## MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL

A meeting of the Internal Quality Assurance Cell was held on 15<sup>th</sup>February 2022 at 10:00 am. The following members were present.

#### **Members Present:**

1.	Dr. A.K Ghosh	Coordinator IQAC& HOD BBA
2.	Ms. Prachi Jindal	Dean-Corporate Affair
3.	Dr. Uma Gulati	HOD-MBA
4.	Dr. Vikas Gupta	Professor
5.	Dr. Bijay Kumar Yadav	HOD-Law
6.	Dr. AS Ramnarayanan	Professor
7.	Dr Tripti	Assistant Professor
8.	Dr. Sonia Jindal	Management Representative
9.	Mr. R.K Jain	Society Representative
10.	Mr. Tej Prakash	Asstt. Administrative Officer
11.	Mr. Sahil Khan	Alumni Representative

The coordinator welcomed the members to the meeting and introduced the newly added member. The house welcomed newly joined member. Coordinator initiated the discussion on academics, Examination & Evaluation, co-curricular and extracurricular activities, informing the resolution taken in the last meeting and the house approved the same.

#### Item No.1: Orientation Capsule-BBA Sem 1

- a. The Orientation Capsule for BBA semester 1 was organised from 1<sup>st</sup> to 8<sup>th</sup>December, 2021. The programme started with Orientation briefing and presentation by HOD BBA Prof Anup Ghosh to familiarize the students to an unknown campus environment, its faculties and infrastructure. The orientation programme was essential for the students to understand the environment, rules, and procedures of GIBS related to various parameters.
- b. Prof Anup informed that institute conducted many co-curricular and extracurricular activities in a week long capsule programme like Games on Innovation & Creativity.

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Leadership and Management Games, Communication Basics, Maths Basics, Accountancy Basics, Application of IT in Business. Activities like self-defense for girls,; Fit India movement (Marshal arts) and many more activities by Mudra, Heritahe, Abhinay and Lakshaya club were also conducted during these days.

- c. He further informed that the resource person for the Fit India movement session: self-defense for girls was Ms. Kiran Uniyal. She is Black Belt Dan 3 and Krav Maga Instructor. Ma'am is the first woman to achieve the greatest number of World Records in Martial Arts in India. She has achieved 18 world records in Martial Arts Fitness and Social Service, 12 world records including 11 Guinness World Records in Martial Arts. Ms. Uniyal was accompanied by Mr. Ankamma Rao Pola, Black Belt Dan 1, ultramarathon runner and marathon runner, Guinness world record holder, who has won 3 gold, 2 silver and 3 bronze in Taekwondo Championships including National Level.
- d. The house appreciated the initiative of institute to carry such a capsule course which was mix of academics and extra-curricular activities.

#### Item No 2: Work from Home

Ms. Prachi Jindal informed the house that with reference to the Order No: F.60/DDMA/COVID-19/2021/509 dated 11-1-2022, Government of NCT Delhi had imposed restrictions to contain the spread of COVID-19 virus, including the highly contagious and transmissible Omicron variant therefore all the faculty and staff members were required to perform their duties as 'Work from Home' w.e.f. 12.01.2022. Faculty and Staff members who were associated to Administration/Examination duties and IT related duties for smooth conduct of online Classes were only required to attend the Institute against special passes. This step was taken to ensure the safety of staff members.

### Item No.3: Dissemination of Internal Assessment Policy to Semester 1 students

Prof Anup Ghosh informed the house about the circulation of internal assessment policy among the students of all programmes of semester 1 through student notice. The students were informed that internal assessment of 25 marks will be undertaken as Continuous evaluation of each unit on the basis of MCQ, Assessment of Classroom Activities and Minor Examination comprising of weightage of 5, 5 and 15 marks respectively.

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# Item No. 4: Allotment of Programme Coordinators & Class Coordinators for the Academic Session 2021-2022

Prof BK Yadav informed that the allotment of Programme Coordinators& Class Coordinators was done for the Academic Session 2021-22 and the notice was out on 13<sup>th</sup> January, 2022. Prof Uma Gulati took a session to elucidate the duties and responsibilities of class coordinators and programme coordinators so that there is clarification in performing the same. The functions of Programme Level Committee (PLC) have been stressed by Dr Sonia Jindal.

### Item No.5: Course plan presentation for Even Semesters Academic Session 2021-22

Prof Anup Ghosh informed about the course plan presentation held from 18<sup>th</sup> to 21<sup>st</sup>January 2022 for MBA, MBA (IB) Sem 4, BBA Sem 4 & 6, LLB Sem 4 LLB Sem 6 and LLB Sem 8. Faculty members of said programmes presented the course plan of their allocated subject. Programme Level Committee present during presentation suggested changes wherever required and informed faculty members to submit the modified course plan by 22<sup>nd</sup> January, 2022.

Prof. AnupGhosh, Prof Uma Gulati and Prof BK Yadav informed that all modified course plans were received by the stipulated time for their respective programmes. The report of all PLC has been submitted before the committee and all the recommendations of PLC have been accepted by IQAC.

### Item No.6: Commencement of Classes for Even Semester, Academic Session 2021-22

- a. Prof Uma Gulati informed that the classes for MBA MBA (IB) semester 4, BBA semester 4 & 6 and BALLB and BBALLB semester 4, 6 &8 started in online mode from 24<sup>th</sup> January, 2022. She apprised the house that all arrangement related to same were completed well on time and dissemination of time table was done to all concerned faculty members as well as students.
- b. She further informed that The Delhi Disaster Management Authority (DDMA) has announced the reopening of colleges in offline mode owing to the drop in corona virus cases. Considering the notification of DDMA, the Institute decided to begin with classes in complete OFFLINEmode with effect from 14<sup>th</sup> February, 2022 for MBA & MBA (IB) Semester 4, BBA (Semester 4&6) and BALLLB & BBALLB (Semester 4, 6 & 8).

