises to help them to cultivate and endure their passion for photography.

Objectives of the Club:

1. To provide meeting places for club activities and round table discussions.
2. To encourage students to express their thoughts and emotions through art orfphotography
3. To create an atmosphere for the students to discover, develop, deploy and express their Creativity in Photo & video, capturing & editing skills.
4. To promote the club and its members through the public display of photography.
5. To provide educational workshops.
6. To promote photographic competitions.

Structure of Club:



Code of Conduct of Club:

1. All members shall work under the guidance of the Club President nominated by the Faculty Coordinator.
2. They shall make themselves worthy of the confidence and cooperation of the group/community leadership.
3. They shall scrupulously avoid entering into any controversial issues.
4. They shall keep day-to-day record of their activities/experience

Dedicated Registration Link for your respective Club:

https://forms.gle/6v12UtDM4LZyJirt5

Logo:



HERITAGE

The Cultural Society of GIBS

HERITAGE

The Cultural Society of GIBS

About the Society

"**Heritage –The Cultural Society of GIBS**" is a voluntary youth movement which promotes intangible aspects of Indian cultural heritage by promoting Indian classical music, classical dance, folk music, yoga, meditation, crafts and other aspects of Indian culture. **The** intention is to enrich the quality of formal education by increasing awareness about different aspects of Indian heritage and inspiring the young mind to imbibe the values embedded in it. The Society is in collaboration with SPICMACAY (The Society for the Promotion of Indian Classical Music And Culture Amongst Youth)

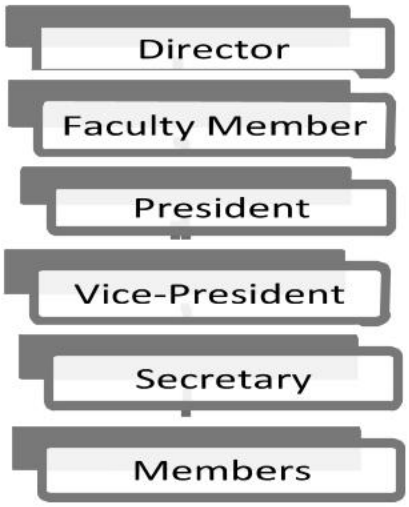
Aim of the Society

Creation of Heritage happened with the sole aim to revive the true spirit of the ancient Indian and world heritage amongst the youth of India.

Objective of the Society

1. Cultural tapestry amongst the youth of our country through focus on classical arts
2. Promote opportunities for everyone to experience culture, participate in educational programmes and develop their creative abilities.
3. There is abundance of cultural talent in the college premises and the Cultural Society provides platform for those talents to flourish…..acquainted with cultural activities.
4. Inculcating a spirit of service.

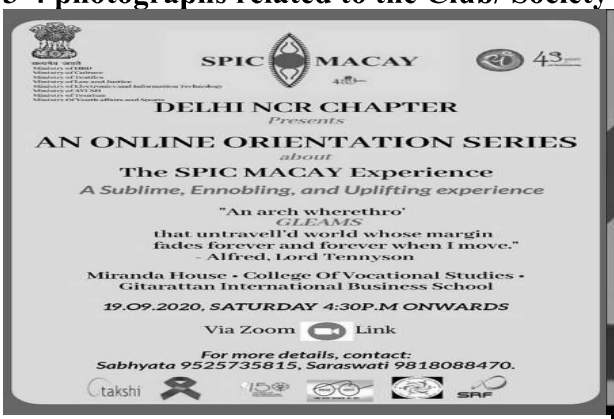
Structure of the Society

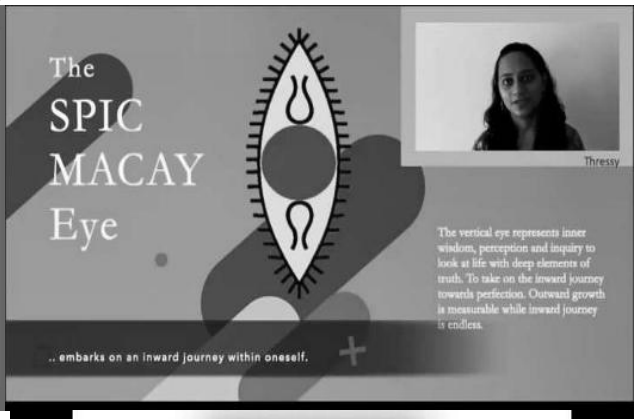


Code of Conduct of the Society

1. Each member must undergo the Heritage Orientation Programme.
2. All members shall work under the guidance of a group leader nominated by the Faculty Coordinators.
3. They shall make themselves worthy of the confidence and cooperation of the group/community leadership.
4. They shall scrupulously avoid entering into any controversial issues.
5. For the purpose of effective functioning of the society, the records and registers are to be maintained at the institution level.
6. Students can be removed from the club if they do not attend majority of practices/events, if they are going against any of the values we have as a society , and if they are disruptive to the group.
7. The Society must have its team to participate in all Intra-College and Inter-College Competition.

3-4 photographs related to the Club/ Society activities

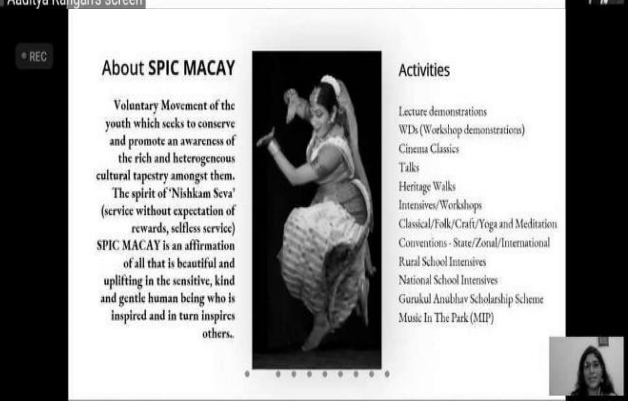












Heritage in collaboration with SPICMACAY

SPIC MACAY is an institution which aims at restoration and promotion of Indian culture and heritage. It aims at developing youth with the values and cultured embibed in them. It is a voluntary movement of the youth which seeks to conserve and promote an awareness of the rich and heterogeneous cultural tapestry amongst them. They reflect the spirit of 'Nishkam Seva' (service without expectation of rewards, selfless service) .

Gitarattan International Business School

Policy No: GIBS/ACD.POL./23-24/020 **Date: 06.06.2023**

POLICY FOR LEGAL AID CLINIC

Previous Policy No: **N.A.** dated: **N.A.**

1.PREAMBLE:

Legal Aid Clinic at Gitarattan International Business School (GIBS) is created under the guidelines enshrined in – Article 39A, of the Constitution of India and works on the principles laid down in The National Legal Services Authority which has been constituted under the Legal Services Authorities Act, 1987.

Legal aid strives to ensure that constitutional pledge is fulfilled in its letter and spirit and equal justice is made available to the poor, downtrodden and weaker sections of the society. The Legal Aid Clinic is a student-run committee with faculty advisors in supervisory roles. The Legal Aid Clinic has been involved in fostering legal aid and awareness. We aim to give effect to the policy and direction of the National Legal Services Authority.

The Clinic aims to provide free legal aid to poor, needy persons and the members of the weaker sections of society and to carry out the social welfare activities through sensitizing people about their legal rights and duties. It conducts several Legal Literacy Camps to bring about legal awareness by engaging effectively with the marginalized sections of the society. It aims to provide practical knowledge of law to students by providing them with opportunities to know the ground realities. Different committees of the students have been formed to explore different areas where the legal aid is required.

2. OBJECTIVES:

- To promote legal education and research;
- To provide Paralegal services by the faculty and the students;
- To provide practical professional training for students of law;
- To provide Legal Services to the socially and the economically backward sections of the society; who have difficulty accessing the judicial system;
- To spread awareness in the society about contemporary legal issues and developments;
- To provide students necessary drafting and researching skills.
- To provide free legal advice and legal aid to poor and needy people in the form of counseling in the nearby villages

3. EXPECTED IMPACT: Para Legal Volunteers (PLVS) will be able to:

1. Understand the role of law and policy in private and public life.
2. Recognize and implement the connections between theories and practice free legal aid.
3. Be able to find, interpret, integrate, synthesize and apply information effectively from multiple sources to legal, justice and policy issues to provide legal awareness in the society.

4. Understand ways in which privilege and marginality shape lives, opportunities and communities, and understand how to effectively respond to these through community action, the law or policy as per Article 39A of the Constitution of India.
5. Understand how to work cooperatively with communities and other constituencies, and the courts or DLSA or NALSA.
6. Coherently and compellingly communicate in both verbal and written form – arguments, policies and actions pertinent to social justice, policy and the law.
7. Use evidence and data to develop arguments related to pertinent legal, policy and social justice issues. Successfully complete the reasoning and formal or informal logic coursework, and provide evidence through coursework that students can successfully apply those skills.

4. STRUCTURE OF LEGAL AID CLINIC:

Head	**Dr. B.K. Yadav, Associate Professor**
Faculty Coordinator	**Dr. Sonia Rajoria, Assistant Professor**
President	**Aditiya Raj (BA LL.B 7 SEM)**
Vice-President	**Navya Saxena (BBA LL.B 7 SEM)**

5. SERVICES PROVIDED BY THE LEGAL AID CLINIC (LAC): Articles 39 A of the Indian Constitution advice to provide free legal aid to poor and needy people and to establish a legal aid clinic in law colleges. Therefore, Gitarattan Law School has established a Legal Aid clinic (LAC) under DLSA. The function of the legal aid clinic is to provide competent and free legal services or legal advice to poor and needy persons. It also coordinates the Taluk Legal Services Committee's activities in the district. In addition, it plays a significant role in emphasizing free legal aid to trial prisoners whose cases are pending in court. Legal aid clinic shall work on the guidelines of Articles 21 and 39A to provide free legal aid to poor and needy people.

THE SERVICES OF THE LEGAL AID CLINIC (LAC) ARE AS FOLLOWS.

i. To give legal advice and legal aid to provide free legal aid to poor and needy people in the form of counseling.
ii. To organize Legal Awareness Classes in prisons, schools, colleges and villages to provide legal knowledge.
iii. To organize Legal awareness programs for children and women who need protection and care.
iv. To organize awareness camp regarding issues of concerning Public Utility Services.
v. To render free legal aid to the trial prisoners whose cases are pending in the court.
vi. To spreads legal awareness among the masses at the larger level on prevailing issues of legal importance.
vii. To organize Tele- Law 2.0 & Pro Bono programmes in the interest of digitized citizen-centric legal services.
viii. To organize events and take necessary initiatives in consonance with Nyaya Mitra Scheme, Sakhi-OSC and other government welfare schemes.

6. Para Legal Volunteers as part of Legal Aid Clinic: The existing students of BA LL.B &BBA LL.B who will join the Legal Aid Clinic to provide free legal aid and awareness in the society shall be designated as Para Legal Volunteers. A para legal Volunteer is someone who helps lawyers with their work but is not yet completely qualified as a lawyer. The Para-Legal Volunteers (PLVs) are expected to act as intermediaries bridging the gap between the common people and the Legal Services Institutions to remove impediments in access to justice.

Para-Legal Volunteer shall educate people, especially those belonging to weaker sections of the society, to enable them to be aware of their right to live with human dignity, to enjoy all the constitutionally and statutorily guaranteed rights as also the duties and discharge of obligations as per law.

The students shall apply online on Google form for the registration. Selection of office bearers will be done by interview and group discussion by the Faculty Coordinator.
The renewal process will be completed by the authority of DLSA as per their discretion & as per the vacancy and requirement of seats in their Jurisdiction.

In consultation with DLSA, an Advocate will visit once a week to address the legal cases that emerge on pro-bono basis.

7. AWARENESS CAMPS: Para Legal Volunteers (PLVS) will conduct following activities through Legal Aid clinic in awareness camp.

i. Legal aid clinic will give free legal advice and legal aid to poor and needy people in the form of counseling in the nearby villages.
ii. Legal aid clinic will organize free legal awareness camp in the village for poor and needy people in the form of guide and counseling in the nearby villages.
iii. Legal aid clinic will adopt a village, nearby the college as per the requirement of DLSA in the coming session.
iv. Legal aid clinic shall be established in the basement of college to spread legal awareness and to provide free legal help.

