

**GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL

Meeting of Internal Quality Assurance Cell was held on May 19th, 2021 at 11.00 am in Online Mode. The following members were present.

Members Present:

- | | | |
|-----|---------------------|-------------------------------|
| 1. | Prof. B.S Hothi | Director & Chairperson IQAC |
| 2. | Dr. A.K Ghosh | Coordinator IQAC |
| 3. | Ms. Prachi Jindal | Dean-Corporate Affairs |
| 4. | Dr. Uma Gulati | Professor |
| 5. | Dr. Vikas Gupta | Associate Professor |
| 6. | Dr. Pooja C Sharma | Assistant Professor |
| 7. | Ms. Shivangi Sharma | Assistant Professor |
| 8. | Dr. Ashu Dhiman | Assistant Professor |
| 9. | Dr. Sonia Jindal | Management Representative |
| 10. | Sh. R.K Jain | Society Representative |
| 11. | Mr. Tej Prakash | Asstt. Administrative Officer |
| 12. | Mr. Sahil Khan | Alumni Representative |

The chairperson welcomed the members to the meeting and asked about the well-being of members in pandemic crises. With deep sadness he informed the demise of the mother of Sh. R.K. Jain, Society Representative, the mother of Ms. Roshni Bhardwaj and the mother of Ms. Anjali Mittal due to Covid 19 virus. The house expressed their deep condolences and observed 2 minutes silence for the departed souls.

Item No.1: Review of the Minutes of the Meeting of IQAC held on February 19th 2021

The minutes of the IQAC meeting held on February 2021 were confirmed in accordance with issues related to Academics, Examination, Publications, Skill Based Training, Revision of MBA(IB) Syllabus, Revision of Continuous Evaluation Policy, Co-curricular activities, Extracurricular activities etc.



**GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Item No 2: Revision of Internal Assessment Policy

- a. The Director informed that considering the GGSIPU scheme and New Education policy, the internal assessment policy of Institute has been modified for all programmes and same has been circulated through notice dated 24th February, 2021.
- b. The internal assessment (continuous evaluation) of 25 marks will comprise of three parameters. 1) Average of 4 Unit tests by the subject teachers in form of MCQ converted to 5 marks weightage, 2) Assessment of classroom activities with weightage of 5 marks, and 3) minor examination with weightage of 15 marks.
- c. In case of practical courses, the internal marks of 40 will be awarded on 3 parameters. The internal practical examination will be conducted for 20 marks weightage, Viva Voce for 10 marks and 10 marks for practical file.

Item No.3: Commencement of Classes of BBA (4th & 6th Semester), BALLB & BALLB (4th, 6th, 8th Semester): Academic Session 2020-21

- a) Prof Anup Ghosh informed about the commencement of classes from 1st March 2021 for running batches: BBA (4th Sem & 6th Sem), BA LLB & BBA LLB (4th, 6th, 8th and 10th Sem) and MCA(I)-10th Sem. In pursuant to the notification of GGSIPU, classes were started in blended (physical + online) mode. Students were informed through notice dated 10th February, 2021 and detailed procedure to join the class in offline and online mode was released through notice dated 22nd February, 2021.
- b) Prof Ghosh further informed that the students were required to give consent form duly signed by their parent to attend the classes in physical mode.
- c) To ensure the safety of students and staff members, each section of different semesters was divided into two groups; odd & even on the basis of enrolment numbers. Students having enrolment number with odd digits were required to attend the classes in physical mode on Monday, Tuesday, Wednesday of the week and students having enrolment number with even digits were required to attend the same class in online mode.
- d) Alternatively, students having enrolment number with even digits were required to attend the classes in physical mode on Thursday, Friday Saturday and students having enrolment number with odd digits were required to attend the same class in online mode.
- e) During the physical classes, faculty members were required to open the Microsoft teams to connect to students present online.
- f) He further added that all arrangements regarding sanitization system were ensured at the gate as well as inside the campus.





GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)

- g) Standard operating procedure were issued for faculty and students to maintain hygiene and ensuring safety of students as well as faculty members.
- h) Guidelines were also issued for faculty members on “how to take classes in blended mode”
- i) Prof Uma Gulati updated the house on other arrangement made in pursuance to the starting of classes.
- j) Course plan presentation for BBA 4th & BBA 6th Sem was conducted on 23rd February and 24th February respectively in presence of Director, Academic Coordinators, Programme Coordinators and Faculty members.
- k) Course plan presentation schedule for BALLB & BBALLB Sem 4 was carried on 25th February, 2021 and for Sem 6th & 8th, it was carried on 26th February, 2021.
- l) Brain storming was done with respect to scheduling of class activities, MCQ’s and other activities so that each course plan is updated as per the changed continuous evaluation policy.
- m) Book-bank books were distributed through proper notification and with prior appointments. E-copy of book-bank books were also uploaded on MS-Teams in the respective subject channels for the benefit of the students.
- n) Faculty members uploaded the e-content in the form of notes, PPTs and other material on their respective course channel.
- o) The house appreciated that the institute is always proactive in adapting to situation whether classes are in online or offline mode or mix blend. All appraised the efforts.