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- c. It was also informed that the classes for MBA, MBA IB, BBA, BALLB & BBALLB semester 1 will continue in Online Mode as their syllabus is on the verge of completion and will resume in physical mode from 2<sup>nd</sup> Semester. The dates for commencement of classes for 2<sup>nd</sup> Semester will be announced in due course of time.
- d. The Institute started offline classes for even semesters of all programmes from 14<sup>th</sup> February, 2022 and all classes are going on smoothly in offline mode.
- e. The Institute adopted a set of Standard Operating Procedures (SoPs) in consonance with the directions/guidelines issued by the DDMA. The SOP were released to orient all employees and students of GIBS to observe self-discipline in adopting COVID responsible behavior at all times and under all circumstances for the offline classes and specific precautionary measures to be adopted by all members of GIBS. This SOP covered all stakeholders working, studying and visiting the institute, Campus. The aim was to create ways and measures that would ensure that the work environment is safe.

## Item No.7: Project Dissertation MBA, MBA (International Business) & BBA

- a. Prof Uma Gulati and Prof Anup Ghosh informed the house about the project dissertation of MBA,MBA (International Business) Sem 4and BBA Sem 6 respectively. Prof Uma informed that each faculty member has been assigned a certain number of students to guide them in their project work. Faculty members are suggested to prepare appropriate number of titles and allocate to the students assigned to them. In MBA and MBA (IB) programme, the project coordinators have been appointed as per specialization. To make student understand about the process and guidelines to conduct the project work including its methodology &phasewise evaluation, project briefing was scheduled on 27<sup>th</sup> January, 2022.
- b. Prof Anup K Ghosh informed that in BBA also faculty guides have been appointed section wise and project briefing has been carried by Dr Sheetal. She explained the procedure and guidelines to carry the project work along with phase wise evaluation.
- c. Dr Sonia Jindal appreciated the efforts of faculty members in carrying the research work systematically. She also stressed upon the fact that research problems should be identified from industry point of view which can be connected afterward with their solutions.

Item No. 8: Minutes of Statutory Meetings

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Prof Uma Gulati informed that meetings of different statutory committees were held in December 2021 and minutes were recorded. She further informed that the minutes of Anti ragging committee, SC/ST cell, Internal Complaint Committee, Alumni Committee, Grievance Redressal Committee and Mentoring Counseling Cell were duly signed by members and were put on records in their respective registers.

### Item No 9: HR Conclave

The HR Conclave entitled "Blended Learning- Its Impact on Multidimensional Skill Development and Ramifications' was organized by Gitarattan International Business School on 4 December, 2021. Management students, faculty members and external participants attended the HR Conclave. The conclave was organized to comprehend the significance of blended teaching learning in a dynamic world. The theme of the conclave was very well presented and explained by three eminent guest speakers, namely Mr. Rajiv Naithani, CVP and Chief People Officer-Infogain, Mr. Sanjeev Tripathi – Head HR India OSRAM and Mr. Vir Bharat, HR Head at Yamaha. Mr. Rajiv Naithani initiated the session and talked about the importance of communication in online learning. Mr. Sanjeev Tripathi shared his insights on the topic by presenting the application model of Blended Learning. In the concluding section Mr. Vir Bharat shared the methods and tools which can make Blended Learning effective and immersive.

### Item No. 10: Human Rights Day

Centre for Legal Studies, observed Human Rights Day on 10<sup>th</sup> December 2021. Dr. M.U. Dua, Founder & President of All India Human Rights Association (AIHRA) was the Guest of Honor. The event commenced with an introductory video on Human Rights followed by lamp lighting ceremony by Dr. M.U. Dua, accompanied by Adv. Sania Dua, Chief Women Wing India Human Rights Association (AIHRA) and Dean Academics Mrs. Prachi Jindal, GIBS. Dr. Dua discussed the essence of celebrating 10th day of December every year as "Human Rights Day" or "Manav Adhikar Diwas".

### Item No 11: Moot Court Presentation Schedule

Prof BK Yadav informed that Moot Coordinators of BALLB 1 & BBALLB 1A & 1B conducted the Moot Court Presentation sessions of their respective classes as per the Schedule released. The

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entire faculty panelist selected was present during the presentation. The activity was carried systematically and students were given feedback on their presentations.

### Item No 12: New Year Celebrations

Ms. Prachi Jindal informed to mark the annual celebration of New Year for the year 2022, like every year, this year also our entire GIBS family members celebrated New Year on January 1st, 2022. Institute organized the lunch on the occasion of New Year Celebration. Hon'ble Vice Chairman addressed the faculty & Staff members and wished them a prosperous year ahead. The faculty members and staff reciprocated with the wishes for prosperity of Institute.

#### Item No. 13: -NSS Events

- a. Ms. Prachi Jindal informed that Winter Clothes Donation Drive was organized by GIBS NSS Unit from 15<sup>th</sup> December 2021 till 21<sup>st</sup> December 2021. Cartons labelled 'Donation' were placed at the Canteen, Reception and Admin office 1<sup>st</sup> floor, in college premises where students, faculty and staff donated winter clothes, blankets, shoes etc. These items were distributed to the homeless children, adults and families living under the flyovers, on footpaths etc. by the volunteers of NSS Unit.Mr R K Jain appreciated the initiative taken by NSS unit of institute for such a noble cause.
- b. Ms. Prachi Jindal informed that the NSS Unit has organized a Fashion Show "Sanskriti" on 26th November 2021 depicting the costumes of different states and UTs of India along with celebration of Constitution Day of India. This programme was an initiative under Ek Bharat Shreshth Bharat Campaign launched by the Union Government of India. The Chief Guest of the event was Mr. Harjeet Singh Jaspal, Secretary, DLSA (North). The 'Shreshth Bhartiya' title (winner of the event) was bagged by Prashant Gupta MBA third semester representing the state of Uttar Pradesh. 'Shreshth Paridhan' title was won by Shraddha Jha, BA LLB first semester representing the state of Telangana. 'Shreshth Gaman' i.e. the best gait was given to Ritvik Dabas of BA LLB first semester representing the state of Haryana.
- c. GIBS NSS in collaboration with Sanjeevani- Life Beyond Cancer, Mumbai jointly organized a webinar on Breast Cancer for BBA, MBA, BA LLB & BBA LLB students on 25<sup>th</sup> January, 2022. The webinar was open for family members and friends of students

