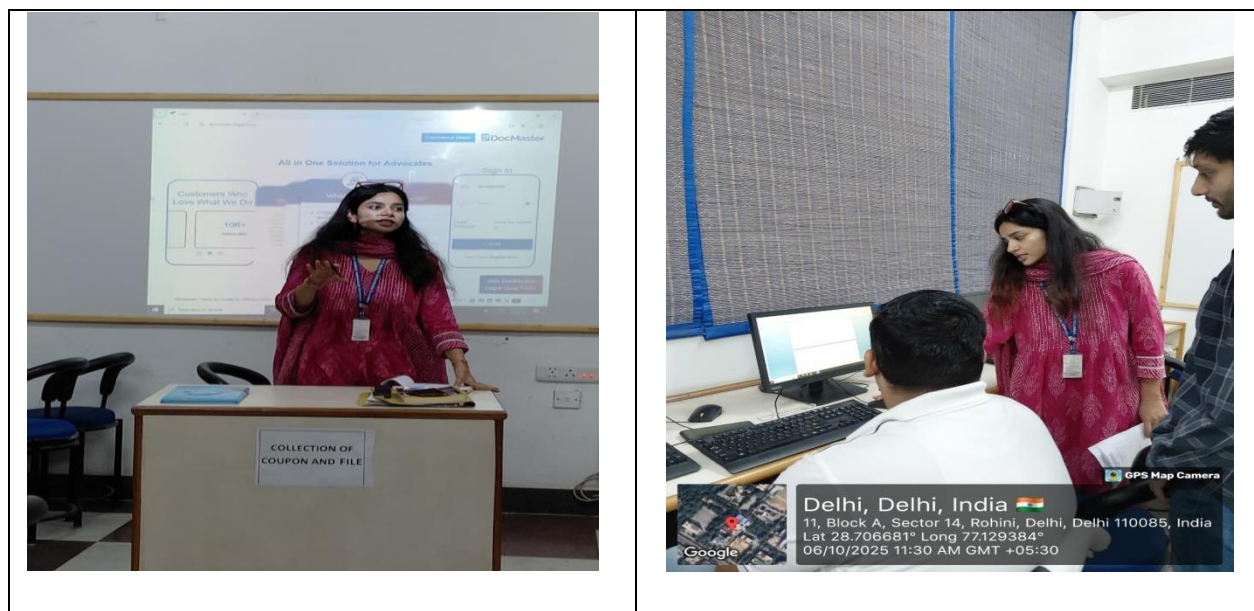


NDLI SKILL DEVELOPMENT WORKSHOP “COMPREHENSIVE LEGAL DRAFTING SIMULATION ON DOCMASTER”

6th OCTOBER 2025 (MONDAY)





The Internal Quality Assurance Cell (IQAC) and Centre for Legal Studies at Gitarattan International Business School organized an NDLI Skill Development Workshop titled “*Comprehensive Legal Drafting Simulation on DocMaster*” on 6th October 2025 for the students of the Integrated B.A. LL.B. and B.B.A. LL.B. Semester IX programs. The workshop aimed to provide practical exposure to legal drafting using the digital platform DocMaster, thereby enhancing students’ understanding of the drafting process through simulation-based learning.

The session began with a brief introductory note about the objectives of the workshop and the importance of integrating technology into legal education. The resource person, Ms. Utkarsha Bartwal, Assistant Professor at the Centre for Legal Studies, welcomed the participants and introduced them to the concept of DocMaster, an innovative digital tool designed to assist in the drafting, formatting, and simulation of various legal documents.

The workshop was conducted in two sessions. The first session, held from 10:00 a.m. to 11:00 a.m., was attended by students of Integrated B.A. LL.B. 9A, while the second session, from 11:00 a.m. to 12:00 p.m., was conducted for Integrated B.B.A. LL.B. 9A and 9B. During both sessions, Ms. Bartwal provided an in-depth demonstration of DocMaster’s interface and

functionalities, explaining how it simplifies the process of legal drafting by offering ready templates, automated formatting tools, and collaboration options. She elaborated on the essentials of legal drafting, such as precision, clarity, structure, and the correct use of legal terminologies.

Students were given practical exposure through live simulation exercises where they drafted legal documents like contracts, agreements, affidavits, and petitions under her supervision. They learned to identify the essential components of a draft, frame clauses effectively, and ensure logical coherence in their documents. The resource person also emphasized the significance of adhering to statutory formats and maintaining professionalism in language and tone. Interactive discussions were held throughout the session, encouraging students to clarify doubts related to legal drafting, formatting, and the application of digital tools in real legal scenarios.

The workshop further highlighted how digitalization is transforming legal practice and how platforms like DocMaster can significantly enhance efficiency and accuracy in drafting. Students were also made aware of the ethical aspects of legal documentation and the need to ensure confidentiality and data integrity while using online drafting tools. The session concluded with a live demonstration of saving, reviewing, and sharing digital drafts within the platform. The enthusiasm and active participation of students reflected their keen interest in adopting digital drafting practices. The workshop ended with a short feedback interaction, where students expressed that the hands-on experience and practical exposure were extremely valuable and relevant to their academic and professional growth.

FLYER OF THE EVENT



giBS
 Gitarattan International Business School
 • ESTD 2006 • Grade 'A' Accredited by NAAC • Affiliated with UGUPTU


National Digital Library of India


IOAC
 Gitarattan International Business School, Delhi

NDLI Skill Development Workshop On
Comprehensive Legal Drafting Simulation
On Docmaster For Law Students
 In Collaboration with

DocMaster


6th October, 2025 (Monday)


11.00 am - 12.00 pm


Computer Centre (Room No. 201)


Integrated BA-LLB Semester 9A
Integrated BBA-LLB Semester 9A and 9B

Ms. Utkarsha Bartwal
 Assistant Professor, Centre for Legal Studies,
 Gitarattan International Business School

#gibs.gitarattan | www.gitarattan.edu.in | library.gibs@gitarattan.edu.in

TYPE OF EVENT	Co-Curricular
VENUE	Computer Law, Room no 201, GIBS
TIME & DURATION	10:00 A.M to 12:00 P.M
CONDUCTED BY	CLS GIBS and Library
ORGANISED FOR	Integrated BALLB 9A and Integrated BBALLB 9A & 9B Semester
NAME OF THE COORDINATOR	Mr. Chetan Prakash
ATTENDANCE	45 Students
RESOURCE PERSON	Ms. Utkarsha Bartwal, Assistant Professor, GIBS

OBJECTIVES OF THE EVENT	1. To familiarize students with the fundamentals and techniques of legal drafting. 2. To train students in the use of DocMaster, a digital tool for preparing, editing, and simulating legal documents. 3. To develop essential drafting skills required for effective legal communication and documentation. 4. To bridge the gap between theoretical knowledge and practical application in legal education.
LEARNING OUTCOME	1. Students learned to structure and draft various legal documents such as contracts, agreements, and petitions with accuracy, clarity, and precision. 2. The session reinforced the fundamental principles of legal drafting, including the importance of language, logical arrangement of clauses, and adherence to statutory formats.. 3. Students acquired first-hand experience using DocMaster. 4. The workshop bridged the gap between academic learning and professional application by enabling students to practically implement the concepts learned in their legal drafting courses.
SHORT FALL DURING EVENT	No Shortfall during the Event
LINK OF ONLINE VIDEO	https://youtu.be/XhnNPTtlK40

PREPARED BY: MR. CHETAN PRAKASH, ASSISTANT PROFESSOR, GIBS