Item No 4: Remedial Classes for BBA, BALLB, and BBALLB Academic Session 2020-21(first semester)

- a) Dr. Pooja C Sharma informed about the Remedial classes conducted for BBA Sem 1, First and Second Shift from 31st March till 9th April 2021.
- b) Ms. Shivangi Sharma informed about the Remedial classes conducted for BALLB and BBALLB Sem 1 from 31st March to 5th April 2021.
- c) The remedial classes were conducted to provide opportunity to those students who could not achieve 75% attendance in their odd semester session 2020-21 taking into consideration the Pandemic situation & strictly as per the policy of the Institute.





**GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Item No 5: Examination & Evaluation of MBA, MBA (IB), BBA, BALLB, and BBALLB
Academic Session 2020-21(first semester)**

- a. Dr. Vikas Gupta informed that the minor exams for MBA, MBA (IB), BBA, BALLB & BBALLB semester 1 were conducted from 1st March 2021 to 8th March, 2021.
- b. He further informed that Internal Practical Examination of Computer Application Lab BBA Sem 1, First and Second shift was conducted on 6th & 8th March, 2021 and for ITM Lab the Internal practical exam of MBA & MBA (IB) was conducted on 9th March, 2021.
- c. Procedure for minor examination and internal practical examination with date sheet was released on 17th February, 2021. The training on procedure for appearing in online minor examination was imparted to students by examination cell.
- d. The end term theory examination of MBA & MBA (IB) was conducted from 18th March to 31st March 2021, whereas for BBA Sem1, it was conducted from 10th April to 26th April, 2021. The end term theory examination for BALLB & BBALLB Sem 1 was held from 6th April to 15th April, 2021.
- e. External Practical examination of Computer Application Lab of BBA Sem 1 was conducted on 29th April 2021 and ITM Lab Practical Examination for MBA & MBA (IB) was conducted on 5th April, 2021.
- f. Dr. Vikas Gupta informed that the Process of online registration for online proctored first semester examination of MBA, MBA (IB), BBA, BALLB and BBALLB was explained through special sessions by examination cell.

**Item No 6: Commencement of Classes of MBA and BBA, BALLB BBALLB –Academic
Session 2021- Even semester**

- a. Prof Uma Gulati informed that the subject allocation for MBA & MBA (IB) programmes for even semester was completed by 25th March, 2021.
- b. Course plan presentation was scheduled on 3rd April for MBA and 5th April for MBA (IB) Programme. It was mandatory for all subject faculty members to present the course plan for the subjects allocated to them.
- c. Faculty members were advised to submit the final modified course plans to their respective programme coordinator.





GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)

- d. Prof Gulati further informed the house that all necessary arrangement with respect to online classes, Microsoft teams channels, ERP, uploading of E books, uploading of E content were done well in advance to carry the process smoothly. The classes for the said programmes commenced from 6th April, 2021 in online mode.
- e. Prof Anup Ghosh informed that the course plan presentation for BALLB & BBALLB (2nd Sem) were conducted on 20th April, 2021.
- f. He also informed that all necessary arrangement was done before the commencement of classes. The classes for second semester for BALLB & BBALLB were started on 26th April, 2021.
- g. Prof Ghosh also apprised the house on course plan presentation of BBA Sem 2 subjects for First and Second shift. The presentation was carried on 27th April, 2021 and the final modified course plans were submitted to Dr. Pooja C Sharma, Programme Coordinator of BBA. Classes for BBA Sem 2 were started from 3rd May, 2021.
- h. The house appreciated the process of smooth commencement of classes in three phases for MBA, MBA(IB), BALLB, BBALLB and BBA with proper arrangements.

Item No.7: Examination & Evaluation of BBA (4th & 6th Semester), BBALL& BALLB (4th, 6th, 8th Semester): Academic Session 2020-21

- a. Prof Anup Ghosh informed that as per Institute's revised continuous evaluation policy, all the faculty members evaluated the class activities and took MCQs after every unit.
- b. He informed that every faculty, taking subject in these programmes have conducted MCQs till unit 3, before the minor examination of BBA (4th & 6th Sem), BBALLB (4th, 6th, 8th sem) which have been conducted from 10th May 2021.
- c. Marks for MCQ's have been submitted to Programme Coordinators and uploaded in ERP He further informed that Academic Coordinators & Programme Coordinators are monitoring the whole process.
- d. Director asked Dr.Vikas Gupta to update on minor examination as well as internal practical examination of the even semesters of BBA and Law.





**GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

- e. Dr. Vikas Gupta informed that the Internal Practical Exams for research Methodology Lab and ISM lab were scheduled from 15th May to 18th May 2021. Considering the present situation of covid crises and concerning the health of students, the practical examination has been rescheduled from 31st May to 2nd June, 2021.
- f. The house was apprised of the smooth conduct of Minor Examination from 10th -15th May, 2021.
- g. The examination cell received the question paper of all courses by 20th April, 2021 from respective faculty members. It conducted the demo session on how to appear for online minor examination.