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and faculty members. The webinar comprised of two sessions. The first session was about the issues related to Breast Cancer. It was conducted by guest speaker Dr. Ruchi Rai Ahuja, Obstetrician and Gynecologist, Specialist in Breast Diseases. She discussed the health issues related to breast cancer and made the audience aware about the different symptoms of the disease. The second session of the event was quiz, which was conducted by Ms Florina Singh, Senior Programme Coordinator, Delhi and Chandigarh Chapters, Sanjeevani-Life Beyond Cancer. Students enthusiastically participated in the quiz.

## Item No 14: AICTE-ISTE sponsored Online Induction/Refresher Programme.

- a. Dr Vikas Gupta informed about the AICTE-ISTE sponsored Online Induction/Refresher programme (FDP) on 'Outcome Based Education: NBA Approach' organized from 4<sup>th</sup> January 2022 10th January 2022. It was spread over 6 days involving 3 sessions a day. The refresher programme was conducted with the objective to enhance the organizational and pedagogical skills of teachers in technical education with the view to update their knowledge. He provided the gist of all sessions conducted on each day.
- b. Day 1: The inaugural session was presided by Guest of Honor, Prof. Harsh V Pant, Director &Head of Strategic Studies Programme at Observer Research Foundation, Delhi and Chief Guest, Prof. S. S. Mantha, Ex Chairman, All India Council for Technical Education. Both the speakers focused on the importance of 'Outcome Based Education' Session 2 was taken by Prof. Sandeep Srivastava, HOD, Dept. of HSS, Jaypee University of Engineering& Technology, Guna on 'New Education Policy 2020' Session 3 was taken by Prof. B. S. Pabla, Professor, Mechanical Engineering Department, National Institute of Technical Teachers Training and Research (NITTTR), Chandigarh. He gave an overview of NBA Approach and discussed its process and accreditation in details.
- c. Day 2: Prof. Sanjiv Mittal, The Vice Chancellor, of Sambhalpur University deliberated on Outcome Based Education Philosophy, its outcomes at institute, department, and programme level. The next session was conducted by Prof. Anil Kumar, Former Professor and Head, National Institute of Technical Teachers' Training and research. Bhopal on "Value Analysis and Issue Analysis". The resource person for session 3; Prof. B.L. Gupta, Professor, Dept. of Management, and National Institute of Technical

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Teachers' Training & Research (NITTTR) Bhopal elaborated on Institute Development Plan, Strategic Development Plan, Perspective Plan and Annual Plan"

- d. Day 3: Prof. Ganesh Prasad Mishra, Birla Institute of Technology Mesra, Jaipur talked about outcome-based curriculum design and development in this session. 'Domains of Learning, Blooms Taxanomy of Learning' was taken up in session 2 by Prof. Joshua Earnest, Former Dean- Planning and Monitoring, Former Professor and Head, Dept. of Electrical and Electronics Engineering Education, National Institute of Technical Teachers' Training Institute (NITTTR), Bhopal. Session 3 was carried forward by Prof. Joshua Earnest ontaxonomy of learning in psychomotor and affective domain. He explained how psychomotor domain includes physical movement, coordination, and use of the motor-skill areas.
- e. Day 4: The Resource Person for the first session was Prof. (Dr.) Nilesh Kalani, Director; Internal Quality Assurance Cell in RK University, Gujarat and it was dedicated entirely to 'Outcome -Based Pedagogy, Problem Based Learning and Project Based Learning'. Prof. B L Gupta, Professor, NITTTR, Bhopal took session 2 on 'Group Discussion Method and Case Method'. Prof. Anil Kumar, Former Professor and Head, NITTTR, Bhopal. Prof. Kumar covered the topic 'Learning Resources for Outcome Based Education 'during session-3.
- f. Day 5: Prof. Varaprasad G., Professor, BMS College of Engineering, Bangalore delivered session1 on 'Outcome-Based Assessment Tools and Techniques' Session-2 was also conducted by Prof. Varaprasad G., Professor, BMS College of Engineering, Bangalore on 'Documentation for NBA'. The final session of the day was taken by Prof. (Dr.) Sreeram Sundar Chaulia, Dean, Jindal School of International Affairs (JSIA), O. P. Jindal University on 'Diversity and Inclusion'
- g. Day 6: The session was conducted on stress management by Prof. (Dr.) Anup Ghosh, GIBS and Prof. (Dr.) Uma Gulati, GIBS. The Session 2 of the FDP programme was held to conduct the final test by Dr. Tanmay Pant, Assistant Professor GIBS. The test

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contained 50 questions, out of which 39 were MCQs and 11 were descriptive questions. The Guest of Honour for the Valedictory Session was Prof. Vijay B. Vaidya and Col. B. Venket. Prof. Vaidya gave the valedictory address by highlighting the importance of such FDP and why it is the need of the hour.

- h. He further informed that total amount sanctioned for the said programme was INR 93000 where in First Instalment was received on 13th December 2021 Rs 81000 and Final Instalment was received on 3<sup>rd</sup> March 2022 Rs 12000.
- i. Prof Vikas informed that the programme was well received by participants. The house appreciated the efforts of institute in organizing the event professionally.

