



giBS

Gitarattan International Business School

◆ Estd. 2004 ◆ Grade 'A' Accredited by NAAC ◆ Affiliated with GGSIPU

STUDENT NOTICE

Ref: GIBS/ADM/STU/25-26/042

Dated: 20.08.2025

Reporting to the Institute for New Admissions, AY 2025-26 **Integrated BALLB(H), Integrated BBALLB(H) & LLM**

Students admitted to Gitarattan International Business School (giBS) through seat allotment by GGSIPU for **CLAT-UG 2024 / CLAT-PG 2024** are required to follow the below mentioned instructions:

1. As per GGSIPU notice F.No. IPU-7/DI(Academic)/Online Counselling/2025/1112 dated 08.08.2025, students admitted in above mentioned courses are required to **MANDATORY** report to the allotted Colleges as scheduled below:

<u>Reporting of candidates to the allotted Institute/College/USS</u>	21.08.2025 (09:00AM to 04:00PM)	22.08.2025 (09:00AM to 04:00PM)
IT IS MANDATORY TO REPORT TO THE INSTITUTE FOR VERIFICATION OF DOCUMENTS & PAYMENT OF BALANCE FEES, FAILING WHICH ADMISSION SHALL BE AUTOMATICALLY STANDS CANCELLED.		

2. Verification of documents shall be conducted as per the University notification. All candidates who have got admission are to submit self-attested/attested photocopies of their documents. It is mandatory to bring all the documents in Original & 2 set of photocopies (list attached as **Annexure-1**).

For any query contact at: 011-27555607/608/609 or email at admissions@gitarattan.edu.in

Prof.(Dr.) Vikas Nath
Director

cc: Digital to upload on institute website.

Annexure-1

Integrated BALLB(H), Integrated BBALLB(H) & LLM CLAT-UG 2024 / CLAT-PG 2024		
S. No.	Documents Required	Remarks
1	Six Passport size photos (With white background)	Compulsory
2	Admit Card 2025 : CLAT-UG 2024 /CLAT-PG 2024	Compulsory (1 original & 1 copy)
3	Score/Rank Card 2025 : CLAT-UG 2024 /CLAT-PG 2024	Compulsory (1 original & 1 copy)
4	Online GGSIPU Registration Slip 2025	Compulsory (2 copies)
5	Online Generated Allotment Letter 2025	Compulsory (2 copies)
6	Online Generated Candidate Profile Letter 2025	Compulsory (2 copies)
7	Online Document Verification cum Seat Acceptance Letter 2025	Compulsory (2 copies)
8	Part Academic Fee Receipt of Rs.96,000/-	Compulsory (2 copies)
9	Proof of Date of Birth, Class 10 th Certificate	Original for Verification (2 copies)
10	10 th Class Marksheet	Original for Verification (2 copies)
11	12 th Class Marksheet	Original for Verification (2 copies)
12	12 th Class Certificate	Original for Verification (2 copies)
13	Graduation Marksheet/certificate (if applicable)	Original for Verification (2 copies)
14	Distance learning centre location certificate (In case of Open/ Distance Education)	Compulsory (1 original & 1 copy)
15	Medical Physical Fitness Certificate (Appendix-5)	Compulsory (1 original & 1 copy)
16	Reservation Certificate, if any	Original for Verification (2 copies)
17	Conduct and Character Certificate (Not more than 6 months old)	Compulsory (1 original & 1 copy)
18	Undertaking in case of result awaited (Appendix-4)	Compulsory (1 original & 1 copy)
19	Undertaking in case seeking admission against any Reserved category (Appendix-10)	Compulsory (1 original & 1 copy)
20	Admission Verification Form for the Academic Session 2025-26 (Appendix-6)	Compulsory (1 original & 1 copy)
21	Anti ragging Undertaking by the Student & Parent (Appendix-07 & Appendix-08)	Compulsory (1 original & 1 copy)
22	Aadhar Card	Compulsory (2 copies)