8. CONTACT INFORMATION:

Gitarattan international Business School PSP 2A & 2B Complex-II
Madhuban Chowk, Sector -14, Rohini, Delhi - 110085
Phone no:+91-11-27555607/08/09, Mail ID: gibs@gitarattan.edu.in
DR.B.K. YADAV, ASSOCIATE PROFESSOR, GIBS

Prof. (Dr.) Vikas Nath
Director

"COURT ROOM: The Law Society of CLS, GIBS"



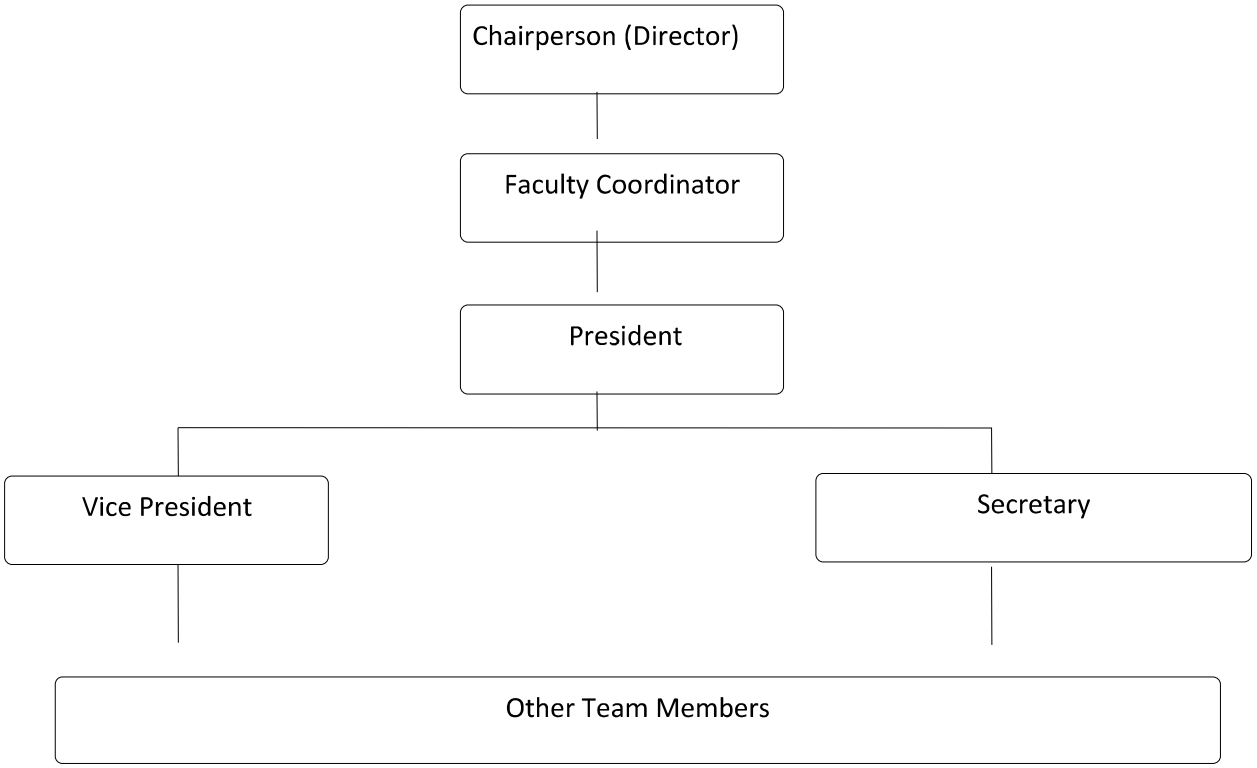
Aim "COURT ROOM: The Law Society of CLS, GIBS"

The COURT ROOM: The Legal Society of GIBS is constituted for conducting and regulating the Moot Court, Debate, Youth Parliament and other activities in GIBS as per the Academic Calendar-2020-2021of GIBS as well as to send representation on behalf of CLS GIBS in the External Events

Objective of "COURT ROOM: The Law Society of CLS, GIBS"

- To train the students for various national and international competitions like Moot Courts, Debates, Youth Parliament etc. and also to represent the CLS-GIBS outside the college in various events and regulate the moot court, Debate ,Youth Parliament and other activities hosted by CLS-GIBS.
- To promote opportunities for students to participate in all internal and external events and competitions and develop their skills in the field of Law which will further help them to groom themselves.

Structure of "COURT ROOM: The Law Society of CLS, GIBS"



Code of Conduct, General Policies, and Guidelines and of "COURT ROOM: The Law Society of CLS, GIBS"

1. All members shall work under the guidance of a group leader nominated by the Faculty Coordinators.
2. They shall make themselves worthy of the confidence and cooperation of the group/community leadership.

3. They shall scrupulously avoid entering into any controversial issues.
4. They shall keep day-to-day record of their activities/experience
5. Students can be removed from the society if they do not attend majority of practices/events, if there are going against any of the values we have as a society, and if they are disruptive to the group.

zDedicated Registration Link of "COURT ROOM: The Law Society of CLS, GIBS"

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INSTITUTE INNOVATION & ENTREPRENEURSHIP CELL (IIC-GIBS)

INSTITUTE INNOVATION AND ENTREPRENEURSHIP CELL

About the Cell

Aim of the Cell

Ministry of Education, Govt. of India has established an 'Innovation cell' with a purpose of systematically fostering the culture of Innovation in all Higher Education Institutions (HEIs) across the country.

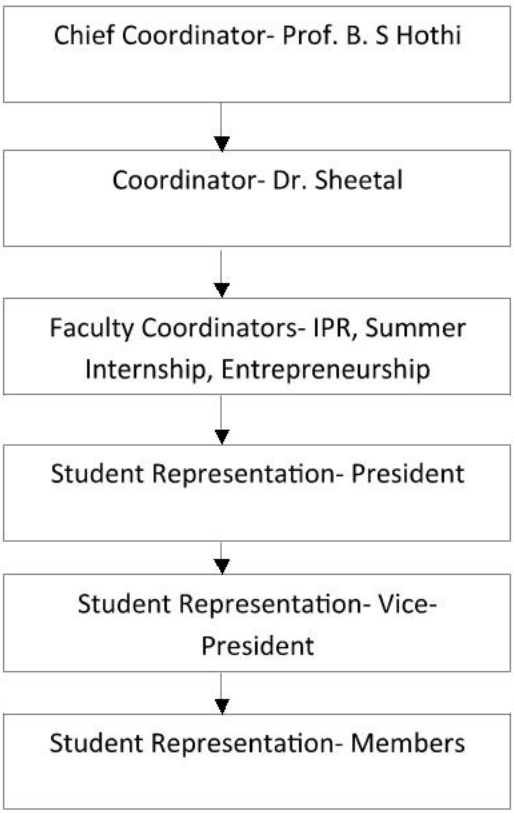
Under the guidance of MOE, Innovation Cell at GIBS focuses on creating complete ecosystem for the students which will foster the culture of Innovation at the institute from ideas generation to pre-incubation, incubation and graduating from the incubator as successful start-ups. Round the year IIC keeps on organizing activities for the awareness and skill development of the students. IIC also promotes the MOE Innovation Cell activities among its students and encourages them to participate.

Objectives of the Cell

1. To foster the 'culture of Innovation' in the Institute.
2. To promote innovative business ideas.
3. To orient the students about entrepreneurship and assist them to initiate a start-up.
4. To conduct activities as per the IIC calendar.

5. To participate in Heckathons and other events organized by Apex authorities.
6. Establish function ecosystem for scouting ideas and pre-incubation of ideas.

Structure of Innovation Cell



Code of Conduct of Cell

The students are to follow strict discipline and abide by the norms mentioned in the activity brochure/poster/flyer.

- For the purpose of effective functioning of the Cell, the records and registers are to be maintained at the institution level.
- Each member must undergo the IIC Orientation Programme.

- The Cell must have its team to participate in all Intra-College and Inter-College Competition.
- All members shall work under the guidance of a group leader nominated by the Faculty Coordinators.
- They shall make themselves worthy of the confidence and cooperation of the group/community leadership.
- They shall scrupulously avoid entering into any controversial issues.
- Students can be removed from the Cell if they do not attend majority of practices/events, if they are going against any of the values we have as a society , and if they are disruptive to the group.

Registration Link to the Cell

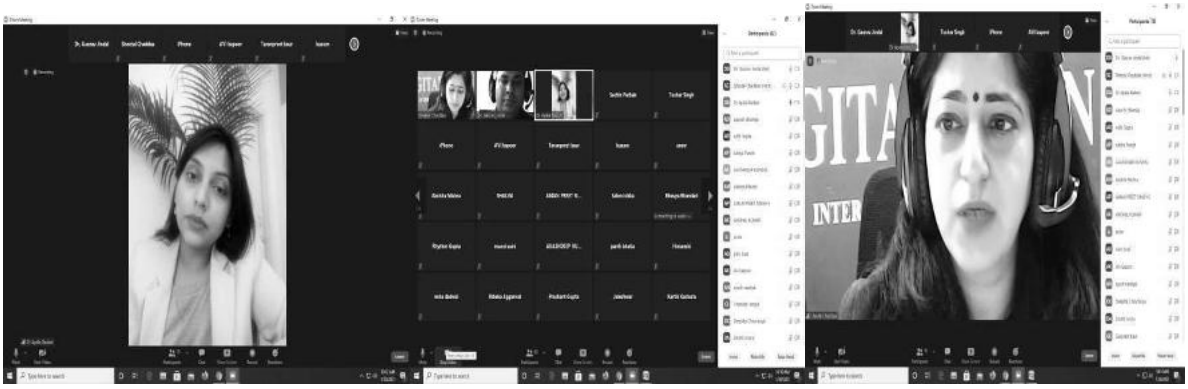
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Photographs related to the Cell activities


Gitarattan International Business School
Affiliated to Guru Gobind Singh Indraprastha University
Institute Innovation Council
Presents
ORIENTATION SESSION ON NATIONAL EDUCATION POLICY (WITH A FOCUS ON INNOVATION AND ENTREPRENEURSHIP)
28, DECEMBER, 2020







LAKSHYA – The Sports Club of GIBS

1. About the Club

GIBS introduced **LAKSHYA**, the sports Club of **GIBS** for the physical and mental well being of its students as well as its employees. In order to encourage the students in sports activities **LAKSHYA** conducts Intramural tournament in various sports and games for Boys and Girls separately.

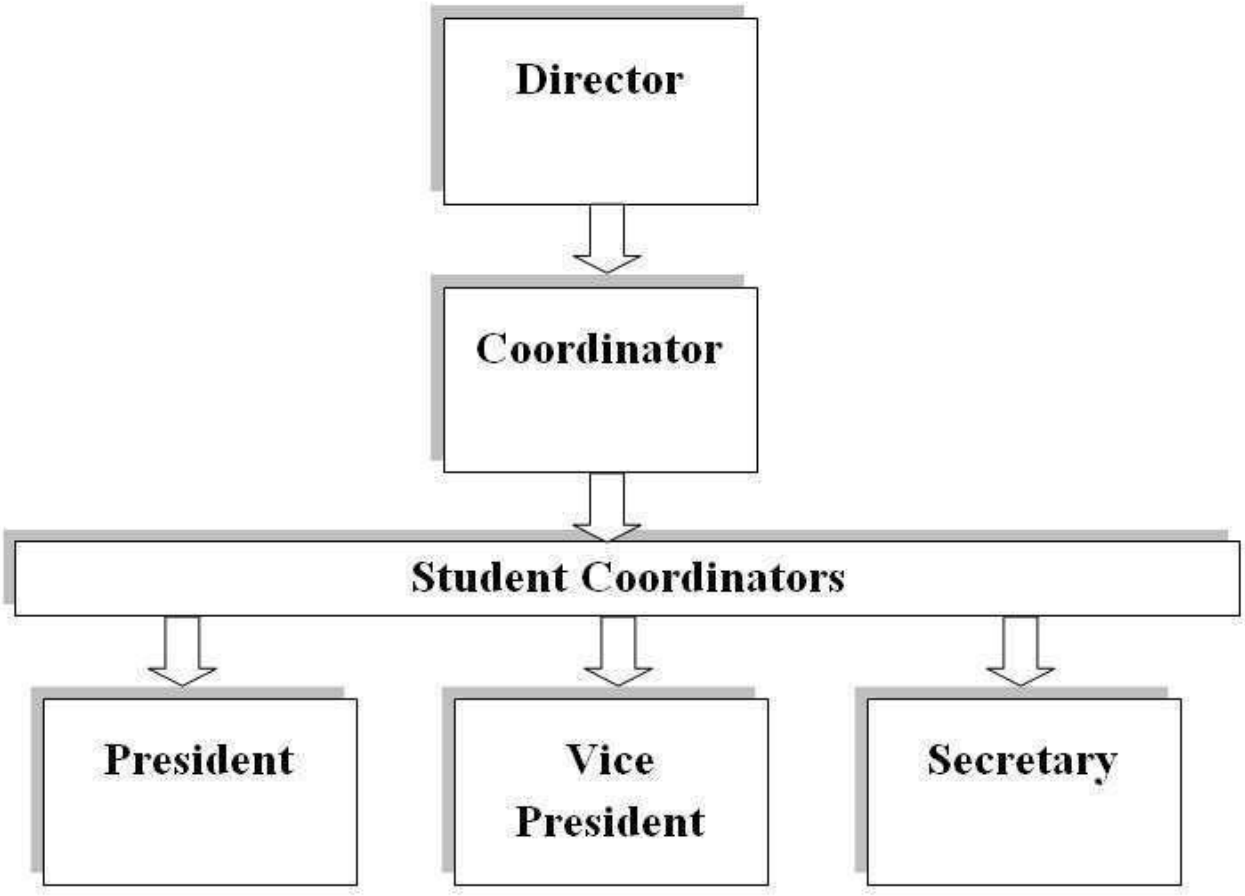
2. Aim of the Club

The main aim of **LAKSHYA** is to inculcate sports consciousness, encourage skill development, provide recreation and promote the values of integrity, among the students. **LAKSHYA** is also concerned about the health and fitness of GIBS employees. Various sports event conducted under Lakshya at present are Cricket Tournament, Badminton Tournament, Chess, Carrom, Table Tennnis and Billiards.

3. Objectives

- To offer the community an opportunity to participate in a broad variety of sports and recreational activities.
- To inculcate healthy sporting habit among the students and staff.
- To infuses discipline and learn teamwork at work, coordination among diverse cultural & ethnic groups.
- Value of time, precision & competitiveness are the major learning points apart from communication, coordination & teamwork.

4. Structure of Club



5. Code of Conduct

- All members shall work under the guidance of student coordinators nominated by the Faculty Coordinator.
- They shall make themselves worthy of the confidence and cooperation of the group leadership.
- They shall scrupulously avoid entering into any controversial issues.
- They shall keep day-to-day record of their activities/experience
- Students can be removed from the club if they do not attend majority of practices/events, if there are going against any of the values we have as a Club, and if they are disruptive to the group.

6. Registration Link to the Club

https://forms.office.com/Pages/ResponsePage.aspx?id=80I9p2OJBEW4bdiqvmmm1VJxsjNdojZJik6i6yvJOXdUOUdZQ1A0RUc4RVNSUzJVSExXTDc0SDk3Qy4u



About the Club:

"MINDBENDERS" represents the Management Club of giBS. Management club is a student driven initiative that collaborates with both the corporate and academia for both the UG and PG Students. The Club will act as a guide for Application of the acquired knowledge, abilities and acquisition of experiences and qualities necessary for students' future and professional development.