### Item No 15: Grammarly Software

Ms. Prachi Jindal informed that the Institute has purchased the Grammarly software for ease of faculty membersto produce quality work concerning; JGIBS, GLJ, GIBS DIGEST, NEWSLETTER, EVENT REPORTS and any other document which requires a thorough proof reading.

## Item No. 16: Physical joining of all Teaching Staff members

With reference to DDMA order vide dated 27.01.2022 and keeping in view the declining cases of Covid 19 in Delhi/NCR, Institute was re-opened for the physical joining of all Teaching Staff members w.e.f. 01<sup>st</sup> February 2022.Further, in view to ensure safety in the office and work places, all are required to follow the guidelines issued by central/state. It was also notified that if any faculty and staff member suspect the symptoms of Covid 19, they are required get themselves tested for Covid 19 and submit the RT PCR report to avail "Work from Home".

## Item No. 17: Introduction of MOOC in Syllabus by GGSIPU for MBA & MBA (IB)

a. Prof Uma Gulati informed about the introduction of MOOC in MBA and MBA (IB) semester 2 as per the revised syllabus of GGSIPU for Academic Session 2021-22. Shefurther informed that a detailed session on same was organized for students to sensitize them on the MOOC as per GGSIPU curriculum.

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- b. Students were informed to enroll for the MOOC course in time from Swayam platform as mentioned in the syllabus scheme and that they must enroll in course of 3 credit points as mentioned in the concerned Programme. Before registering the course on swayam platform, Student is required to discuss the course with MOOC Coordinator, Prof AS Ramnaraynan.
- c. Prof A S Ramnaraynan added that students were informed if they need any counseling on selection of MOOC course, they can contact MOOC coordinator. After registration in the course on swayam platform, student is required to fill the Form providing the details of the course selected.

## Item No.18: IIPC Orientation Day & Pre-Placement Talk On "Law & Corporate World"

- a. Centre for legal Studies, Industry Institute & Partnership Cell (IIPC) and District Legal services Authority jointly organized an event 'Orientation Day and Pre-Placement Talk' for BALLB & BBALLB students. One hundred and thirty-five students participated in the event. The event was divided into two parts. The first part was about the introduction of IIPC. The students were informed about the roles and responsibilities undertaken by IIPC. The first session was conducted by faculty coordinators of the Placement Cell, Dr. Swati Srivastava, Assistant Professor, Law, and Ms. Shireen Singh, Assistant Professor, Law, GIBS. They made the law students aware of the policy framework of IIPC and the placement guidelines. The discussion also included drafting of impressive resume and tools to explore career opportunities.
- b. The second part of the event was conducted on the topic "Law and Corporate World" by renowned personality CA AvinashGupta, currently serving as the Chairman of Northern India Regional Council, Institute of Chartered Accountants of India.

### Item No. 19: Personality Development Workshops (MBA &BBA)

Prof Uma Gulati and Prof Anup Ghosh informed the house about different Personality Development workshops organized for MBA and MBA (International Business) and BBA programme respectively.

a. IQAC and IIC of the Institute organized online Personality Development Workshop on Time Management for MBA & MBA (International Business) first semester students on 4th January, 2022. The guest speaker for the workshop was Mr. Gaurv Bhatia, Chief

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Business Officer, Rise WPU. He explained time management tips and acquainted students with Pareto's Principle of Time Management. He advised students to prioritize the most important and difficult task.

- b. Prof Anup Ghosh informed the house that IQAC & IIC of Institute jointly organized a Personality Development Workshop on the topic "Thinking Out of the Box and Creativity" on 8 February 2022, for BBA fourth semester students. The resource person for the workshop was Ms. Anjali Dutta, Founder Director, Train Me Academy. Ms. Dutta began the workshop by introducing the students to the concept of Creativity. Creativity according to her is a result of force and passion. She explained to the students that innovation means "Staying Relevant".
- c. Internal Quality Assurance Cell (IQAC) organized an online personality development workshop on 10th February, 2022 for the students of MBA and MBA (International Business) fourth semester. The theme of the workshop was "Coping Stress and Self-Management". The event aimed to guide students how to combat stress by managing their life efficiently. The resource person for the workshop was Dr. KalindiBhat, Consultant, Coach and Facilitator, Pragati Leadership. Dr. Kalindi initiated the session with two objectives: To make students aware of self-dimensions and to identify the key skills necessary to deal with the stress.
- d. Dr Sonia Jindal appreciated the efforts of the IQAC and IIC. she suggested to incorporate some more topics for such kind of workshops in terms of the guidelines given by IIC-MOE in 4.0

### Item No. 20: Personality Development Workshops (LawProgrammes)

a. Center for Legal Studiesorganized PD Workshop on 6<sup>th</sup>January, 2022 for the students of BA LLB & BBA LLB (1st Semester). The theme of the workshop was "Gender Sensitivity in Professional Life". The Guest Speaker for the session was Dr. Sangita Laha, Associate Professor and Dean of Faculty, National University of Study and Research in Law, Ranchi. She explained to students that it's no secret that gender plays an important role in society and in the workplace.

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b. PD Workshop on the title, 'Interpretation, Interaction & Improvement: Latest Judgment was organized on 9<sup>th</sup>February, 2022. The workshop was organized for BBALLB & BALLB eighth semester students to create awareness about the interpretation, interaction and improvement of such latest judgments. The resource person for the workshop was Justice Man Mohan Sharma, Principal District Judge, Tis Hazari Court, Delhi. Justice Man Mohan Sharma explained the concept of Judgment and its significance. Thereafter, he mentioned many cases in which the apex court gave landmark decision to fill the lacuna in legislature.