Item No 8: Dissertation paper for BALLB Semester 10th

- a. Ms. Shivangi Sharma informed that the complete policy of dissertation paper of BBA LLB Sem 10th was released on 12th April, 2021. The complete policy along with guide allocation and phase wise evaluation details was circulated to the students as well as faculty guides.
- b. She further informed that being Programme Coordinator, phase wise evaluation is monitored by her so that all students and faculty guides are at par.

Item No 9: Project Dissertation of BBA Sem 6

- a. Dr. Pooja apprised the house about the Research Project of BBA Sem 6. Scheme for guiding Research Project, Phase wise evaluation and faculty guides was issued on 27th February, 2021.
- b. Faculty guides were directed to explain to their respective students, the project guidelines along with scheme of chapterisation and phase wise evaluation.

Item No 10: Add-on Certificate Course on Legal Awareness and Knowledge

- a. Ms. Shivangi Sharma informed the house that Centre or Legal Studies completed the certificate course on Legal Awareness and Knowledge in collaboration with North District Legal Service Authority, Delhi.
- b. The content of the course was framed by North District Legal Service Authority. The course started on 9th March, 2021 and the sessions were scheduled on every Tuesday and Friday from 10am to 11.30 am. Renowned Judges, Expert Officers and Secretaries of different DLSAs acted as resource person of different sessions. The programme started offline and finally shifted to online mode following Government guideline.



**GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Item No.11: Skill Based Training: MBA, MBA (IB) & BBA

- a. Dr. Uma Gulati informed that the Skill based training on “Advance Excel” has been started for MBA & MBA (IB) Sem 2 batch (2020-22) from 6th April 2021. Keeping the consideration of technicalities in the advance excel, senior faculty member, Dr Sheetal Chadda has been allocated SBT for MBA & MBA (IB)
- b. She also detailed about the Skill Based Training on ‘Introduction to Retail Management’; ‘Fundamentals in Banking and Insurance’ and ‘Business Planning & Project Management’ started wef 21st March, 2021. Students of BBA Sem 4 are given choice to select one out the three modules mentioned.
- c. Skill Based Training also started for BBA Sem 2 batch (2020-23) on “Effective Writing” students wef May 3rd, 2021.
- d. Mr. R K Jain appreciated the efforts of institute in developing the essential skills needed for management students to hone in their professional circuit.

Item No 12: Skill Based Training: BALLB & BBALLB

- a. Dr Ashu Dhiman informed about the skill-based training for BALLB & BBALLB semester 6th on “Legal Research” covering fundamentals of basic research, understanding and usage of legal authorities and integrating research into writing skills.
- b. She further informed the house about SBT on “Legal Drafting” for BBALLB 8th semester students. SBT on legal Drafting covers general principles, drafting contract, commercial documents, deeds and other legal documents

Item No 13: Mentor Mentee Scheme

- a. The Director informed that mentors of different functional areas have been directed to guide mentees on regular basis and motivate them to write research papers.
- b. He further informed that regular meeting of Mentor mentee has actually benefitted the mentees on increasing their research output.





**GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Item No. 14: Industry Institute Partnership Cell

- a. Ms. Prachi Jindal informed the house that the Industry Institute Partnership Cell is continually working on Summer Internship of BBA Sem 4, MBA & MBA(IB) Sem 2 students
- b. She further informed that Placement coordinators are also taking sessions to make students aware of summer training procedure. The IIPC took relevant steps in identifying the demands of the industry and prepare the students towards this need. Adequate emphasis was given for soft skills development.

Item No 15: Video making Competition “ICONIC INDIA”

- a. Ms. Prachi Jindal informed that Heritage- the Cultural Society of Institute organized an Intra College Video Making Competition named as “Iconic India” on 27th February, 2021.
- b. The students were required to work as a team and make a video of not more than 5 minutes focusing on any one or more aspects of Indian culture, be it food, religion, monuments etc. This Competition helped the students to showcase their talent and creativity through the video prepared by them. This activity was also aimed at connecting the students with the country’s rich cultural heritage.

Item No 16: Investiture Ceremony

- a. Ms. Prachi Jindal further explained the house on Investiture Ceremony organized on 27th February, 2021. A new appointed students’ council for various clubs and societies at GIBS namely Mudra, Abhinay, IIC, Mindbenders, Court Room, Heritage, NSS, Lakshya, Frames & Expressions for the year 2020-21 were inaugurated.
- b. In this unique mode, young GIBSians were formally bestowed with the responsibility of leading their Institute from the front with their commitment, confidence and competence
- c. Dr. Sonia Jindal commented that the Investiture Ceremony signified the belief and poise that the college consigned in the newly invested office bearers





**GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Item No 17: External Event Coordination

- a. Ms. Prachi Jindal informed about the nomination of Dr. Pooja C Sharma and Dr. Swati Srivastava as coordinator of External Events. The same was notified on 3rd March, 2021.
- b. She further explained the background of appointment of these coordinators.