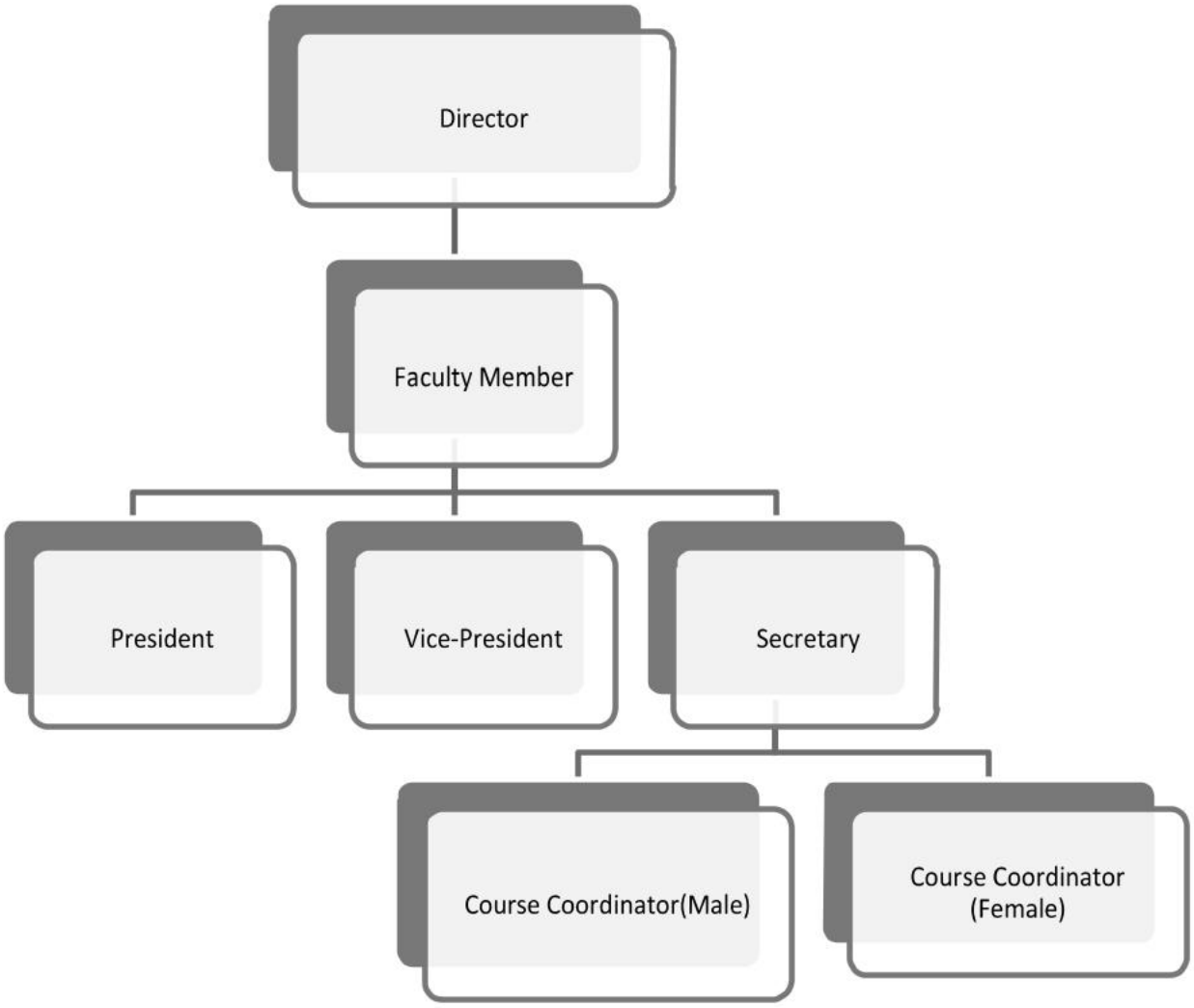
Aim of the Club:

The club aims to help the students to understand different functional areas of Management and stimulate their critical thinking.

OBJECTIVES :

1. To impart skills for development and enhancement of personality of students.
2. To improve communication skills and decision making power.
3. To enhance spirit of competition among the students.
4. To increase awareness regarding the business world. and to know the latest trends in different functional areas like Marketing ,Finance ,HR etc
5. To enhance the participation level among the students at inter departmental & intra departmental level.
6. To organize activities such as Debates, Executive Interaction, News analysis and presentation etc.
7. To help the students to know them self better about their interests, abilities, aptitudes and opportunities and encourage them to develop right attitudes towards it.

STRUCTURAL CHART OF MINDBENDERS –THE MANAGEMENT CLUB



CODE OF CONDUCT FOR MANAGEMENT CLUB MEMBER:

1. All members shall work under the guidance of a group leader nominated by the Faculty Coordinator.
2. They shall make themselves worthy of the confidence and cooperation of the group/community leadership.
3. They shall scrupulously avoid entering into any controversial issues.

4. They shall keep day-to-day record of their activities/experience
5. Students can be removed from the club if they do not attend majority of practices/events, if there are going against any of the values we have as a club, and if they are destructive to the group.

Registration Link :

Mudra- The Dance and Music Society of giBS

About Mudra Society

Mudra represents the dance and music society of GIBS. This society is all about those who love to dance, sing, and play instruments. It provides a platform for students who are inclined towards extracurricular activities to prove their talent and it is a good platform for them to have their artistic exploration.

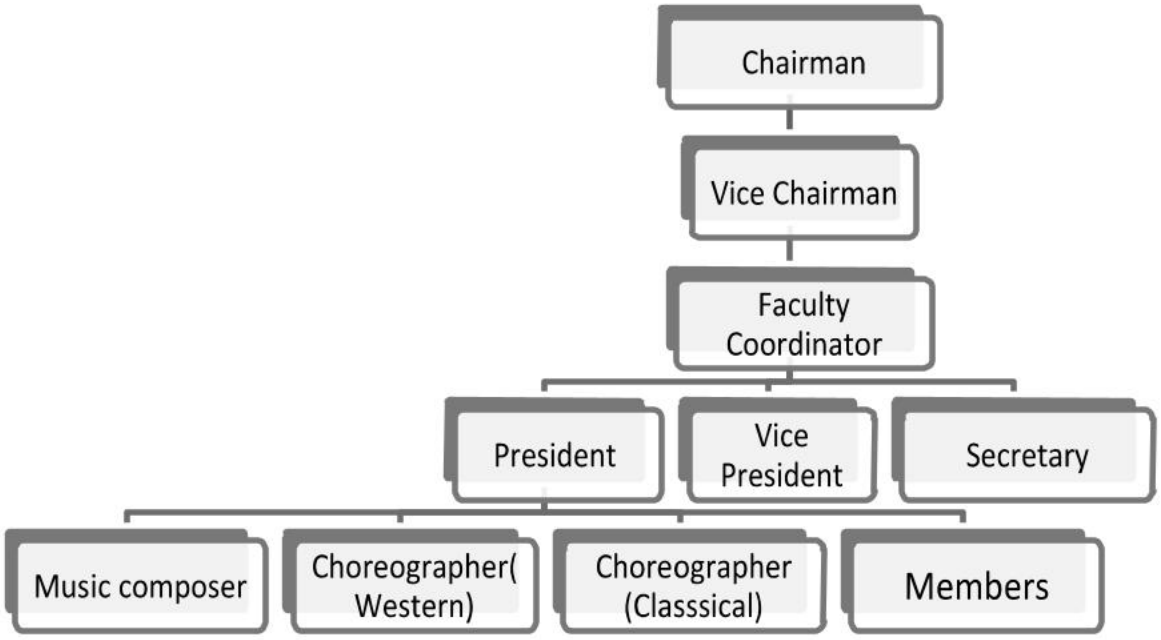
Aim of the Society:

The aim of the society is to boost up the morale of students and to highlight the talent of dance, music and creativity. Through this society students get opportunities to participate in all the cultural activities of the college organized by this society and also in the intra-college and inter-college events. This society provides the ideal platform for every student in the college to develop essential life skills like confidence, discipline, teamwork, charisma, stage presence and creativity.

Objectives Mudra Society

- To help students retain and enhance their love for dance and music.
- To encourage participation in cultural events irrespective of the student's degree of talent.
- To provide talented Dancers, Singers and Musicians the opportunity to practice via teaching through senior professional students to junior students.
- To provide an opportunity to become a better dancer, singer and musician through constant engagement and also through workshops conducted by professionals.
- To pick the best of performers and form an efficient college team to perform during various occasions within the college when required, and consequently improving quality of performances staged by the team in various inter-collegiate fests.
- To introduce forms of dance that has been left unexplored in the institution.
- To form a team that would introduce the basics of particular forms of dance to interested students.
- To create a relaxing and informal setting to experience dance and music.

Structure of the Society



Code Of Conduct For Mudra Society Member

1. All members shall work under the guidance of a group leader nominated by the Faculty Coordinators.
2. They shall make themselves worthy of the confidence and cooperation of the group/community leadership.
3. They shall scrupulously avoid entering into any controversial issues.
4. They shall keep day-to-day record of their activities/experience
5. Students can be removed from the society if they do not attend majority of practices/events, if there are going against any of the values we have as a society, and if they are disruptive to the group.

Dedicated Registration Link https://forms.office.com/Pages/ResponsePage.aspx?id=80I9p2OJBEW4bdiqvmmm1eioqwlu8sZBmMkFc6iyROhUOVo1UVJHTlREUU84WFRMWThaR1g4SUJPTC4u

3-4 photographs related to the Club/ Society activities


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SOCIETY INFORMATION BOOKLET 2024-2025



FROM THE DESK OF DIRECTOR

As we continue to navigate the dynamic landscape of our academic community, it brings me immense joy to take a moment to express my heartfelt appreciation for the incredible efforts and creativity displayed by Mudra Society of GIBS.

The club's dedication to promote cultural diversity and artistic expression has not gone unnoticed. The recent dance performances and cultural events curated by Mudra have not only showcased the rich talent within our institution but have also fostered a sense of unity and inclusivity among our students and faculty.

In a world that is often fast-paced and demanding, the importance of fostering a vibrant cultural community within our academic environment cannot be overstated. Mudra has become a beacon of creativity and cultural exchange, enriching the lives of everyone involved.

As Director of GIBS, I am proud to witness the positive impact that Mudra Society has on our campus. The Society's efforts contribute significantly to the holistic development of our students, fostering a spirit of teamwork, discipline, and self-expression.

I would like to extend my sincere gratitude to each member of Mudra for your tireless dedication and hard work. Your passion for the arts is truly inspiring, and I look forward to seeing the continued growth and success of Mudra in the future.

Prof (Dr.) Vikas Nath

Director, GIBS



FROM THE DESK OF FACULTY COORDINATOR

It is with immense pride and joy that I present this celebration of the vibrant spirit of Mudra, the official dance society of GIBS. Over the years, Mudra has grown into a thriving platform where creativity, passion, and talent come together in harmony. The society has been a source of joy for its members, offering them a space to express themselves, explore diverse dance forms, and push the boundaries of their artistic potential.

At Mudra, we believe that dance is not just a form of art but a language of the soul. It connects us, transcends boundaries, and enriches our college's cultural fabric. Our dancers, through their hard work and dedication, have showcased excellence in various college events, competitions, and cultural festivals. The society's success is a testament to their relentless passion and the unity that brings them together.

I extend my heartfelt gratitude to all the students, choreographers, and collaborators who have contributed to this journey. As the faculty coordinator, it has been my privilege to guide and support the society. I look forward to witnessing as Mudra continue its legacy of excellence, inspiring creativity and spreading joy through the power of dance.

Dr. Dipti Jain

Associate Professor,

Faculty Coordinator, Mudra



FROM THE DESK OF FACULTY CO-COORDINATOR

As the Co-Coordinator of MUDRA – The Dance Society of GIBS, I am pleased to introduce a space where dance transcends mere movement, becoming a powerful expression of individuality and creativity. At MUDRA, we recognize that each person possesses a distinct rhythm and story, and through the art of dance, we seek to channel these narratives in the most evocative and dynamic manner. Our society celebrates the diversity of expression, fostering an environment where passion for dance is both cultivated and shared.

MUDRA is not just about perfecting a routine or mastering a form; it's about finding yourself through movement and connecting with others who share that same love for the art. From classical elegance to street-style energy, every dancer finds their own beat here. It's a place where your creativity thrives, where we challenge ourselves, and where every performance becomes a shared celebration of talent and passion.

As Co-Coordinator, it has been an immense privilege to work alongside such talented and passionate individuals, witnessing firsthand the dedication and creativity that define this community. I am excited to continue supporting the society as it builds on its legacy of excellence, pushing the boundaries of artistic expression and bringing the transformative power of dance to new heights.

Let's create something extraordinary together. The stage is yours – it's time to let your spirit move!

Ms. Simran Chauhan
Assistant Professor,
Faculty Co-Coordinator, Mudra

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ABOUT MUDRA

Mudra, The Dance Society of GIBS is a vibrant and dynamic community that thrives on artistic expression and creative collaboration. Comprising passionate musicians, instrumentalists, skilled dancers, and enthusiasts alike, this society serves as a hub for students to explore their talents, foster their love for dance, and share their passion with others. It provides a platform for students who are inclined towards extracurricular activities to prove their talent and it is a good platform for them to have their artistic exploration.

At the heart of the society are its members, who come from diverse backgrounds and bring a rich tapestry of dance influences. From classical to contemporary, from jazz to hip-hop, the society embraces a wide range of genres and styles, ensuring that there is something for everyone to enjoy and engage with.

Throughout the academic year, the society organizes a variety of events and performances that showcase the talents of its members. From opening all events at GIBS with Ganesh Vandana to larger-scale productions at the Annual Fest Zenith, Mudra provides platforms for students to shine and share their artistry with the wider college community.