### Item No.21: 12<sup>th</sup> International Conference

- a. Prof Uma Gulati informed that the Institute organized its 12th International Conference on Global Information and Business Strategies with an aim to bring new insights which has emerged post the spread of this pandemic across the globe. Inauguration of the conference had witnessed inspiring speech from Prof. Dr. Sandeep Poddar, Deputy Vice Chancellor (Research and Development), LinconIn University College, Malaysia and Mr. Ashish Chandra, Managing Director & CEO, Bharti Airtel (Lanka) Pvt. Ltd. There were more than 100 papers submitted for the conference by the researchers from India and around the globe. The Conference had organized six functional tracks HR, Marketing, Finance, GM, IB & Law. Where we had deep insights into several issues related to Global Information and Business Strategies.
- b. Day 1: In Marketing Track Prof IC Gupta, Educational Consultant, Former Dean, Faculty of Business Administration, Devi Ahilya University, Indore, India and Prof Uma Gulati, Professor & HOD, GIBS, Delhi were Session Chair and Prof. Gurmeet Singh, Professor and Head, School of Business and Management, University of South Pacific, Fiji a very learned & resourceful person as the Key Note Speaker for the session. In HR Track, the session was chaired by Prof V. Chandra and Prof. Anup Ghosh. Prof. Chandra is a Professor with International Management Institute (IMI) Delhi. The keynote address was delivered by Mr. Rajiv Naithani, Corporate Vice President and Chief People Officer with Infogain. In Finance Track, We had Prof. Dr. M.L. Aggarwal, President Indo Gulf

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Management Association, Sultan of Oman, Dubai and the session was chaired by Dr. Ravinder Kumar, Professor and HOD Department of Commerce & Business Studies, JMI and Prof. Dr. Vikas Gupta, GIBS.

- c. Day 2: On 16th January, General Management, IB and Law Track ran parallel and had Prof. Adnan ul Haque, Professor of Business Yorkville University of Ontario, Canada, as key note speaker & Prof. Anil Vashistha, Dy Pro-VC, Director Amity Business School, Amity University, Gwalior, with Dr. Monika Trakru, was session chair in General Management Track, In IB, we were honored to have Prof. Dr. G. Tantirigama, Principal Economist, Dean & Consultant, WTO, WHO, World Bank, New Zealand as our Keynote speaker and Dr. B. Nimalathasan, Professor, University of Jaffna, Srilanka and Prof. Dr. A.S. Ramnarayanan, GIBS, were the session chair. We were also fortunate have Dr.Justice (Retd.) Sangita Dhingra Sehgal, President at Delhi State Consumer Dispute Redressal Commission as a keynote speaker for the session and privilege to have session chair Prof. Dr. Shashikala Gurpur, Director-SLS, Pune, Dean Faculty of Law Symbiosis, and Dr. Shivangi Sharma, GIBS.
- d. The Two-Day International Conference came to a point of valedictory celebration on 16th Jan 2022. Guest of Honor for the Valedictory Ceremony was Prof. N. P Kaushik, Vice Chancellor, OM Sterling Global, Hisar, and Dr. Alex Ng, Chair, University Research Committee, INTI University, Malaysia.

#### Item No. 22: Eminent Lecture Series

IQAC and IIC of Institute organized Eminent Lecture Series on Universal Human Values for BBA first semester students on 20th January 2022. The guest speaker for the workshop was Mrs. Nidhi Chirag Ruparel, faculty at Sanjivani College of Engineering, Kopargaon. She has teaching experience of more than ten years. She has been actively interacting with faculty members and students through various workshops for introductory courses on Universal Human Values at AICTE. The workshop gave an opportunity to students to know about Universal Human Values. Mrs. Nidhi discussed the process of self-exploration and how the goal of continuous happiness could be achieved by maintaining harmony in ourselves.

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### Item No. 23: Republic Day Celebrations

- a. Prof BK Yadav informed about the celebrations of 73rd Republic Day on 25th January 2022 in the college premises. The celebration also took place in virtual mode at Teams platform. The celebration began with unfurling of the tricolour by Hon'ble Chairman Sir Shri. R.N. Jindal and Hon'ble Vice Chairman Sir Shri. Anirudh Jindal followed by the National Anthem.
- b. Honorable Chairman Sir addressed the gathering. He praised Indian Constitution and its features. He also urged younger generation to work hard and contribute to the nation's development. The Programme was a true representation of colours & harmony in India.
- c. The Mudra club of the institute organized 'Reel It Up'- a reel making competition from 7<sup>th</sup> January to 14<sup>th</sup> January 2022 for the students on the theme "Republic Day". The best reel was selected on the basis of originality, creativity, relevance to the theme and number of likes on the reel. The names of the winners of the Reel It Up competition were announced on 25th January 2022 during Republic Day Celebration. The Best Reel title along with an Amazon voucher was bagged by Khushi Chaurasia, BBA first semester. To boost the morale of students, Hon'ble Vice Chairman Sh. Anirudh Jindal appreciated all the participants and declared special prizes for each and every participant.

#### Item No. 24: E Cultural Day

- a. Ms. Prachi Jindal informed that the Cultural Day was organized on 28th & 29th January 2022 in virtual mode. It comprised of ten events spread across two days. Cultural Day gave students an opportunity to explore their personality and find the latent talent within them. Such events also boost the holistic development of the students.
- b. On Day 1 Solo Singing with Karaoke, Rangoli Competition, Instrumental, Group Dance, Bollywood Antakshari and Bollywood Monologue were held and on Day 2 Face Painting, Photography Competition, Solo Dance, Mr. & Ms. GIBS (Fashion Mania) took place.
- c. The judges were amazed by the creativity of the students. Face Painting was based on the theme of 'Halloween', Rangoli's theme was 'Indian Mythology' and the theme for Photography competition was 'Eyes & Books'. The last competition of the Day was the much-awaited event Fashion Mania Mr. &Ms. GIBS.Ms. Prachi Jindal informed that winners and runner ups of all events will represent Zenith-the Intercollege festival.