Item No 18: E Alumni Lecture Series

- a. IIPC organized Alumni Lecture Series (ALS) on 6th March, 2021 on the topic “Journey of Young Women from Campus to Corporate” for the students of BBA 6th semester. Ms. Payal Sharma, an alumni of MBA provided insight about her journey from a student to a successful working woman.
- b. Ms. Payal is senior associate currently working with Ernst & Young and has more than 6 years of experience as research associate in corporate like EY, Spire and RSPL Corporation.

Item No 19: Celebration of International Women’s Day

- a. Dr. Pooja C Sharma informed that NSS Unit and Frames, the photography club of Institute has organized International Women’s Day on 8th March 2021. Office bearer of NSS felicitated women faculty & staff with white and purple balloons along with a beautiful quotation on their seats. A surprise party with lots of games was organized in Institute’s Auditorium
- b. Dr. Sonia Jindal appreciated the work of NSS Unit & Frames as they organized a remarkable programme on International Women’s Day to recognize the contribution of women in society

Item No 20: Abhinandan- Fresher’s Party

- a. Ms. Prachi Jindal informed about the Abhinandan – The Fresher’s Party 2020 organised by the Institute on 13th & 14th March, 2021. Keeping the safety norms for Covid 19 in mind, the event was organized for two days in four different slots for MBA, BBALLB & BALLB, BBA (1st Shift), BBA (2nd Shift) separately.
- b. The aim of the event was to give the new students a platform to interact with their seniors and to show case their talent. Heritage – The Cultural Society and Abhinay – The Dramatics Society of the college coordinated the whole programme which was enriched with instrumental performances, music, dance and fashion show.





**GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

- c. Selected freshers walked on the red carpet with finesse and pose. Everyone performed wonderfully and after the Talent Round and Q & A Round, winners were declared. Ms. & Mr. Abhinandan were selected from MBA, Law & BBA Programmes.
- d. The house appreciated the work of different Clubs & Societies in organizing and coordinating various events in Institute.

Item No 21: Eminent Lecture Series

- a. Dr. Uma Gulati informed the house that IQAC organized a lecture under Eminent Lecture Series on “Living with Human Values and Ethics: Issues and Challenges” on 19th March 2021. The Lecture was delivered by Dr. Balwinder Nongrum Bedi on virtual platform.
- b. The lecture was conducted for BBA 4th semester students to give them knowledge about the necessity of Human values and Ethics in life and how to handle themselves in different situation of life within the framework of values and ethics.
- c. She further informed that the Internal Complaint Committee of the Institute organized another lecture under Eminent Lecture Series for the students of BBA Sem 6 on 6th April 2021. The theme was “Gender Sensitization and Women Issues” on virtual platform.
- d. The objective of the lecture was to develop a holistic approach towards life with equality for all the gender and to gain knowledge about the empowerment of women and women issues in the society.

Item No 22: 3rd National Moot Court Competition (Virtual) 2021

- a. Ms. Shivangi Sharma informed the house that the Court Room Society of Centre for Legal Studies, hosted its 3rd National Moot Court Competition virtually on March 19th, 20th and 21st, 2021 jointly with North DLSA.
- b. With the moot proposition being released nearly one month prior to the competition, it was very motivating and a matter of immense pride that the competition received overwhelming participation from different corners of the country, like, Campus Law Centre; Faculty of Law, Delhi University; Christ University, Bangalore; Symbiosis Law School, Pune; ICFAI University, Dehradun; Institute of Law, Nirma University; Amity Law School, Noida; Sharda University; Law College, Dehradun; Bharati Vidyapeeth Institute of Management and Research (3 years & 5 years), New Delhi; Maharaja Agrasen Institute of Management Studies; Delhi Metropolitan Education and so on.





**GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

- c. Ms. Shivangi summarized the entire event in details. On first day of the competition, the draw of lots took place, followed by the Researcher's Test, wherein the researchers of all the teams were examined by an online test which was proctored by the event coordinators.
- d. Second day began with the inaugural ceremony. Hon'ble Mr. Justice Vinit Kumar Mathur, Hon'ble Judge, Rajasthan High Court, was the Chief Guest of the ceremony. Hon'ble Chief Guest shared his views and experiences of being part of the legal regime. He encouraged and motivated all the students to build upon their skills and thrive in their desired fields.
- e. After inauguration, the Preliminary Rounds began, wherein fifty teams contested for qualifying for the semifinals. All participants showcased their arguments before their respective judges in various courtrooms. Esteemed panel of judge helped in choosing the best teams which were to compete in the semi-finals
- f. Finally, four teams, namely Institute of Law, Nirma University, Delhi Metropolitan Education, Bharati Vidyapeeth Institute of Management and Research (3 years) and Christ University, Bangalore emerged as the Semi-Finalists.
- g. The Bench of judges for the semi-finals comprised of Dr. Sangeeta Laha, Dean, NLU Ranchi, Senior Advocate Nitya Ramakrishnan (Supreme Court), Senior Advocate Rakhi Dubey (Supreme Court), and Dr. Kamaljit Kaur, Associate Professor of Law, RGNUL, Punjab
- h. The final round took place between the two finalist teams – Institute of Law, Nirma University and Delhi Metropolitan Education. The Bench of judges for the final comprised of Mr. Harjeet Singh Jaspal, Secretary, DSLA North, Prof. (Dr.) Anand Pawar, Vice Chancellor, RGNUL, Punjab and Prof. (Dr.) Naresh Kumar Vats, Registrar, RGNUL, Punjab.
- i. Delhi Metropolitan Education was adjudged as the Winner of the 3rd National Moot Court Competition 2021, held virtually, with an e-certificate and cash prize of Rs. 25,000. Institute of Law, Nirma University was declared as the Runner up, with an e-certificate and cash prize of Rs. 15,000.
- j. GIBS also provided awards in other categories, such as, Best Researcher, wherein the 2nd Best Researcher was bagged by Mr. Praveen Mishra, Government New Law College Indore, and Best Researcher was bagged by G. Bhargava Sai, University College of Law, Osmania University.





**GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

- k. Central University of South Bihar was awarded the 2nd Best Memorial, and Bharati Vidyapeeth Institute of Management and Research (5 years) won the award for the Best Memorial.
- l. The 2nd Best Mooter was won by Ms. Twinkle Jain, Bharati Vidyapeeth Institute of Management and Research (3 years) and best mooter was won by Ms. Neelu Yadav from Bharati Vidyapeeth Institute of Management and Research (3 years).
- m. Winners of all categories, namely Best Researcher, Best Mooter and Best Memorial were awarded with an e-certificate and cash prize of Rs. 5000 each.

Item No 23: E-Jurist Day

- a. Dr. Ashu Dhiman informed that Centre for Legal Studies organized e-Jurist Day on the topic “Capital Punishment” on 26th of March, 2021.
- b. The guest speaker for the webinar was a well-known Advocate, Mr. Sandeep Kapoor, Managing Partner, K & K Law Associates. He has an experience of handling civil and criminal cases for more than three decades, in all District Courts, High Courts, and the Supreme Court of India.
- c. Mr. Kapoor talked about the Human Rights perspective of the culprits who are awarded this kind of punishment and the balance of public interest aspect herein. Apart from this, various landmark judgments and cases were also discussed in the webinar.
- d. She also informed about e- Jurist Day organised on 18th May, 2021 for BALLB & BBALLB semester 2 students. Dr. Tapan R Mohanty, Professor (Sociology of Law/ Socio Legal Studies), National Law Institute University, Bhopal, addressed the students on “Evolution of Law”.
- e. Dr. Mohanty explained the different approaches used by eminent Jurists to define law. The students appreciated the lecture as they received different perspectives on Law.

Item No 24: E Cultural day

- a. Ms. Prachi Jindal informed that the e-Cultural Day was organized with pomp and splendour on 27th March, 2021 on virtual Platform.
- b. The day long program included Solo Singing, Face Painting, Rangoli, Photography, Solo Dance, Group Dance, Instrumental, Antakshri, Monologue and Fashion Mania. The talent oozed out in all the events especially in Fashion Mania – Mr. & Ms. GIBS.





**GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Item No 25: Webinar on “Food Security in India”

- a. Centre for Legal studies, organized a Webinar on “Food Security in India” on 5th April, 2021. The Resource Person was Dr. Sophy K.J., an Assistant Professor at the National Law University, Delhi since 2013. She was a post-doctoral fellow in the project, Laws of Social Reproduction, sponsored by European Research Council, anchored by the King’s College of London.
- b. Dr. Ashu Dhiman informed that her coverage on the problems and issues of availability of food to the needy in India was highly informative and students appreciated the lecture by Dr. Sophia

Item No 26: Institute Innovation Council (IIC) Activities

- a. Prof Anup Ghosh informed that under the guidance of MOE, Innovation Cell at GIBS aims to form a comprehensive system for students, to enable them to foster the culture of innovation from the early stage of ideas, to the stage of a successful start-up. IIC has organized various events and activities for the students to enhance their awareness and skill development. Prof Ghosh highlighted the events organized by Institute Innovation and Entrepreneurship Cell
- b. Session on Problem Solving and Ideation was conducted on 22nd February, 2021. Session was conducted by Hitendra Soneji, CEO, Will to Win. He has a rich experience of 22 Years in Marketing and sales and 10 years as corporate soft skill trainer. He explained competencies which are required to fix the problem that would help the individual to play all his roles successfully, both at personal and professional front. He also explained the steps to solve problem & talked about famous game changing personalities
- c. Institute’s Innovation Council organized a Webinar on National Innovation and Start-up policy with special focus on Women Entrepreneurs on 8th March 2021. The guest speaker of the Webinar is a well-known women entrepreneur Ms. Sonal Agarwal Bali, founder of Diligent Consulting, having a vast experience of more than 18 years in this field.
- d. Webinar on “Entrepreneurial Success and Application of the Business Model Canvas” on 16th March, 2021 was organized. Two Eminent Guest speakers were invited. Prof. (Dr.) Naresh Singh, founder president of Asia Pacific Entrepreneurship Development Institute and Mr. Naveen Kumar, Managing Director and CEO of Navshali Innovations, an alumnus of IIT (BHU), Varanasi were the session speakers. A great learning session was given to the attendees, with respect to how to become a successful entrepreneur, what risks are involved in the process, hurdle regarding the same.



GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)

- e. IIC also organized e-Personality Development Workshop based on the theme “Creativity and Thinking Out of the Box” on 25th March 2021. The workshop was organized for the interested students for improving their creative & thinking skills. The speaker for the workshop was Prof. Vinod Kumar Huria, Founder & CEO, Genext 9 Universal Solutions. The aim of the workshop was to make students understand how “thinking differently can have a powerful and positive effect on their career which was very well justified by Prof Huria. He shared certain techniques to develop the creativity skills like networking, experimenting, making connections and asking questions.
- f. Webinar on “How to plan for startups and Legal & Ethical steps” was organized on 8th April 2021. The eminent Guest Speaker was Dr. Shankar Goenka, Founder and Managing Director of Wow Factors India Pvt. Ltd. During the session, he gave a very informative insight to all attendees regarding the need to develop a right approach for setting up any startups.
- g. Entrepreneurship day was celebrated on 17th April 2021 to boost the spirit of Entrepreneurship among students. Two competitions namely, Start Up Crawl and Entrepreneurs story in your words were conducted. The competition was for the students of the GIBS and a large number of students participated in the competitions. More than 14 teams participated in the Entrepreneurship story competition and 10 teams participated in the startup crawl competition. Students were assessed based on the parameter of innovation and originality. Overall, the event was well received by the students.
- h. The Institute Innovation Council organized a panel discussion on “Innovation and Start Up Ecosystem Enablers” on 26th April 2021. Eminent panelists for the event were Naveen kumar, who is CEO of Navshali Innovations Private Ltd. The second panelist was Dr. Munish Jindal who is Founder & CEO at Hover Robotix & also Founding President MENTORx. The third Panelist was Mridul Ranjan Sahu, Co-Founder at Curious Jr. He has been associated with brands like OYO in the managerial capacity. All three panelists shared their experiences as entrepreneurs and discussed the entrepreneurial ecosystem of India which has helped them to reach the greater heights in their respective domain. They encouraged young students to take the plunge and build competent teams. The enriching and insightful discussion was followed by a question answer session. The session was thoroughly enjoyed by the participants.
- i. Session on “Prototype Validation” was organized on 8th May 2021. The Lecture was delivered by Professor S. K. Palhan, Founder Director, Great Lakes Institute of Management, an alumnus of IIT(Kharagpur) & FMS, Delhi. He discussed about current situation which is created by the pandemic and the challenges faced by the entrepreneurs in this scenario.



**GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Item No 28: Webinar on New Education Policy

- a. Webinar on New Education Policy was organized on 23rd & 24th March, 2021. Dr. Veena Bhalla who has served as Joint Secretary (Student Information Services and International Division) in Association of Indian Universities enlightened the students on various aspects of New Education Policy.
- b. On 24th March, Ms Mamta Rani Aggarwal who is working as Additional Secretary in Association of Indian Universities (AIU) and has worked as joint Secretary, University Grants Commission (UGC) and Director, Education, New Delhi, addressed the participants on new dimensions of Higher Education, New Delhi.

Item No 29: PD Workshops for BALLB & BALLB

- a. Center for Legal Studies, Gitarattan International Business School organized PD Workshop on 14th April, 2021. The Guest Speaker for the session was Mr. Amar Vivek, Advocate Supreme Court & High Court Punjab & Haryana. The theme of this event was “Legal Career Counseling & Professional Need”.
- b. Another Personality Development Workshop organized for the 8th semester students of BA LLB and BBA LLB programme on 15th April, 2021. The theme of the workshop was ‘Non-Disclosure Agreements (NDAS): Protection of Intellectual Property’. The Guest Speaker for the session was Dr. Sunanda Bharti, Associate Professor, Faculty of Law, University of Delhi
- c. Centre for legal Studies also organized a Personality Development Workshop on “Logical Thinking and Judgement Skills” on 16th April 2021. The eminent guest of the event was Advocate Deepak Anand Masih, an advocate at Supreme Court of India and also a Duty Counsel at International Criminal Court, The Hague Netherlands.

Item No 30: PD Workshops for BBA & MBA Programme

- a. Prof Uma Gulati informed that the e-Personality Development workshop on the theme ‘Team Building was organized for MBA & MBA (IB) students on 27th April, 2021. The resource person invited for the deliberation was Dr. Kalindi Bhatt, a Certified Executive Coach, Certified MBTI Assessor, six seconds Emotional Intelligence. She is also Lead Assessor-Quality systems, Six-sigma green Belt and a Certified Hospitality Educator. Dr. Bhatt discussed in detail the importance of Team Building in contemporary organisations.





**GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

- b. Prof Gulati further communicated about upcoming PD workshop scheduled on 20th May for MBA & MBA (IB) students. The theme for the workshop is Problem solving approaches.
- c. E-Personality Development Workshop based on the theme “Creativity and Thinking Out of the Box” was organized on 25th March 2021. The workshop was organised for BBA 4th Semester students for improving their creative thinking skills.
- d. The speaker for the workshop was Prof. Vinod Kumar Huria, Founder & CEO, Genext 9 Universal Solutions (Former Senior Principal Scientist, CSIR – Central Food Technology Research Institute, Post Graduated from Birla Institute of Technology (BITS), Pilani.

Item No 31: Digital Climate Strike

- a. Dr Pooja C Sharma informed that the NSS unit of Institute organized Digital Climate Strike where the entire institute pledged to save planet Earth by not using any digital devices on 22nd April 2021. Under this strike, students, faculty and the people connected with them were urged to skip the use of laptops, computers, mobile phones and all other gadgets for one day.
- b. The house valued the initiative of Institute towards planet earth by going on Digital strike.

Item No 32: Work from home due to Lockdown

- a. Due to Covid 19 cases surged in Delhi, Government announced weekend curfew from 17th April 2021. Considering the situation Institute declared work from home to ensure the safety of staff members.
- b. It was observed that due to covid crises, extension of work from home was declared till 1st may, 2021 and further continued till date as per the instructions of Delhi Government. All faculty members were required to take classes online during the present situation.

Item No 33: 14th Annual Cultural Festival- E-ZENITH 2021

- a. Ms. Prachi Jindal informed about the E Zenith organized on 23rd & 24th April 2021 on virtual platform. The Clubs and Societies of the college virtually astounded everyone with their sincere hard work in hosting competitions which witnessed significant footfall from different colleges not only from Delhi but from 20 different states like Odisha, Kerala, Chhattisgarh, Uttarakhand, Punjab, Rajasthan and many more.



**GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

- b. Solo Singing with Karaoke, Face Painting, Rangoli, Photography, Solo Dance, Group Dance, Instrumental, Bollywood Antakshari, Bollywood Monologue and Fashion Mania were the events lined up for two days
- c. Cultural events ended with the much-awaited event Fashion Mania – Mr. & Ms. ZENITH followed by the Valedictory Ceremony. Mr. Siddharth Prabhakar, Founder of Celebrity School, Mumbai was the Guest of Honor for the Ceremony
- d. The Winners and Runner ups of different events were offered E- Certificates, Cash Prizes and Gift Vouchers from Nail Meraki, Delhi. E-Zenith 2021 ended with a hope that next year in 2022 we will meet in physical mode with lot of energy, exuberance and excitement.

Item No 34: Practical Online course by Indian Celebrity Artist

- a. Ms. Prachi Jindal informed that the Mudra Society of Institute has collaborated with Celebrity School, Mumbai to offer online courses by Indian Celebrity Artists.
- b. Interested students were informed about the procedure for registration through notice dated 25th April, 2021.

Item No 35: Summer Internship Fair

- a. Industry Institute Partnership Cell organized “Summer Internship Online Fair” on 1st May, 2021. All the students of BBA Sem 4th, MBA & MBA (IB) Sem 2nd were notified to register for the fair. Over 20 companies participated in the fair. Over 400 students from other states also attended the fair.
- b. The Summer Internship Fair was a huge success as it placed 80% of GIBS students for Internship.

Item No 36: GIBS TALKS SEASON 3

- a. Prof Uma Gulati informed that in the Web Talk Series, after successful organization of “The GIBS TALKS SEASON -1”, and “THE GIBS TALKS SEASON -2.” the Institute routed towards “THE GIBS TALKS SEASON 3”





**GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

- b. "The GIBS Talks Season 3" was planned on every Sunday at 5:00 PM to 6:00PM on 2nd May to 16th May, 2021. Due to current pandemic situation episode 2 & 3 have been postponed and rescheduled on 23rd and 30th May, 2021.
- c. The main theme of the series is 'Anthem of Corporates in Current Employment Scenario" This series is aimed to enlighten youth on current employment scenario and career advice for a changing world.
- d. Episode 1 was successfully organized on 2nd May, 2021. A spectacular address was given by Mr, Ashish Chandra, CEO & MD, Bharti Airtel, Airtel Lanka, on "Insights on Current Employment Scenario". Participants were delighted to receive all understandings on current employment scenario. With 21787 registrations, the event was well received by the participants.
- e. The house appreciated the efforts of Institute in bringing the insights on various themes right from GIBS TALKS SEASON 1 to GIBS TALKS SEASON 3.

Item No 37: E Laksya 2021

- a. Lakshya, the Sports Club of Institute organized its Annual Sports Day E-Lakshya 2021 virtually on 6th May 2021. E-Lakshya 2021 consisted of three events, namely Online Chess, Call of Duty, and Online Cricket.
- b. The event was open to all the students of various colleges and despite pandemic, good number of registrations were received from different colleges across country. Each tournament was played on mobile applications vis. Lichess for Chess, WCC Rivals for Cricket, and COD for Call of Duty.
- c. All the winners received Cash Prize and E-Certificates of Merit. All other participants were provided with an E-Certificate of Participation.