In addition to performances, the society also plays a role in promoting cultural exchange and appreciation. Through collaborations with other student organizations, as well as outreach programs in the local community, members have the opportunity to use their talents to make a positive impact and foster greater understanding through music, dance and instruments.

Moreover, the Dance Society serves as a supportive and nurturing environment where students can form lasting friendships, build confidence, and develop valuable life skills such as teamwork, communication, and leadership.

Overall, the Dance Society of our college is not just a society; it's a vibrant community united by a shared love for dance and artistic expression. It provides a platform for students to explore their passions, connect with others, and create unforgettable experiences that enrich their college journey.

AIM OF THE SOCIETY

The aim of the Dance Society is to foster a vibrant and inclusive community that celebrates artistic expression through dance. It serves as a platform for students to explore their talents, collaborate with peers, and engage with diverse cultural traditions, thereby enriching the college experience for all involved. This society provides the ideal platform for every student in the college to develop essential life skills like confidence, discipline, teamwork, charisma, stage presence and creativity.

OBJECTIVES OF THE SOCIETY

1. To foster an appreciation for dance in its various forms, including classical, contemporary, folk, and modern styles, and educate members about the history, techniques, and cultural significance of different dance traditions.
2. To provide a platform for students to express themselves creatively through dance and encourage the creation of original choreography and innovative performances.
3. To offer training sessions, workshops, and master classes with professional dancers and choreographers, and help members develop and refine their dance skills and techniques.
4. To promote teamwork and collaboration among members through group performances and external participation, and build a supportive and inclusive community where all members can thrive.
5. To plan and execute a variety of dance-related events, including showcases, competitions, and cultural festivals, and provides opportunities for members to perform and gain stage experience.
6. To represent the college in inter-college dance competitions and cultural festivals, and aim for excellence and recognition in various dance events.
7. To celebrate and incorporate diverse cultural dance forms, promoting inclusivity and understanding, and facilitate cultural exchange programs and collaborations with other dance societies and organizations.
8. To support the personal and professional development of members through leadership roles, event management, and networking opportunities, and help members build confidence, discipline, and time management skills.
9. To engage with the local community through dance performances, workshops, and outreach programs, and use dance as a medium to raise awareness and support social causes.
10. To document the society's activities, achievements, and milestones, and preserve the legacy of the Mudra Society for future generations of dancers and enthusiasts.

LEARNING OUTCOMES FOR STUDENTS

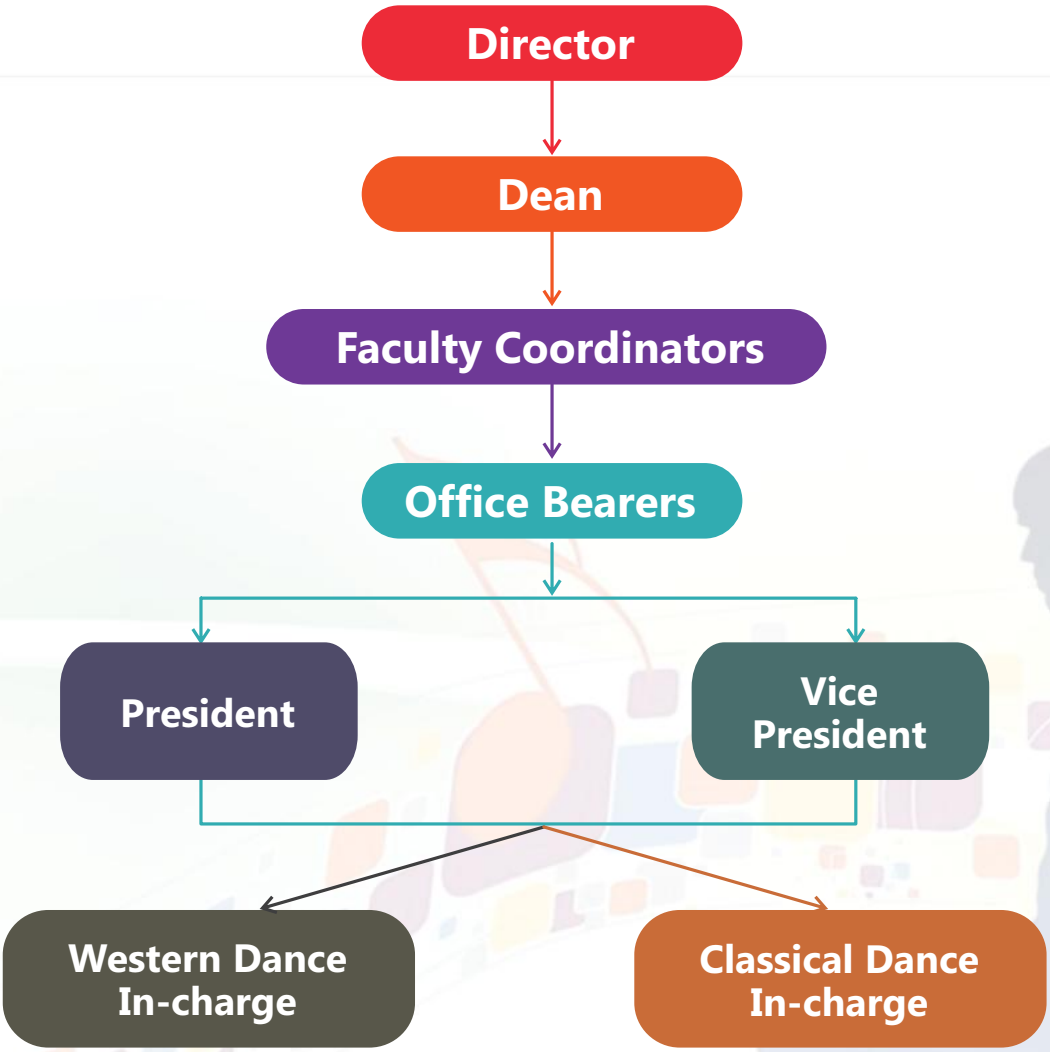
1. Students will demonstrate increased confidence in their dance abilities and personal expression.
2. Students will become proficient in using a variety of dance techniques and styles.
3. Students will gain a deeper understanding and appreciation of different dance traditions and cultural forms.
4. Students will successfully complete collaborative dance projects and group performances.
5. Students will gain experience in preparing and presenting their work for performances.
6. Students will identify and work towards their personal dance goals.
7. Students will contribute to a positive and respectful society's environment.
8. Students will participate in community dance projects, enhancing their social responsibility.

CODE OF CONDUCT FOR SOCIETY MEMBERS

By adhering to following code of conduct, members of Mudra will contribute to creating a positive and supportive environment where artistic expression can flourish, and all members can thrive. Violations of this code may result in disciplinary action, up to and including suspension or expulsion from the society.

1. All members shall work under the guidance of the Society's President, Vice President and Faculty Coordinator(s) selected by the college authority.
2. Treat all members with respect, regardless of their background, skill level, or personal beliefs. Embrace diversity and foster an inclusive environment where everyone feels valued and welcome.
3. Attend rehearsals, workshops, and events punctually and prepared to participate.
4. Communicate openly and respectfully with fellow members, instructors, and society leaders.
5. Work collaboratively with other members to achieve common goals, whether in rehearsals, performances, or planning activities.
6. Strive for excellence in all dance performances, aiming to continually improve individual skills and ensemble cohesion.
7. Take constructive feedback graciously and use it as an opportunity for growth.
8. Fulfill any assigned responsibilities promptly and to the best of your ability.
9. Take ownership of your actions and their impact on the society and its members.
10. Respect the equipment, facilities, and resources provided by the college for rehearsals and performances. Use equipment and facilities responsibly and report any damages or issues promptly.
11. Avoid plagiarism or unauthorized use of copyrighted material in performances or other society activities.
12. Uphold the reputation of the Dance Society and the college in all interactions, both on and off-campus. Avoid behaviour that could bring disrepute to the society or the college community.
13. Prioritize the safety and well-being of yourself and others during rehearsals, performances, and other society activities.
14. Abide by all college policies and regulations, including those related to conduct, alcohol and drug use, and harassment.

ORGANISATIONAL STRUCTURE OF MUDRA



OFFICE BEARERS POSITION AVAILABLE IN MUDRA

Positions: President, Vice President, Western Dance In-charge, Classical Dance In-charge

SELECTION PROCESS

1. **Application Round:** Fill the Registration Form mentioning their interest in joining a specific club or society and for a specific position. Registration Form opens 2 months prior to the Investiture Ceremony
2. **Application Screening:** Shortlist the registered candidates based on the application submitted. Basic eligibility such as academic performance, attendance and relevant experience must be met and scored.
3. **Interview Round:** Invite the shortlisted students from previous rounds for the final interview.
4. **Selection and Appointment:** Notify the selected candidates of their appointment and announce newly appointed Student Council on Investiture Ceremony

ELIGIBILITY CRITERIA

For President: Candidate must be a student of 1st year onward MBA, 2nd year onward BBA and 4th year onward LLB.

For Vice President: Candidate must be student of 2nd year onward BBA program, 3rd year onward for LLB programs or 1st year MBA program.

For Different In-charges: Any student of GIBS can apply (any year, any course).

Applications will be shortlisted based on the **SCORING CRITERIA** for the selection process.

Criteria	Max Marks Allocated	Marking Scheme
Association in the field of dance outside GIBS	10	2 marks per Association
Participation in dance Events.	10	2 marks per merit certificate, 1 mark per participation certificate
Attendance of Previous Semester	5	> 85% is 5 marks 84.9% - 75% is 4marks 74.9% - 50% is 3 marks 49.9% - 40% is 2 marks < 40 % is 0 marks
Academic Performance in Previous Year	5	> 85% is 5 marks 84.9% - 75% is 4marks 74.9% - 50% is 3 marks 49.9% - 40% is 2 marks < 40 % is 0 marks
Volunteered in events as a part of organizing team at Institute level	5	1 mark per appreciation certificate
Faculty Coordinator & Previous President Score	5	Faculty Score – 3 Marks Previous President Score – 2 Marks
Personal Interview	10	Only shortlisted candidates will be called for the Interview

Point to be kept in mind while applying for the post of Office Bearers

1. One student can apply for one post only.
2. Members of the previous Student Council can apply for higher posts.
3. Original Documents uploaded in the application form must be produced at the time of interview.
4. No candidate should have any academic arrears in the previous academic year.
5. No candidate should have faced disciplinary actions from the institute authorities in past.
6. The decision of the committee will be final and binding.
7. After formation of the newly appointed Student Council for 2024-2025, no one is allowed to quit the post mid-session.

COORDINATION WITH OTHER CLUBS AND SOCIETIES

1. **Frames: The Photography Club**

- **Event Documentation:** The Photography Club can capture live performances and rehearsals, creating visual memories for promotions or archival purposes.
- **Promotional Content:** Collaborate to create promotional material, including photoshoots of dancers, behind-the-scenes moments, and teaser videos for upcoming performances.
- **Social Media Presence:** Use high-quality photos and videos to boost Mudra's online presence, showcasing both club's work.

2. **Abhinay-The Drama Society**

- **Dance-Drama Collaborations:** Work together to create performances that blend acting with dance, such as theatrical productions incorporating dance routines or dance performances telling a story.
- **Workshops and Training:** Conduct joint workshops where Abhinay members learn stage presence and movement from dancers, while Mudra members enhance their expressions and acting skills.

3. **Expressions: The Fine Art Society**

- **Set Design and Costumes:** Expressions members can help design costumes, backdrops, and props for dance performances, ensuring a visually cohesive and artistic presentation.
- **Artwork and Posters:** Collaborate on creating eye-catching posters and illustrations for dance events, competitions, and festivals.

4. **Heritage: The Cultural Society**

- **Cultural Performances:** Collaborate on events celebrating cultural heritage, where Mudra performs traditional dance forms that align with Heritage Society's focus on preserving cultural history.
- **Cultural Festivals and Competitions:** Organize events that highlight historical and traditional themes, with Heritage providing the context and historical background while Mudra Club interprets it through dance.
- **Workshops and Learning Sessions:** Jointly conduct workshops on traditional dance forms and their historical significance, integrating storytelling and heritage education.

Benefits of Collaboration:

- Each club/society brings its own set of skills, allowing for innovative and dynamic event execution.
- By sharing resources such as props, equipment, and event spaces, clubs/societies can reduce costs and logistical burdens.
- Collaborating with multiple clubs/societies can attract a diverse audience, as members from all clubs/societies get involved and promote the event.
- Clubs/societies can support each other by promoting events across various platforms, increasing visibility for all involved.

ROLE & RESPONSIBILITY

PRESIDENT

1. **Leadership:** The President will serve as the primary leader of the Dance Society, providing vision, direction, and guidance to its members.
2. **Strategic Planning:** The President will be responsible for setting long-term goals and objectives for the society, as well as developing strategic plans to achieve them.
3. **Communication:** The President will act as the main liaison between the society and college administration, as well as other student organizations and external partners.
4. **Decision-making:** The President will make final decisions on matters such as event planning, budget allocation, and policy implementation, in consultation with other society leaders and members.
5. **Meetings and Agenda:** The President will chair meetings of the society, setting the agenda, facilitating discussions, and ensuring that decisions are reached in a timely and efficient manner.
6. **Representation:** The President will represent the Dance Society at college-wide events, meetings, and functions, advocating for the interests and needs of the organization.
7. **Conflict Resolution:** In cases of conflicts or disputes within the society, the President will play a key role in mediating and resolving issues, promoting unity and cohesion among members.