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#### Item No. 25: Alumni Lecture Series

- a. Prof BK Yadav informed that Center for Legal Studies organized Alumni Lecture Series on 31st January 2022 for the students of BA LLB & BBA LLB (All Semesters). Ms. Shweta Garg and Mr. Dhruv Sharma, an alumnus of GIBS were invited to share their experiences and interact with students. Theyshared their insights on perspective professional challenges and expectations.
- b. Dr Sonia Jindal specified that the alumni lecture series provides a platform for productive interactions between students and the alumni and institute is regularly conducting these lecture seriesthat is appreciable.

#### Item No. 26: Panel Discussion-Re-Imagining Marketing Mix in the Covid-19 ERA

- a. Institute organized a Panel Discussion on the topic 'Reimagining Marketing Mix in the Covid-19 Era on 31<sup>st</sup> January, 2022. This discussion focused on how different businesses and industries can modulate their marketing strategies to ensure survival and growth in the backdrop of COVID-19.Mr. Sameer Saksena, Business Head, The Good Edge, Mr. Indrajit Maitra, Co-founder and COO, Delta Exchange and Mr. Rohit Kumar, Co-Founder, White Canvases were the eminent speakers.
- b. All three experts highlighted that the organizations can ensure their survival by pulling back non- profitable products from the portfolio and stressed upon the need to review the pricing strategies and make it more compassionate by forsaking high profit margins.
- c. The house appreciated the efforts of Institute on organizing such events covering the current and the most relevant themes.

#### Item No. 27: Jurist Day

- a. Prof B K Yadav informed that E-Jurist Day on Impact of social media on Criminal Law was organized on 01 February 2022 by CLS, GIBS. The Jurist Day was organized for BBALLB and BALLB sixth semester students for updating their knowledge about recent developments in the domain of Criminal Law.
- b. The Jurist Day also included a discussion on media trial. Justice Rajive Bhalla, former Judge at Punjab and Haryana High Court addressed students on said theme. At present he

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is practicing as an advocate at the Supreme Court of India. Justice Rajive Bhalla initiated the discussion by explaining the concept of Media Trial. He shared relevant examples of many cases wherein the media trial disturbed the daily schedules of victims and Judiciary.

### Item No 28: Intra College Pre-Moot Competition

- a. Prof. B K Yadav informed that Intra College Pre-Moot Competition was organized on 03rd February 2022. The competition was organized for BBALLB & BALLB students. The Intra college virtual pre moot competition was organized to give law students an exposure to contemporary socio-eco-legal setting. The competition helps student to cultivate skills like legal writing, debate and rhetoric in a mock courtroom setting.
- b. Through this Pre-Moot Competition the Courtroom Society seeks to provide students with a platform to research cases in depth, form arguments, draft pleadings and present it before a mock courtroom setting. While presenting the case students learn about different persuasive techniques and reasoning capabilities. The winners of the Intra Moot Competition were Ms.Suhani, Ms.Vanshika and Ms.Ashish from BBALLB first semester.

#### Item No.: 29 Webinar on Insight of Budget 2022

Prof. Uma Gulati informed that the institute organized a webinar on "Insight of Budget 2022" for Management and Law students on 04 February 2022. The speakers for the webinar were Dr. A.S. Ram Narayanan and Dr. Vikas Gupta, Professors from GIBS. The speakers highlighted that the Union Budget 2022-2023 presents a trajectory for the Indian Economy for the next twenty five years. The budget focuses on four key pillars of development: Inclusive Development, Productivity Enhancement, Energy Transition and Climate Action.

### Item No 30: Institute Innovation and Entrepreneurship Cell (IIC) Events

a. Prof Anup Ghosh presented the sight of different events conducted by IIC.Institute Innovation and Entrepreneurship Cell organized an e—Orientation session with Innovation Ambassadors of the Institute. The webinar was organized under the aegis of IIC GIBS in accordance with IIC calendar activity 4.0 for the BBA first semester students (first and second shift). However, the webinar was open to the willing students and

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learners. The objective of the orientation session was to orient students towards entrepreneurship and familiarize them with the ecosystem of the institute on the startup creation.

- b. The five innovation ambassadors of GIBS namely, Dr. Sheetal Chadda, IIC convener and Associate professor at GIBS, Prof. Anup Ghosh, Professor and Head of the Department BBA, Prof. Uma Gulati, Professor and Head of the DepartmentMBA, Dr. Anjali Gupta, Associate Professor, Ms. Manisha Kaushal Arora, Assistant Professor conducted the session.
- c. The webinar was started by Dr. Sheetal Chadda, she gave an introduction of Entrepreneurship Ecosystem at the Institute. Dr. Anjali Gupta presented on Innovation and Entrepreneurship. The third address was by Ms. Manisha Arora on the role of Innovation in the Startup Creation. Prof. Uma Gulati spoke in detail on the Management of Innovation. Prof. Ghosh discussed Intellectual Property Rights and its role in Entrepreneurship.
- d. IIC organized a webinar on 'Design Thinking, Critical Thinking and Innovation Design' on 5th January 2022 for the students of MBA, Semester 1. The resource person was Dr. Vinod Dumblekar, Founder and CEO of Mantis. The session began with discussions over the key terminologies of Design thinking. The second part of the session dealt with Critical Thinking and how it can be utilized to solve complex problems.
- e. IIC Webinar on Government Policies on Entrepreneurship was organized on 13<sup>th</sup> January, 2022. The speakers were Internal Innovation Ambassadors from Gitarattan International Business School, Professor, Anup Ghosh and Associate Professor, Sheetal Chaddha. Dr Sonia appreciated that the innovation ambassadors are doing all good efforts to sensitize students on various aspects of entrepreneurship and innovation.
- f. A webinar entitled 'Achieving ProblemSolution Fit & Product-Market Fit', under the aegis of the Institute Innovation and Entrepreneurship Cell, with the esteemed guidance of the Ministry of Education (MOE), Government of India was organized on 27th of January 2022. : Discussion on key aspects of product-market fit like defining the value-

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proposition, product feature set, creating and testing the product prototype with the customers. The webinar was presided over by Dr. Vivek Kr. Pathak, Managing Partner & CEO, SHIVIP INDIA.