Item No 38: Suspension of Classes for all Programmes

The Director informed the house that due to stiff rise in Covid cases and current pandemic situation, the online classes were suspended from 5th May to 15th May, 2021 as per the notification of GGSIP University.



**GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Item No 39: Incentives for Research Publications

- a. Director informed that the research incentive claim committee has been revised and Prof AS Ram Narayanan has been appointed the coordinator for the same.
- b. Procedure for claiming incentive for research publication has been notified through staff circular dated 8 /5/2021. Research incentives claim applications are to be submitted by the faculty members in prescribed format on or before 30th June of Academic year.
- c. The house appreciated the initiatives of Institute in motivating and acknowledging the research work of faculty members.

Item No. 40: International Conference 2022

- a. Prof Uma Gulati informed the house about International Conference to be organized on January 8th & 9th 2022. The conference committee has been constituted and the members are notified through circular dated 13th May, 2021.
- b. Director asked conference mentors Prof Anup Ghosh & Prof Uma Gulati to get the brochure ready and submit the blue print on conduct of the conference by 24th May, 2021.

Item No. 41: Revision of MBA (International Business) Syllabus

- a. The Director informed that GGSIP university is in the process of revising syllabus of MBA (IB). The Institute has already forwarded draft revised syllabus for approval to the university. The revised syllabus has been recommended by panel of faculty members from different functional areas.
- b. Director further informed that University is in the process of reviewing the draft syllabus and further meetings are expected with university regarding the same.

Item No. 42: Publications

- a. Prof Uma Gulati informed about the publication of GIBS LAW Journal Volume 3 and dispatch of the copy of journals has been started to the authors.



**GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

- b. She further informed that JGIBS Vol 12 printing is under process and the same will be completed by 30th June,2021.
- c. Prof Anup K Ghosh informed that JGIBS is now available at Indianjournals.com and has also been indexed in Indian Citation Index (ICI). Further the procedure for listing the journals in UGC CARE has been started.
- d. Prof Uma Gulati also informed that the work on GIBS DIGEST (annual magazine) ANUBHUTI (newsletter) and ANUSANDHAN (The Research Repository) is under process.
- e. The Director suggested to maintain the schedule of publication and release the call for papers for JGIBS Volume 13 and GIBS LAW JOURNAL Volume 4.
- f. Prof Uma added in this score about publication of 10 e-books on multi dimensional areas. These books are the outcome of International e-conference papers. All these books were edited by different faculty members. All these books are having ISBN and the institute is also applying for their copyrights.

Item No 43: Miscellaneous.

- a. Director asked academic coordinators to see the forthcoming events in their respective programmes and inform coordinators of events to work on the same.
- b. Prof Ghosh informed that the work on management webinar scheduled on 25th May, 2021 is completed and on demand from different stakeholders, the topic selected is “Overcoming Stress Under Uncertainties”.
- c. Prof. Uma Gulati informed that MDP Marketing is scheduled on 4th & 5th June, 2021 and the topic for the same is” Brand Revitalization Strategies during pandemic”.
- d. The planning on Management fest, GIBS TALKS SEASON 4 and IIC activities has been started and the committees are working on their events.
- e. Dr. Vikas Gupta informed that as minor exams are completed on 15th May, 2021, there are certain students who could not appear due to their ill health and other unavoidable circumstances.
- f. The Director asked Dr. Vikas to be ready with the list of these students so that further decision on reappear of minor examination of BBA (4th & 6thsem) and BALLB, BALLB (4th, 6th & 8th Sem) can be taken.





**GITARATTAN INTERNATIONAL BUSINESS SCHOOL
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

- g. Dr. Vikas also informed that all subject faculty members are required to upload marks of their subjects on ERP and prepare the list of absentees. In case Programme Coordinators have received any application from the students regarding nonappearance in minor exam, it should be forwarded to examination cell.
- h. Mr. Sahil praised the effort of the institute to start new Alumni Website <https://gitarattan.almaconnect.com/>. He exhorted that this professionally driven website will be beneficial for the alumnus to connect or keep touch with alma mater.
- i. Mr. R. K Jain requested the Director to organize some activities for the society to relieve current stress generated by the second wave of Covid pandemic. The Director welcome his proposal and advised Prof. Ghosh to identify activities accordingly. He further directed Dr Pooja C Sharma to organize programmes under the banner of NSS in this score.
- j. The Director informed the house about completion of Consultancy projects in time and the clients also accepted the report and paid the consultancy fee to the institute to the tune of Rs 10 lakhs.
- k. Prof Anup Ghosh tabled the information that the institute has taken part in ARIIA and NISP programme of MoE, MHRD.
- l. As there are no further points to discuss, the meeting ended with a note of next meeting in the last week of August 2021 and Vote of thanks to the chair.



Dr. A.K. Ghosh
Coordinator/Secretary IQAC



Countersigned by
Director