VICE PRESIDENT

1. **Support to the President:** The Vice President will assist the President in carrying out his/her duties and responsibilities, stepping in to assume leadership roles in his/her absence or as delegated.
2. **Event Coordination:** The Vice President will oversee the planning and execution of society events, including rehearsals, workshops, performances, and social gatherings, ensuring that all logistical details are taken care of.
3. **Membership Engagement:** The Vice President will play a key role in engaging and motivating society members, organizing activities and initiatives to foster a sense of community and camaraderie.
4. **Resource Management:** The Vice President will assist in managing the society's resources, including finances, equipment, and facilities, ensuring that they are used efficiently and responsibly.
5. **Communication and Outreach:** The Vice President will communicate information and update to society members, as well as promote the society to the broader college community through marketing and outreach efforts.
6. **Collaboration:** The Vice President will collaborate closely with other society leaders and members to facilitate teamwork, coordination, and collaboration in all society activities and projects.
7. **Succession Planning:** The Vice President may also be involved in succession planning, helping to identify and mentor future leaders within the society to ensure continuity and sustainability.
8. **Social Media:** The Vice President will ensure that the society has visibility on the social media in an ethical way.

VARIOUS IN-CHARGES

1. Selecting teams internal and for external participation.
2. Selecting home team for annual event conducted by GIBS.
3. Get participation for annual events organised by GIBS.
4. Organizing and smooth execution of events at the college.
5. Shall make themselves worthy of the confidence and cooperation of the group/community leadership.

FACULTY COORDINATOR

1. Act as a bridge between the society and the college administration, facilitating communication and collaboration.
2. Provide mentorship and support to the student head and society members, helping them navigate challenges and maximize opportunities for growth.
3. Approve society activities and ensure that all events and operations comply with college policies and guidelines.
4. Assist in securing necessary resources, such as rehearsal spaces, equipment, and funding, to support society activities.
5. Mediate and resolve serious conflicts within the society, providing guidance on conflict resolution and maintaining a harmonious environment.
6. Review and evaluate the society's performance and activities regularly, offering feedback and suggestions for improvement.
7. Ensure that the society adheres to all school or organizational regulations, maintaining high standards of conduct and operation.
8. Oversee the planning and execution of society events, ensuring they are well-organized and align with the society's mission and values.
9. Maintain records of society activities, achievements, and milestones, and prepare reports as needed for the administration and stakeholders.
10. Collaborate with the student head and members to develop and implement strategic plans for the society's growth and success.
11. Establish and maintain a feedback mechanism to gather input from society members and use it to improve society activities and operations.
12. Ensure the safety and welfare of all society members during activities, addressing any concerns promptly and effectively.
13. Encourage and motivate society members to actively participate and take on leadership roles, fostering a positive and inclusive society culture.

FLAGSHIP EVENTS OF MUDRA

1. ZENITH – The Annual Cultural Fest of GIBS (24th February 2024)

GROUP DANCE & SOLO DANCE (WESTERN, CLASSICAL AND FOLK)














2. ANUGOONJ – The Annual Cultural Fest of GGSIPU (8th-10thFebruary 2024)

Anugoonj is organized every year to allow the students of the GGSIP University including its more than 127 affiliated colleges to show case their talent.

Group Dance Team was the runner ups of Folk Dance (Group) at the prelims round and was qualified for the final round. Mudra Students also participated in Nach Baliye.





ON-CAMPUS EVENTS OF MUDRA

1. REPUBLIC DAY – 25th January 2024





2. CULTURAL DAY - 11th December 2023





3. FELICITATION CUM FOUNDERS DAY – 21st October 2023





4. ABHINANDAN (Freshers Party) - 6th October 2023





5. JANMASHTAMI – 6th September 2023





6. INDEPENDENCE DAY – 15th August 2023





7. CHRONICLES (Alumni Meet) - 5th August 2023





8. ABHIVYAKTI (Farewell) - 16th May 2024





9. GANESH VANDANA & SARASWATI VANDANA







10. FLASH MOB



REGISTRATION WITH MUDRA

Registration Link

Registration opens every year in the month of September.

To become a member of Mudra, interested students should fill out the registration form floated through student notice on the ERP. No Membership fee is applicable for the same.

Termination / Suspension of Membership

If an office bearer or a member is found to be involved in any of the issues listed below (excluding points 5 and 6), the office bearer/member will be debarred from participating in all college events for the current academic session including Mudra events.

1. **Lack of Teamwork and Clashes:** Persistent inability to work effectively with other members or frequent conflicts with the team that affect the society's operations and morale.
2. **Failure to Fulfil Roles and Responsibilities:** Persistent inability to carry out the duties and responsibilities of the office bearer role, leading to disruptions in society activities and a negative impact on the society's performance.
3. **Non-Attendance of Meetings:** Chronic absence from society meetings and events without valid reasons, leading to disruptions in the society's operations and activities.
4. **Disciplinary Issues:** Engagement in serious disciplinary violations, such as misconduct or violations of society policies, which may include bullying, dishonesty, or non-compliance with school regulations.
5. **Health Issues:** Significant health issues that prevent the office bearer from effectively performing their duties and responsibilities.
6. **Family Obligations:** Major family obligations that interfere with the office bearer's ability to fulfill their role and responsibilities in the society.

Exit from Mudra

Submit a Resignation Application: Write a formal application to the Faculty Coordinator, stating your intention to leave the society and providing a reason for your decision.

Faculty Coordinator Submission: The Faculty Coordinator will forward your resignation application to the Director for further processing.

Interaction: Attend a scheduled interaction with the Director and the Faculty Coordinator to discuss your decision and receive any necessary counselling or feedback.

Receive Verdict: Await the final decision or verdict regarding your resignation.

Complete Handover Process: Hand over all relevant documents, passwords, and any other materials related to your responsibilities in the society to the Faculty Coordinator to ensure a smooth transition.

Attendance

All members of Mudra are required to maintain a 75% attendance rate in each semester according to GGSIPU norms. Club activities grant a relaxation of 25% of the 75% attendance requirement, for both internal and external events in each semester.

For example, if there are 100 total lectures in 3rd semester for BBA, 75% attendance would be 75 lectures. Out of 75 lectures, 19 lectures (25%of the 75%) can be utilized for practice hours in co-curricular and extra-curricular events.

This 25% attendance will be marked as 'additional attendance' on ERP if a duly filled additional attendance form has been submitted for approval to the faculty for internal events on daily basis.

It is advisable to practice for upcoming events after the classes till 5pm in college premises to maintain the attendance prescribed by GGSIPU.

Fund Allocation

Internal College Events:

1. Students participating in internal college events who require costumes and props will be eligible for reimbursement by the college, subject to prior management approval.
2. Students must inform the faculty coordinator in advance, in writing, about their requirements and provide an estimated cost.
3. Upon receiving approval, students should submit the final bill to the faculty coordinator for reimbursement processing.

External College Events:

1. Students participating in external events have to pay for their external event registration and any expenses related to thereof on his/her own.
2. He/she can avail reimbursement of their participation fee upto a maximum of Rs 2000 if they come up as winners or runner up of the event.
3. To claim reimbursement, students need to provide an application in writing giving detailing of the costs incurred, the position won, brochure, registration slip and a hard copy of the certificate to the faculty coordinator.

· The faculty coordinator will then submit the bill to the Director for further approvals.

University Event (Anugoonj):

Students participating in Anugoonj Group Dance who require costumes and props will be eligible for reimbursement by the college, for both Prelims and Anugoonj Finale. Students must inform the faculty coordinator in advance, in writing, about their requirements and provide an estimated cost.Upon receiving approval, students should submit the final bill to the faculty coordinator for reimbursement processing.

Registration and Documentation for External Event Participation

Students participating in external events not organized by our institute need to register their participation or achievements by filling out the link provided by the external event coordinator. Following documents are needed to be upload on the link:

External Event Participation Form.

1. Certificate of Participation/Merit
2. Geo-tagged photos of participation in the event
3. Receipt of registration for the event
4. Copy of the acknowledgement email of the participation, registration, or appreciation.

Refer to External Event Policy 2024-2025 on the ERP

Awards and Recognition

1. The Mudra Society is eligible to recognize the outstanding achievements of its members through various awards, such as the Best society Award and the Outstanding Member Award at Investiture Ceremony.

Please refer to the Best Club Award Notice 2024-2025 on ERP.

2. Students who participate in external events are duly recognized by the institute on Felicitation Day. This recognition is based on a link filled out by the student detailing their external participation.

Please refer to the External Event Policy 2024-2025 on ERP.

TEAM MUDRA

FACULTY COORDINATOR



DR. DIPTI JAIN

Associate Professor (Centre for Management Studies), GIBS



MS. SIMRAN CHAUHAN

Assistant Professor (Centre for Legal Studies), GIBS

OFFICE BEARERS

PRESIDENT



Anjali Sharma
BBA E5A

VICE PRESIDENT



Charvi Suneja
BBALLB 5A

WESTERN DANCE IN-CHARGE



Priyansha Jamwal
BBALLB5B

CLASSICAL DANCE IN-CHARGE



Nitya Sharma
BBA E3A

giBS

Gitarattan International Business School

▪ Grade 'A' Accredited by NAAC ▪ Affiliated with GGSIPU

GITARATTAN INTERNATIONAL BUSINESS SCHOOL

PHONE : +91-11-27555607/08 /09,

MOBILE : +91 8882307575, WHATSAPP : +91 8595605385,

Email: mudra@gitarattan.edu.in, **Instagram:** @mudrasociety_gibs

WEB : www.gitarattan.edu.in

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INTERNAL QUALITY ASSURANCE CELL
IQAC
GITARATTAN INTERNATIONAL BUSINESS SCHOOL, DELHI



SOCIETY INFORMATION BOOKLET
2024-2025

FROM THE DESK OF DIRECTOR



As we continue to navigate the dynamic landscape of our academic community, it brings me immense joy to take a moment to express my heartfelt appreciation for the incredible efforts and creativity displayed by Abhinay The Dramatics Society of GIBS. The society's dedication to promoting cultural diversity and artistic expression has not gone unnoticed. The recent theatrical performances and cultural events curated by Abhinay have not only showcased the rich talent within our institution but have also fostered a sense of unity and inclusivity among our students and faculty.

In a world that is often fast-paced and demanding, the importance of fostering a vibrant cultural community within our academic environment cannot be overstated. Abhinay society has become a beacon of creativity and cultural exchange, enriching the lives of everyone involved.

As Director of GIBS, I am proud to witness the positive impact that Abhinay society has on our campus. The society's efforts contribute significantly to the holistic development of our students, fostering a spirit of teamwork, discipline, and self-expression.

I would like to extend my sincere gratitude to each member of Abhinay society for your tireless dedication and hard work. Your passion for the performing arts is truly inspiring, and I look forward to seeing the continued growth and success of Abhinay society in the future.

Prof (Dr.) Vikas Nath

Director, GIBS

FROM THE DESK OF FACULTY COORDINATOR



Abhinay, the Dramatics Society of GIBS, is a dynamic space where creativity meets critical thinking, empowering students to explore and grow through the art of theatre. As a platform for expression, Abhinay encourages students to challenge conventions, experiment with new ideas, and embark on journeys of self-discovery. Our motto, "The play is not in the words, it's in you," reflects the belief that theatre is not just about scripts but about the personal and emotional experiences that shape performances. Through the powerful medium of drama, students engage with complex characters and nuanced subtext, allowing them to connect deeply with a wide range of human experiences, backgrounds, and cultures. This process cultivates empathy, compassion, and open-mindedness—essential qualities in today's interconnected world. Moreover, the practice of embodying roles sharpens focus, discipline, and harmony between mind, body, and voice. I am incredibly proud of our students' remarkable commitment to exploring social issues and emotional landscapes through their performances. Their passion for raising awareness on relevant societal challenges is evident in every piece they present, from intimate, reflective portrayals to dynamic, thought-provoking narratives. These performances do more than showcase their artistic talents; they act as a voice for social change, sparking meaningful conversations and inspiring action. The students' dedication to these themes is rooted in their ability to empathize and understand diverse perspectives. By harnessing the power of storytelling, they highlight societal challenges and human emotions, forging connections with audiences that transcend the stage. Their work not only entertains but educates and provokes introspection, urging viewers to think critically about the world around them. In embracing the transformative potential of theatre, our students have become true catalysts for positive change. Their performances resonate far beyond the walls of the auditorium, leaving a lasting impression on all who experience them. I extend my deepest gratitude to every student involved in Abhinay, recognizing the profound impact they are making through their creativity, dedication, and advocacy for a more empathetic and thoughtful society.

Ms. Ramandeep Kaur

Assistant Professor

Faculty Coordinator Abhinay -The Dramatics Society of GIBS

FROM THE DESK OF FACULTY CO-ORDINATOR



Abhinay, the Dramatics Society of GIBS, serves as a catalyst for student development, fostering inquiry and critical thinking at its core. By providing a platform for freedom of exploration and experimentation, theatre becomes a medium for natural growth.

Our motto, "The play is not in the words, it's in you," encapsulates the essence of Abhinay's mission.

Engaging with characters and subtext enables students to connect with diverse situations, backgrounds, and cultures, fostering compassion and tolerance. Furthermore, the act of playing, practicing, and performing contributes to the development of focus in mind, body, and voice.

I applaud the exceptional efforts of our students as they passionately engage in performances centered around social causes and emotional exploration. Their commitment to addressing relevant issues through the expressive medium of drama is truly commendable. Through compelling portrayals and thought-provoking narratives, these performances not only showcase artistic talent but also serve as powerful agents for social awareness and emotional connection.

The dedication our students exhibit in delving into these themes demonstrates a deep sense of empathy and understanding. By using their creative abilities to shed light on societal challenges and evoke emotional responses, they contribute significantly to fostering a compassionate and informed community.

In embracing the transformative power of theater, our students not only entertain but also inspire reflection and dialogue. Their performances resonate beyond the stage, leaving a lasting impact on both the audience and the larger community. I extend my heartfelt appreciation to each student involved, recognizing their invaluable role in making a positive impact through the arts.