- g. Institute Innovation & Entrepreneurship Cell (IIC) and IQAC of Institute organized online webinar entitled "Role of MSME's" for BBA first semester students on 2 February, 2022. The guest speaker for the webinar was Prof. Anup Ghosh, Innovation Ambassador, GIBS. The aim of the webinar was to help students comprehend the importance of MSME's in Indian Economy. MSME sector is the backbone of the Indian economic structure. It plays a crucial role in safeguarding the Indian economy from global economic crises and adversities.
- h. Institute Innovation & Entrepreneurship Cell also organized a webinar: Success Story of Entrepreneur in Economic Development for BBA first semester students on 07 February, 2022. The resource person for the webinar was Dr. Anjali Gupta, Associate Professor, Gitarattan International Business School. The goal of the webinar was to motivate students to take the first step, discover the latent creativity and embrace an entrepreneurial attitude.
- i. Prof Anup Ghosh also informed the house that Ministry of Education Innovation Cell (MOE IIC) organized Azadi Ka Amrit Mahotsav: Innovation Week Celebration from 10th January to 16th January, 2022. Six days of the detailed program had two days dedicated to 'e-symposium on Building Innovation and Entrepreneurship Ecosystem in Educational Institutions' i.e. 11&12 January 2022. The events had AICTE Prof. Anil D. Sahasrabudhe and various other academic experts, all gave detailed presentations and conducted deliberations on the entrepreneurship and allied areas. The results for Manthan Hackathon, Toycothan were announced and a presentation of Toy Business League was also conducted.
- j. MOE conducted another event on 24<sup>th</sup> January 2022 as the orientation programme for the IIC 4.0 calendar. The event was hosted and conducted by Dr. Dipan Sahu. The events were attended by a sizeable number of faculty members and students.

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k. Under the MOE scheme for Menter-Mentee, GIBS got the privilege to be the mentee under the J K Lakshimat University, Jaipur, India. The association between the institutions will be a positive step for the development of institutional infrastructure for entrepreneurship.

#### Item No. 31: Student Feedback

Prof Anup K Ghosh informed the house that student feedback for semester 1 of all programmes was collected through ERP. All the conveners of Programme Level Committee were told to analyse the feedback and submit report. The Hod's were informed to take corrective action based on the feedback report.

#### Item No 32: Publications

- a. Prof Uma Gulati informed about the status of publication of JGIBS: Volume 13 No.1. she informed that the journal is in printing process and will be released by 28<sup>th</sup> February, 2022.
- b. Prof B K Yadav also apprised the house that GIBS LAW JOURNAL Volume 4 No 1 is also ready for printing and by 15<sup>th</sup> March, the issues may be released.
- c. Ms. Prachi Jindal informed the house that the GIBS DIGEST 2022 has received many good articles from students and editing of the same is going on by a panel of senior faculty members. It will be released in May, 2022.
- d. She also informed that the ANUBHUTI (Newsletter) 2021-2022work is on progress and the committee members are keeping track on all event reports. The members are simultaneously working on editing of reports and the Newsletter will be released in the month of August, 2022.
- e. Prof AS Ramnaraynan informed the house that publication work for conference proceedings and e books is on progress. Authors have submitted their preference for conference proceedings/ebooks and the coordinators are working accordingly. All the publication coordinators were informed to maintain the schedule of their respective publication.

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### Item No. 33: Examination & Evaluation

- a. Dr. Vikas Gupta informed that Unit test date sheet for BALLB, BBALLB, BBA, MBA and MBA (IB) Sem 1 was released on 22<sup>nd</sup> December, 2021. The students were informed about the conduct of examination on ERP and procedure for appearing the exam in ERP was well explained to students by Dr Gaurav Jindal in practical session.
- b. He further informed that faculty members were also notified about unit tests through staff circular. They were also informed about how to create and schedule unit test on ERP. A session on the same was taken by Dr Gaurav Jindal and he also demonstrated the procedure on uploading of marks in ERP.
- c. Dr Vikas Gupta also apprised the house about the Minor examination of Semester 01 for MBA, MBA (IB), BBA, BALLB & BBALLB Programmes which is scheduled from 21<sup>st</sup> February, 2022. Examination will be conducted in Online Mode and all the faculty members teaching in the said programmes are required to complete the syllabus by 15<sup>th</sup> February, 2022.
- d. All HODS's discussed the status of their programmes and informed that faculty members are conducting unit test successfully on new ERP system and they are uploading the marks simultaneously. They are also in the process of finalizing A3 component of continuous evaluation
- e. Dr Vikas Gupta informed about the evaluation of MBA, MBA(IB) Sem 4, BBA Sem 4 & 6, BALLB and BBALLB semester 4, 6 & 8 that unit tests for the said programmes& semesters will be conducted on ERP system and HOD's have been informed about the schedule of unit tests.
- f. He further informed that Unit wise dates of examination for MBA, MBA-IB, BA LLB, BBA LLB and BBA were released. Faculty members were advised to consult their head

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of department to freeze the date of unit test for their course. The process to Create/Schedule unit test is already discussed and shared with all faculty members and HOD's have informed the faculty to start preparation accordingly.