Mr. Naveen Mani

Assistant Professor

Faculty Co-Coordinator Abhinay -The Dramatics Society of GIBS

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ABOUT ABHINAY

Abhinay is the Dramatics Society of GIBS. Abhinay serves as a vibrant hub for creativity, expression, and collaboration and allows students to grow naturally with freedom to enquire, explore and experiment. It brings together students passionate about theatre, acting, scriptwriting, direction, and stagecraft, offering them a platform to explore and showcase their talents. Through engaging performances—ranging from thought-provoking plays to lively improvisations—the society fosters a culture of storytelling, teamwork, and artistic innovation. Not only does it provide a space for aspiring actors and playwrights to hone their skills, but it also cultivates a deeper appreciation for theatre and the performing arts within the student community. Whether it's through traditional dramas or experimental pieces, the society plays a pivotal role in enriching the cultural fabric of the college.The motto of Abhinay is "The play is not in the words, it's in you".

AIM OF THE SOCIETY

The purpose of this society shall be the advancement of standards of excellence in the theatre. The society shall encourage students to attain a better mastery of the theatre arts. It is an attempt to bring out the artist in them and make them realize about their own potentials.

OBJECTIVES OF THE SOCIETY

1. To provide a platform for students to express themselves creatively through acting, scriptwriting, direction, and stagecraft.
2. To enhance students' skills in performance, production, and technical aspects of theatre, promoting personal growth and confidence.
3. To encourage collaboration among students from diverse backgrounds, fostering teamwork, leadership, and problem-solving through group performances.
4. To use theatre as a medium to explore and address social, cultural, and contemporary issues, encouraging critical thinking and dialogue among students.
5. To offer engaging and thought-provoking performances that contribute to the cultural life of the college and provide entertainment for students, staff, and the community.

LEARNING OUTCOMES FOR STUDENTS

1. Students will develop a deeper understanding of societal issues, using theatre as a tool to raise awareness and engage with diverse topics.
2. Students will enhance their verbal and non-verbal communication abilities, improving public speaking and interpersonal skills.
3. Through character analysis and script interpretation, students will strengthen their critical thinking and analytical abilities.

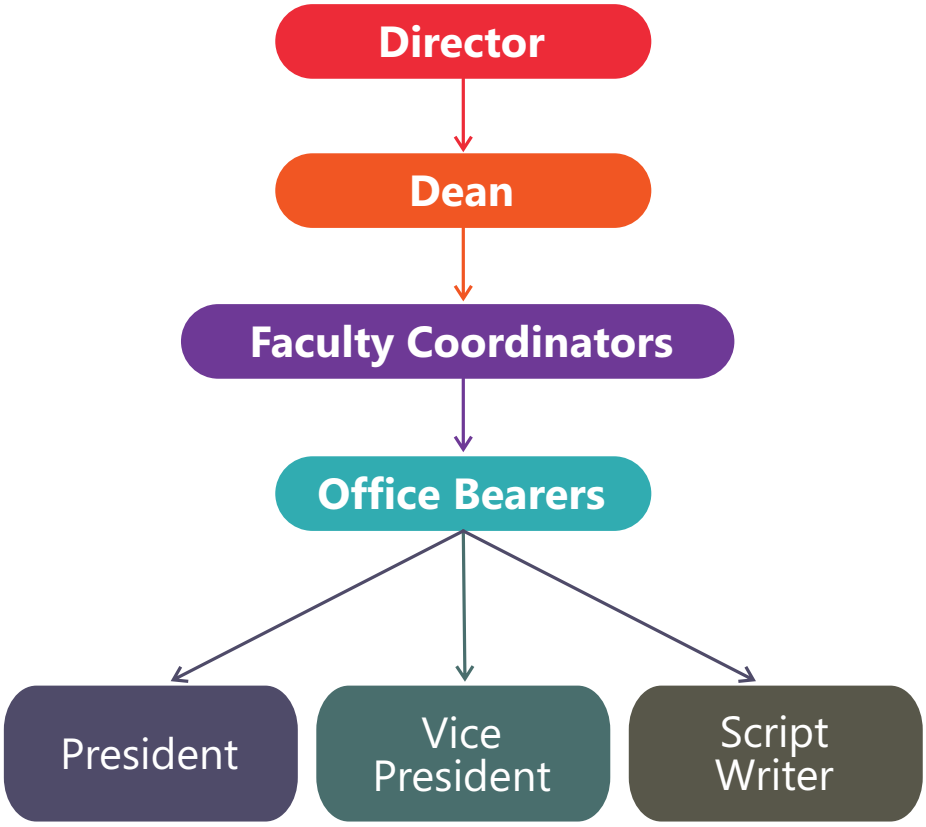
4. Students will learn to express emotions and ideas creatively, fostering greater emotional intelligence and self-awareness.
5. Engaging with diverse characters and situations will help students build empathy and better understand different cultures and perspectives.:
6. Participation in rehearsals and performances will help students develop focus, discipline, and concentration.
7. Students will learn the importance of collaboration and teamwork by working together to produce successful performances.

CODE OF CONDUCT FOR SOCIETY MEMBERS

By adhering to following code of conduct, members of Abhinay will contribute to creating a positive and supportive environment where artistic expression can flourish, and all members can thrive. Violations of this code may result in disciplinary action, up to and including suspension or expulsion from the society.

1. All members shall work under the guidance of the Society's President, Vice President and Faculty Coordinator(s) selected by the college authority.
2. Treat all members with respect, regardless of their background, skill level, or personal beliefs.Embrace diversity and foster an inclusive environment where everyone feels valued and welcome.
3. Attend rehearsals, workshops, and events punctually and prepared to participate.
4. Communicate openly and respectfully with fellow members, instructors, and society leaders.
5. Work collaboratively with other members to achieve common goals, whether in rehearsals, performances, or planning activities.
6. Strive for excellence in all performances, aiming to continually improve individual skills and ensemble cohesion.
7. Take constructive feedback graciously and use it as an opportunity for growth.
8. Fulfill any assigned responsibilities promptly and to the best of your ability.
9. Take ownership of your actions and their impact on the society and its members.
10. Respect the equipment, facilities, and resources provided by the college for rehearsals and performances. Use equipment and facilities responsibly and report any damages or issues promptly.
11. Avoid plagiarism or unauthorized use of copyrighted material in performances or other society activities.
12. Uphold the reputation of the Dramatics Society and the college in all interactions, both on and off-campus. Avoid behaviour that could bring disrepute to the society or the college community.
13. Prioritize the safety and well-being of yourself and others during rehearsals, performances, and other society activities.
14. Abide by all college policies and regulations, including those related to conduct, alcohol and drug use, and harassment.

ORGANISATIONAL STRUCTURE OF ABHINAY



OFFICE BEARERS POSITIONS AVAILALE IN ABHINAY

Positions: President, Vice President, Script Writer

SELECTION PROCESS

1. **Application Round:** Fill the Registration Form mentioning their interest in joining a specific club and for a specific position.
2. **Application Screening:** Shortlist the registered candidates based on the application submitted. Basic eligibility such as academic performance, attendance and relevant experience must be met and scored.
3. **Interview Round:** Invite the shortlisted students from previous rounds for the final interview.
4. **Selection and Appointment**: Notify the selected candidates of their appointment and announce newly appointed student council on Investiture Ceremony.

ELIGIBILITY CRITERIA

For President: Candidate must be a student of 1st year onward MBA, 2nd year onward BBA and 4th year onward LLB.

For Vice President: Candidate must be student of 2nd year onward BBA program, 3rd year onward for LLB programs or 1st year MBA program.

For Different In-charges: Any student of GIBS can apply (any year, any course).

Applications will be shortlisted based on the **SCORING CRITERIA** for the selection process.

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Point to be kept in mind while applying for the post of Office Bearers

1. One student can apply for one post only.
2. Members of the previous Student Council can apply for higher posts.
3. Original Documents uploaded in the application form must be produced at the time of interview.
4. No candidate should have any academic arrears in the previous academic year.
5. No candidate should have faced disciplinary actions from the institute authorities in past.
6. The decision of the committee will be final and binding.
7. After formation of the newly appointed Student Council for 2024-2025, no one is allowed to quit the post mid-session.

COORDINATION WITH OTHER CLUBS

This collaboration plan for Abhinay, the Dramatic Society, demonstrates how coordination with other student clubs can enhance creativity, improve event execution, and foster resource-sharing while reaching broader audiences. Here's a summary of how Abhinay can work with each club:

1. Frames: The Photography Club

- **Event Documentation:** Frames can photograph and record drama rehearsals and performances, capturing memorable moments for promotional and archival purposes.
- **Promotional Content:** Collaborate to create promotional materials, such as character photoshoots, behind-the-scenes footage, and teaser videos for upcoming plays.
- **Social Media Presence:** Leverage high-quality images and videos from Frames to boost Abhinay's online presence, creating visually appealing content that highlights both the drama and photography clubs' contributions.

2. Mudra: The Dance Society

- **Dance-Drama Collaborations:** Work together to create unique performances blending dance with drama, such as dance-driven storytelling or theatrical productions incorporating choreographed dance routines.
- **Workshops and Training:** Jointly conduct workshops where Mudra members teach Abhinay members about stage movement and grace, while Abhinay members enhance Mudra members' acting skills and expression.

3. Expressions: The Fine Arts Society

- **Set Design and Props:** Expressions can design sets, backdrops, and props for drama productions, ensuring a visually engaging environment that complements the storyline.
- **Artwork and Posters:** Collaborate on creating visually captivating posters, banners, and illustrations to promote Abhinay's plays, skits, and events.

4. Heritage: The Cultural Society

- **Traditional Theatrical Performances:** Abhinay can work with Heritage to create performances based on historical or mythological stories, bringing cultural education to life through drama.
- **Workshops and Learning Sessions:** Co-host sessions that focus on the traditional forms of drama and their cultural significance, integrating storytelling with historical context.

Benefits of Collaboration:

- Each club/society brings its own set of skills, allowing for innovative and dynamic event execution.
- By sharing resources such as props, equipment, and event spaces, clubs/societies can reduce costs and logistical burdens.
- Collaborating with multiple societies can attract a diverse audience, as members from all clubs/societies get involved and promote the event.
- Clubs/societies can support each other by promoting events across various platforms, increasing visibility for all involved.

ROLE & RESPONSIBILITIES

PRESIDENT

1. **Leadership:** The President will act as the primary leader of Abhinay, guiding the team with vision and inspiring members to contribute creatively and actively.
2. **Strategic Planning:** Responsible for setting long-term goals for the society, including selecting annual productions, expanding participation, and developing initiatives to improve the society's reputation and impact.
3. **Communication:** The President will serve as the main point of contact between Abhinay and college administration, external partners, and other student organizations, ensuring smooth communication.
4. **Decision-making:** The President will oversee critical decisions regarding event planning, casting, budget allocation, and policy setting, ensuring all decisions align with the society's objectives.
5. **Meetings and Agenda:** Chair society meetings, setting the agenda, facilitating discussions on upcoming productions, and ensuring efficient and timely decision-making.
6. **Representation:** Act as the representative of Abhinay at college-wide events, meetings, and functions, advocating for the needs and growth of the society.
7. **Conflict Resolution:** In case of conflicts within the team, the President will mediate and resolve issues, ensuring harmony and cooperation among members.

VICE PRESIDENT

1. **Support to the President:** Assist the President in fulfilling duties and stepping in during the President's absence or when delegated, ensuring continuity in leadership.
2. **Event Coordination:** Lead the planning and execution of all society events, including rehearsals, auditions, performances, and workshops, ensuring that all logistical aspects are organized smoothly.
3. **Membership Engagement:** Engage society members, organizing team-building activities and encouraging participation to foster a sense of community within Abhinay.

4. **Resource Management:** Assist in managing Abhinay's resources, including costumes, props, rehearsal spaces, and funds, ensuring they are allocated efficiently.
5. **Communication and Outreach:** Communicate important updates and information to society members while promoting the society's events and productions within the broader college community.
6. **Collaboration:** Work closely with other society leaders to foster teamwork and ensure that the society's projects and events run smoothly.
7. **Succession Planning:** Play an active role in identifying and mentoring potential future leaders within the society to ensure continued success.
8. **Social Media:** Oversee the society's social media presence, ensuring that Abhinay maintains a positive and visible online presence through ethical promotion of its events and activities.

SCRIPT WRITER

a. Script Development

1. Develop original stories or adapt existing ones to suit the theme and vision of the dramatic society.
2. Create well-rounded, relatable, and dynamic characters that engage the audience.
3. Organize the plot, ensuring the script has a clear beginning, middle, and end with logical transitions and climaxes.
4. Write natural, engaging dialogues that suit the characters' personalities and the tone of the play.
5. Work closely with the director to adapt the script based on staging, casting, and time constraints.
6. Submit the polished, final version of the script, ensuring it's error-free and ready for distribution to the cast and crew.

b. Other Responsibilities

1. Lead the selection process for external competitions and internal productions, ensuring the right talent is cast for various roles.
2. Manage the recruitment of members for college annual events and external festivals, ensuring Abhinay is well-represented.
3. Oversee the smooth execution of Abhinay's performances, ensuring that everything from rehearsals to final shows is well-coordinated.

FACULTY COORDINATOR

1. Act as a bridge between the society and the college administration, facilitating communication and collaboration.
2. Provide mentorship and support to the student head and society members, helping them navigate challenges and maximize opportunities for growth.
3. Approve society activities and ensure that all events and operations comply with college policies and guidelines.

4. Assist in securing necessary resources, such as rehearsal spaces, equipment, and funding, to support society activities.
5. Mediate and resolve serious conflicts within the society, providing guidance on conflict resolution and maintaining a harmonious environment.
6. Review and evaluate the society's performance and activities regularly, offering feedback and suggestions for improvement.
7. Ensure that the society adheres to all school or organizational regulations, maintaining high standards of conduct and operation.
8. Oversee the planning and execution of society events, ensuring they are well-organized and align with the society's mission and values.
9. Maintain records of society activities, achievements, and milestones, and prepare reports as needed for the administration and stakeholders.
10. Collaborate with the student head and members to develop and implement strategic plans for the society's growth and success.
11. Establish and maintain a feedback mechanism to gather input from society members and use it to improve society activities and operations.
12. Ensure the safety and welfare of all society members during activities, addressing any concerns promptly and effectively.
13. Encourage and motivate society members to actively participate and take on leadership roles, fostering a positive and inclusive society culture.

FLAGSHIP EVENTS OF ABHINAY

1. ZENITH – The Annual Cultural Fest of GIBS (24th February 2024)

NUKKAD NATAK



2. ANUGOONJ – The Annual Cultural Fest of GGSIPU(10th February 2024)



ON-CAMPUS EVENTS OF ABHINAY

1. Republic Day - 25th January 2024



2. Cultural Day - 11th December 2023





3. Awareness about DLSA Workshop - 18th October 2023

Presented a Nukkad Natak on the theme "Child Abuse and Women Safety" and how DLSA can be contacted for support



4. Janmashtami Celebration - 6th September 2023

The Abhinay Society presented a musical drama illustrating the challenges faced by today's youth and how Lord Krishna's teachings can offer solutions. The performance was meticulously organized, evoking profound emotions in the audience. The senior management announced a cash prize of Rs. 11,000 to Abhinay Society.



5. Chronicles(Alumni Meet) - 5th August 2023

To make the evening memorable and entertaining the attendees, extravagant performance was given by Abhinay Club students on the theme Umeedein (hope to become a better and successful person in life).



6. Abhivyakti (Farewell) - 24th June 2023

Abhinay directed a short video depicting the various phases of college life of a student.



7. Miraj- Love & Lies : The Annual Production of Abhinay

https://www.youtube.com/watch?v=RXry2aQo9I4

A self-directorial short film by Abhinay. MIRAJ presents a parody of events where love won at last but, the directorial beholds the essence of lies we surround ourselves of! Too often in life we forget how valuable it is to have family around that cherish our mere presence, for a fact we forget what it feels like to live life to its fullest.





8. KBKB TV: The Official News Channel of Abhinay

This channel is to promote events of GIBS on social media platform in a fun and exciting way.



OFF – CAMPUS EVENTS OF ABHINAY

1. Nukkad Natak at Samaipur Badli Village in Collaboration with North District Legal Services Authority- 5th November 2023



2. "Na Samajh" A Nukkad Natak on Child Abuse at Ekta Camp in collaboration with NSS Unit of GIBS - 11thOctober 2023



REGISTRATION WITH ABHINAY

Registration Link

Registration opens every year in the month of September.

To become a member of Abhinay Society, interested students should fill out the registration form floated through student notice on the ERP. No Membership fee is applicable for the same.

Termination / Suspension of Membership

If an office bearer or a member is found to be involved in any of the issues listed below (excluding points 5 and 6), the office bearer/member will be debarred from participating in all college events for the current academic session including Mudra events.

1. **Lack of Teamwork and Clashes:** Persistent inability to work effectively with other members or frequent conflicts with the team that affect the society's operations and morale.
2. **Failure to Fulfil Roles and Responsibilities:** Persistent inability to carry out the duties and responsibilities of the office bearer role, leading to disruptions in society activities and a negative impact on the society's performance.
3. **Non-Attendance of Meetings:** Chronic absence from society meetings and events without valid reasons, leading to disruptions in the society's operations and activities.
4. **Disciplinary Issues:** Engagement in serious disciplinary violations, such as misconduct or violations of society policies, which may include bullying, dishonesty, or non-compliance with school regulations.
5. **Health Issues:** Significant health issues that prevent the office bearer from effectively performing their duties and responsibilities.
6. **Family Obligations:** Major family obligations that interfere with the office bearer's ability to fulfill their role and responsibilities in the society.

Exit from Abhinay Society

Submit a Resignation Application: Write a formal application to the Faculty Coordinator, stating your intention to leave the society and providing a reason for your decision.

Faculty Coordinator Submission: The Faculty Coordinator will forward your resignation application to the Director for further processing.

Interaction: Attend a scheduled interaction with the Director and the Faculty Coordinator to discuss your decision and receive any necessary counselling or feedback.

Receive Verdict: Await the final decision or verdict regarding your resignation.

Complete Handover Process: Hand over all relevant documents, passwords, and any other materials related to your responsibilities in the society to the Faculty Coordinator to ensure a smooth transition.

Attendance

All members of Abhinay are required to maintain a 75% attendance rate in each semester according to GGSIPU norms. Club activities grant a relaxation of 25% of the 75% attendance requirement, for both internal and external events in each semester.

For example, if there are 100 total lectures in 3rd semester for BBA, 75% attendance would be 75 lectures. Out of 75 lectures, 19 lectures (25%of the 75%) can be utilized for practice hours in co-curricular and extra-curricular events.

This 25% attendance will be marked as 'additional attendance' on ERP if a duly filled additional attendance form has been submitted for approval to the faculty for internal events on daily basis.

It is advisable to practice for upcoming events after the classes till 5pm in college premises to maintain the attendance prescribed by GGSIPU.

Fund Allocation

Internal College Events:

1. Students participating in internal college events who require costumes and props will be eligible for reimbursement by the college, subject to prior management approval.
2. Students must inform the faculty coordinator in advance, in writing, about their requirements and provide an estimated cost.
3. Upon receiving approval, students should submit the final bill to the faculty coordinator for reimbursement processing.

External College Events:

1. Students participating in external events have to pay for their external event registration and any expenses related to thereof on his/her own.
2. He/she can avail reimbursement of their participation fee upto a maximum of Rs 2000 if they come up as winners or runner up of the event.
3. To claim reimbursement, students need to provide an application in writing giving detailing of the costs incurred, the position won, brochure, registration slip and a hard copy of the certificate to the faculty coordinator.

· The faculty coordinator will then submit the bill to the Director for further approvals.

University Event (Anugoonj):

Students participating in Anugoonj Nukkad Natak who require costumes and props will be eligible for reimbursement by the college, for both Prelims and Anugoonj Finale. Students must inform the faculty coordinator in advance, in writing, about their requirements and provide an estimated cost.Upon receiving approval, students should submit the final bill to the faculty coordinator for reimbursement processing.

Registration and Documentation for External Event Participation

Students participating in external events not organized by our institute need to register their participation or achievements by filling out the link provided by the external event coordinator. Following documents are needed to be upload on the link:

External Event Participation Form.

1. Certificate of Participation/Merit
2. Geo-tagged photos of participation in the event
3. Receipt of registration for the event
4. Copy of the acknowledgement email of the participation, registration, or appreciation.

Refer to External Event Policy 2024-2025 on the ERP

Awards and Recognition

1. The Abhinay Society is eligible to recognize the outstanding achievements of its members through various awards, such as the Best society Award and the Outstanding Member Award at Investiture Ceremony.

   Please refer to the Best Club Award Notice 2024-2025 on ERP.

2. Students who participate in external events are duly recognized by the institute on Felicitation Day. This recognition is based on a link filled out by the student detailing their external participation.

   Please refer to the External Event Policy 2024-2025 on ERP.

TEAM ABHINAY

FACULTY COORDINATOR



MS. RAMANDEEP KAUR

Assistant Professor
(Centre for Legal Studies), GIBS



MR. NAVEEN MANI

Assistant Professor
(Centre for Legal Studies), GIBS

OFFICE BEARERS

PRESIDENT



Abhinav Sharma
President
BA LLB 7

VICE PRESIDENT



Meghav Kaushik
Vice President
BA LLB 5A

SCRIPT WRITER



Himika
BBA LLB 5B

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Email: abhinay.club@gitarattan.edu.in **Instagram:** @ abhinay_dramatics

WEB : www.gitarattan.edu.in

Raag

THE MUSIC SOCIETY OF GIBS

About RAAG - The Music Society Of GIBS

RAAG is the official Music Society of Gitarattan International Business School (GIBS). It brings together students who are passionate about vocal and instrumental music, offering them a platform to explore their musical interests, showcase their talent, and represent the institution at various cultural events. The society encourages creativity, self-expression, and musical excellence in a supportive and collaborative environment.

RAAG welcomes students from all academic disciplines and skill levels, fostering an inclusive space for learning and performing. Whether trained or self-taught, members are provided with opportunities to participate in campus activities, competitions, and external events.

Aim of The Society

The primary aim of the RAAG Society is to promote a musical culture on campus by engaging students in vocal and instrumental music. Through this club, students get opportunities to participate in institutional, inter-college, and intra-college cultural events. Raag club helps to build confidence, stage presence, and teamwork through musical expression. The club also enhances the skills and offers a platform for continuous learning and artistic development of students.

Objectives of RAAG - The Music Society of GIBS

- To support and enhance students' interest and passion for music, both vocal and instrumental.
- To provide a structured platform for learning, rehearsals, and public performances.
- To foster a sense of community among musically inclined students across academic streams.
- To create peer-learning opportunities by encouraging experienced student musicians to guide juniors.
- To organize workshops, jam sessions, and training led by professionals and alumni.
- To form and maintain a competent college music team for fests, formal functions, and competitions.
- To introduce students to different genres of music, including classical, semi-classical, contemporary, folk, fusion, and Western.
- To ensure meaningful engagement in music as a tool for relaxation, creativity, and confidence-building.

Procedure of Selection of The RAAG Club Office Bearers

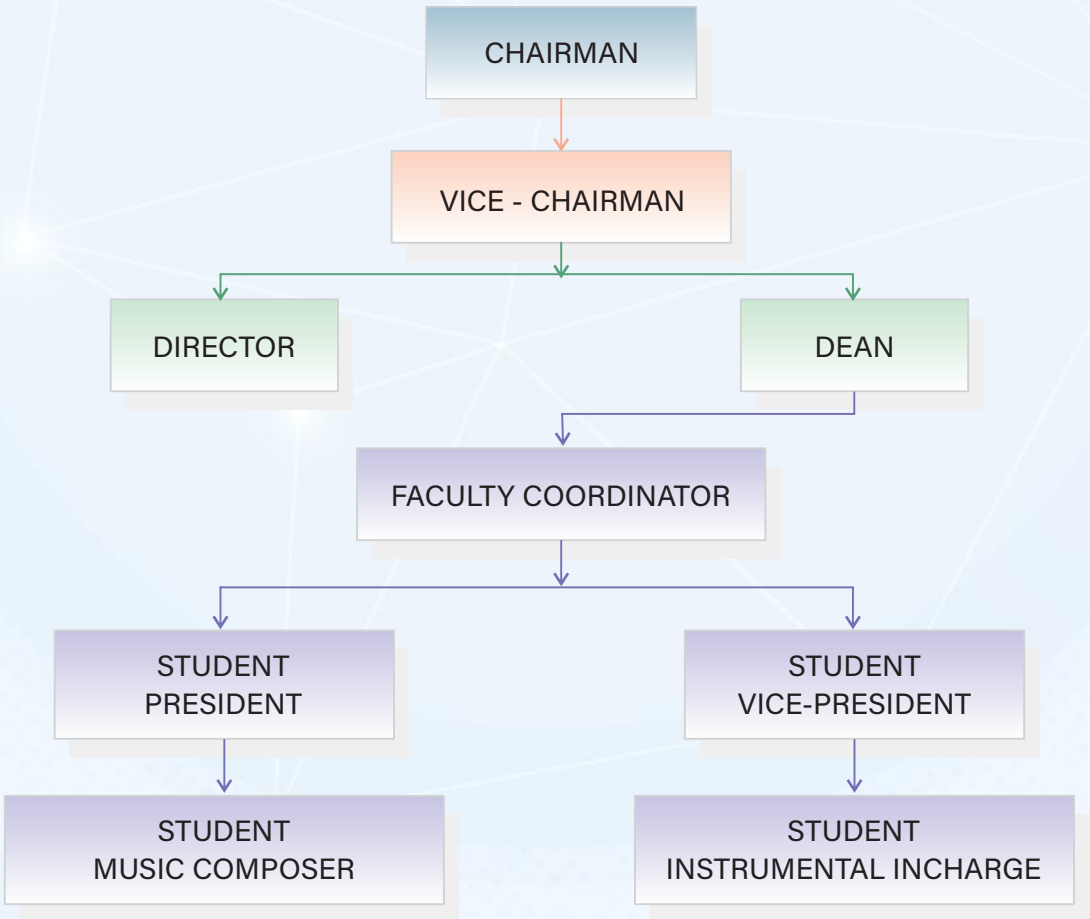
The selection of Raag club student office bearers will follow a transparent and merit-based process:

1. **Call for Applications**
   - At the beginning of each academic session, an open call for applications will be announced through ERP notice boards, emails, and the official RAAG club social media platforms.
   - Interested students must submit an application form stating their interest, relevant experience, and vision for the society.
2. **Eligibility**
   - Active participation in previous RAAG club activities will be considered an advantage.
   - Good academic standing and regular attendance are preferred.

3. **Audition/Interview**
   - For leadership roles (Student President, Student Vice-President), an interview with the Faculty Coordinator(s) and outgoing student leaders will be held to evaluate organizational skills, leadership potential, and commitment.
   - For performance-based roles (like Student-Music Composer), a short audition may be conducted to assess musical skills.
4. **Final Selection**
   - A panel consisting of Faculty Coordinators and existing senior student leaders will review applications, audition/interview results, and select the most suitable candidates.
   - The final list of selected student position holders will be approved by the concerned higher authorities.
5. **Tenure**

   The tenure of each student position holder will normally be for one academic year, with eligibility to reapply or continue based on performance and Faculty Coordinator approval.

Structure of The RAAG Club



Duties Of RAAG Club Coordinator And Office Bearers

LEVEL	POSITION	REMARKS
Faculty Oversight	Faculty Coordinator(s)	Overall guidance and approval authority for all society matters.
Student Leadership	Student President	Heads the society, leads meetings, oversees activities, and represents the society in all official capacities.
	Student Vice-President	Assists the President, steps in during the President's absence, and coordinates internal matters.
	Student-Music Composer	Creates original compositions, arranges music for performances, and collaborates with instrumentalists and vocalists.
	Student-Music Instrumentalist	Plays instruments during practices and performances, assists in arranging accompaniments, and supports composers and vocalists.
General Body	Student Members	All registered members actively participating in activities and events.

Code of Conduct for RAAG - The Music Society of giBS Members

All RAAG club student members are expected to abide by the following:

- Respect and follow the directions of the faculty coordinators and club leaders.
- Attend all practices, meetings, and events unless prior permission for absence is granted.
- Uphold the values of discipline, punctuality, and professionalism during rehearsals and performances.
- Avoid engaging in any controversial or disruptive behaviour that affects the image or functioning of society.
- Encourage and support fellow members to maintain a positive and inclusive atmosphere.
- Maintain records of participation and musical contributions when required.

Note: Students may be removed from the society for the following reasons:

- Irregular attendance or consistent absenteeism from practices/events.
- Disregard for instructions or code of conduct.
- Disruption during rehearsals or poor representation of the club in public events.

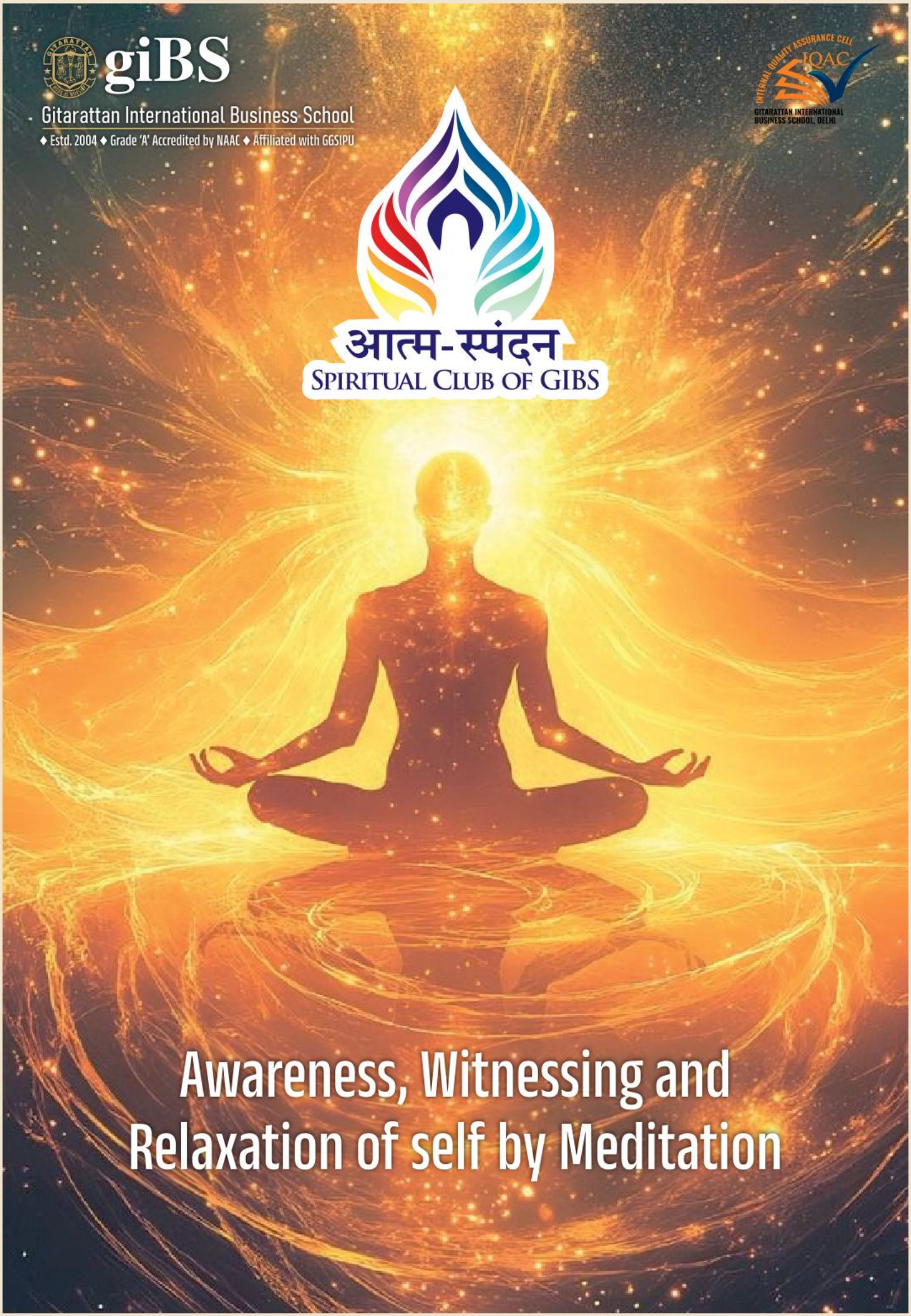
Membership Registration

Interested students must register through the official RAAG Society registration link (to be updated by the college).

Follow our Instagram: @raag_gibsmusicsociety

Contact Details

Email id: raag@gitarattan.edu.in Website: www.gitarattan.edu.in Instagram: raag_gibsmusicsociety


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आत्म-स्पंदन
SPIRITUAL CLUB OF GIBS
Awareness, Witnessing and Relaxation of self by Meditation

INTRODUCTION

Within the sacred premises of Gitarattan International Business School, set in lively heart of vibrant locale of Rohini, New Delhi, the inception of the Spiritual Club heralds a new dawn of introspection and communal harmony. The purpose of this esteemed club is to create a sanctuary for individuals seeking solace and enlightenment amidst the rigors of academic life. It is an initiative designed to underscore the paramount importance of spirituality in education, fostering not merely intellectual growth but also nurturing the soul.

In an era where the cacophony of modernity often drowns the whispers of the inner self, the Atma Spandan-Spiritual Club GIBS aspires to provide a refuge where members can explore the depths of their consciousness. The club's vision is to cultivate an environment that promotes self-discovery, emotional resilience, and a profound connection with oneself and others. Its mission is to inspire individuals to embark on a journey of spiritual awakening, thereby enriching their lives and the lives of those around them.

OBJECTIVES OF THE CLUB

1) To foster a sense of community, belonging, and support among members.
2) To promote personal growth and self-awareness through activities and discussions.
3) To cultivate inner peace and clarity through mindfulness and meditation practices.
4) To provide a platform for spiritual discussions, idea-sharing, and mutual understanding.

OUTCOMES OF THE ATMA SPANDAN-SPIRITUAL CLUB

1) **Enhanced Sense of Community :** Members will experience a strong sense of belonging and companionship, reducing feelings of isolation commonly associated with academic life.
2) **Promotion of Personal Growth :** Through engaging activities and discussions, members will embark on a journey of self-discovery, leading to increased self-awareness and personal development.
3) **Mindfulness and Inner Peace :** The emphasis on mindfulness and meditation will equip members with practical tools to achieve inner peace and mental clarity, helping them navigate daily challenges more effectively.
4) **Meaningful Spiritual Engagement :** The club will serve as a platform for rich spiritual discussions, allowing members to share insights and explore various spiritual philosophies, thereby broadening their perspectives.
5) **Culture of Respect and Understanding :** The exchange of diverse ideas will foster a culture of respect and understanding among members, promoting inclusivity and appreciation for different viewpoints.
6) **Supportive Environment for Exploration :** Members will find a safe space to explore their thoughts and feelings, encouraging open dialogue and mutual support in their spiritual journeys.
7) **Strengthened Interpersonal Connections:** The interconnectedness among members will lead to the formation of lasting relationships, enhancing the overall club experience and personal fulfillment.
8) **Holistic Development :** The combination of community support, personal growth, mindfulness practices, and spiritual exploration will contribute to the holistic development of each member.

MEMBERSHIP

Membership Eligibility

Membership in the Atma Spandan-Spiritual Club at Gitarattan International Business School (GIBS) is open to all students who demonstrate a genuine interest in exploring spirituality. Prospective members must meet the following criteria:

1) A commitment to the club's objectives and values.
2) A willingness to engage in personal growth and spiritual exploration.

Membership Rights

Members of the Atma Spandan-Spiritual Club shall enjoy the following rights:

1) Participation in all club activities and events.
2) Access to resources related to spirituality and personal development.
3) The opportunity to contribute to discussions and decision-making processes within the club.

Membership Responsibilities

Members are expected to:

1) Uphold the principles of the Atma Spandan-Spiritual Club.
2) Contribute positively to the club's environment.
3) Adhere to the established code of conduct.

Application Process

The membership application process is designed to be straight forward

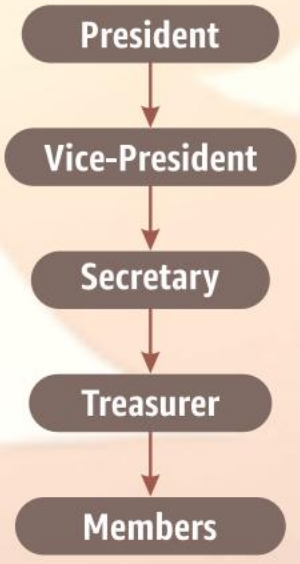
1) Interested individuals must submit a brief statement of intent outlining their motivations for joining the club.
2) The statement should reflect their understanding of the club's objectives and their commitment to its values.

Code of Conduct

A code of conduct will be established to guide member behavior, emphasizing:

1) Respect for all individuals and their beliefs.
2) Inclusivity, ensuring that all voices are heard and valued.
3) A commitment to personal growth and the collective development of the club.

CLUB STRUCTURE



The Atma Spandan-Spiritual Club will have the following structure

1) **President:** Responsible for leading the club, organizing activities, and representing the club in official matters.
2) **Vice President:** Assists the President and takes charge in their absence, helping to coordinate events and initiatives.
3) **Secretary:** Manages club communications, records meeting minutes, and oversees membership applications.
4) **Treasurer:** Handles the club's finances, including budgeting for events and managing any funds.
5) **Members:** Engage actively in club activities, contribute to discussions, and support the club's mission.

This structure aims to foster a collaborative and supportive environment for all members, encouraging spiritual exploration and personal development.

CLUB ACTIVITIES

1) The Atma Spandan-Spiritual Club GIBS will engage in a plethora of activities designed to enrich the spiritual lives of its members. Regular meetings and discussions will serve as the cornerstone of the club's operations, providing a forum for members to share their thoughts and experiences.
2) Workshops and guest lecturers featuring esteemed spiritual leaders and practitioners will be organized to impart wisdom and knowledge. These sessions will cover a wide array of topics, from mindfulness practices to the exploration of various spiritual traditions.
3) Meditation and mindfulness sessions will be integral to the club's activities, allowing members to cultivate a deeper connection with themselves and the present moment. Additionally, the club will engage in community service and outreach programs, embodying the spirit of compassion and service that lies at the heart of spirituality.
4) An annual spiritual retreat will be organized, offering members an immersive experience in a serene environment conducive to reflection and growth. This retreat will provide an opportunity for deeper engagement with spiritual practices and foster lasting connections among members.

PROPOSED TOPICS OF ACTIVITIES

1. **Jeevan ke 6 Prasang: Gita Gyaan**

   Explore the journey of life through six stages—childhood, student life, youth, family, old age, and renunciation—guided by the timeless wisdom of the Bhagavad Gita, as we celebrate Janmashtami by connecting Krishna's teachings with the realities of human life.

2. **Awareness, Witnessing & Relaxation of Self by Meditation**

   A reflective practice seminar designed to deepen inner stillness by cultivating awareness, observing thoughts without judgment, and embracing relaxation as a pathway to self-mastery. This meditative journey empowers participants to detach from stress, enhance clarity of mind, and foster resilience nurturing balance and presence essential for both personal well-being and professional excellence.

3. **Sacred Steps: A Journey Through India's Spiritual Heritage**

   Embark on a soulful journey to Akshardham, exploring the rich spiritual heritage, timeless traditions, and cultural wisdom that continue to inspire generations.

4. **Inner Compass: Mindfulness & Emotional Intelligence in Leadership and Law**

   A transformative seminar on cultivating self-awareness, emotional mastery, and ethical clarity to strengthen leadership presence and courtroom integrity through the lens of mindfulness and emotional intelligence.

GOVERNANCE AND STRUCTURE

The governance of the Atma Spandan-Spiritual Club GIBS will be characterized by a democratic structure, with leadership roles including Honorable Vice Chairman GIBS, Director, Coordinator, Co-Coordinator and other positions as deemed necessary. These leaders will be responsible for guiding the club's activities, facilitating meetings, and representing the club within the broader school community.

Decision-making processes will be inclusive, encouraging input from all members. Regular meetings will be held to discuss club matters, and a reporting structure will be established to ensure transparency and accountability. Faculty members will play a pivotal role, offering guidance and support while fostering a connection between the club and the academic Curriculums.

FUNDING AND RESOURCES

The financial sustainability of the Atma Spandan-Spiritual Club GIBS will be paramount to its success. Funding will be sourced through various avenues, including student contributions, fundraising events, and potential sponsorship from the management GIBS aligned with the club's values.

A robust budgeting and financial management system will be implemented to ensure that resources are allocated judiciously for events and activities. Transparency in financial matters will be maintained, fostering trust among members regarding the club's financial health.

PARTNERSHIPS & COLLABORATIONS

The Atma Spandan-Spiritual Club GIBS will actively seek partnerships with other Government, Semi-Govt., and Corporate organizations, both within and outside the academic and professional realm. Collaborations with spiritual organizations, wellness centers, and community groups will enhance the club's offerings and broaden its impact.

Engagement with faculty and administration will be encouraged, fostering a supportive environment for the club's initiatives. Community engagement and outreach will be integral to the club's mission, as it seeks to extend its influence beyond the confines of the school and into the wider community.

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