- g. The students were informed about the conduct of examination on ERP and procedure for appearing the exam in ERP was explained to students by Dr Gaurav Jindal in practical session.
- h. He further informed that session on "how to conduct test on ERP and procedure of uploading the marks" was taken by Dr Gaurav Jindal for faculty taking course/s in even semesters and cleared all the doubts of faculty members.

### Item No 34: Admission for Academic Session 2022-23

Prof Uma Gulati informed the house that GGSIP University has released the admission brochure of MBA Programme for Academic Session 2022-23 on 15<sup>th</sup> February, 2022. Hon'ble Vice Chancellor addressed the audience and informed that profile of institutes has been added in the brochure for the first time and will be followed for all the courses. She further informed that admission brochure 2022-23 of Institute is under printing and will be released by end of February, 2022.

### Item No.35.: International Collaboration activities

- a. Prof AS Ramnaraynan apprised the house about the talks and meetings going on with different international universities for international collaborations on various fronts like faculty exchange, student exchange, guest lectures, conferences and seminars. He ensured that in present academic session institute is going to tie up with universities of repute for collaborations. Prof Ramnaraynan presented the work going on for International Collaborations
- b. Invite was shared with the chair, Research committee of INTI University, Malaysia on 7.1.22 at 12.30 PM to attend as a Guest of Honor & key note speaker for valedictory ceremony of international conference on General information and Business strategy was held on 15<sup>th</sup> & 16<sup>Th</sup> January 2022 through virtual mode at Gitarattan International

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Business School. Prof. Alex Ng, chair, Research Committee, informed his acceptance through mail to attend conference by reciprocating thanks for inviting as a guest of honor

- c. After the conference, GIBS made a (Ref: GIBS/ADM/MISC/418) proposal for international collaboration meet videletter Date 25<sup>th</sup> January 2022
- d. On 28.1.22 received mail from Junaki Ma, Head –International collaboration for Ist meeting. Date and time got fixed for 17<sup>th</sup> February 2022 from 1.30PM and 3.30 PM
- e. There on modus operandi was decided with Narash Ab Ghani and meeting held successfully by exchanging each other's credentials and expert from different field exchanged their thoughts
- f. Vide mail dated 3.3.2022 @12.30pm an MOU application was received from Narash Ab Ghani for international collaboration acceptance.
- g. A collaboration with INTI University got accepted by the Management committee vide email dated 19.3.22 @ 7. 35A.M. Further action is awaited in this regard.
- h. Talk with two more countries are in progress; Business School of Management, University of Jayewardenepura, Srilanka; Paris Business School, France.

#### Item No.36: HPC Activities

Ms. Prachi Jindal informed the house about the IIPC activities.

- a. A training session for BBA fifth semester students. The training session was conducted by Dr. Felton Lean, a renowned Corporate Trainer and Consultant. The training session comprised of three groups of twenty students lasting for two hours. During the training session the students were trained into effective body language and self introduction. The trainer, Dr. Lean urged students to have a positive outlook as it leads to constructive changes. He motivated students to engage in self-talk and frame empowering narratives about their identity. In the concluding section of the training, he emphatically advised students to be proactive and persistent.
- b. IIPC organized an industrial visit to Mother Dairy on 9<sup>th</sup> December, 2021 for MBA and MBA (International Business) first- and second-year students. The aim of the visit was to provide students immersive experience wherein they can witness various operations being carried out by the milk industry. a presentation was given by Mr. R. K. R. Pillai,

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Manager, and Consumer Information Centre in which he elucidated the significance of various steps such as collecting, processing, procurement, testing and packaging of milk. the students took a tour of the entire plant and watched the process of testing, processing, storage and transportation facilities of Mother Dairy. The visit provided experiential learning to the students.

- c. A virtual Industrial Visit to TCS was organized on 17 January, 2022 for BBA III & BBA I (1st & 2nd shift) on Teams platform to visit TCS virtually. Mr. Architakamal Mitra Manager (Clinical SAS Programming) at Tata Consultancy Services gave a brief introduction of TCS. He narrated briefly the journey of TCS from being a nascent venture to a top leading company. Mr. Mitra also explained how TCS has made itself efficient in all the domains of service providing and consultancy. The virtual visit gave students a glimpse of industrial settings and professional standards.
- d. Students of MBA placed in Fortune 500 companies like C VENT Accenture Bajaj Jaro education. IIPC is working efficiently in placement of MBA and BBA final year students. Panel comprising of senior faculty members from different functional areas are preparing students for final round of interviews.
- e. Preplacement Talk session done for BBA &MBA students by Tradeshala training and corporate.
- f. Planning for summer internship has started for MBA &BBA Students
- g. She further apprised the house on placement Brochure and informed that the placement brochure is under printing process and will be released by end of February, 2022.
- h. She further informed that activities are also going on to build a strong network with alumni. Through Alma Connect 818 students have registered till date.

#### Item No.37: TEDx Event

- a. Ms. Prachi Jindal informed that the Institute is planning to organize a TEDx event and for the same, the organizing team is in the process of applying for the license. As the application form mentions, the organizing team has shortlisted few event titles, event theme, and is in the process of identifying prospective speakers.
- b. Based on the guidelines mentioned in the TEDx application, the proposed title for the event will be TEDxGIBS. The organizing team is also in talks with professional third-

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party agents who can provide guidance on obtaining the license for the event, as well as organizing the whole event.

c. The organizing team has created a list of themes on which GIBS can organize a talk. The proposed themes are: Time management, Work life balance, Learn, Re-learn to Adjust She further informed that list of prospective speakers for the TEDx talk is also created which includes speakers like Megha Thareja Tyagi (Director, E-Commerce, Google), Shivani Poddar (CEO, FabAlley & Indya), Jaspreet Bindra (Founder, Tech Whisperer Ltd.), Dr. Dhaval Shah (Co-founder, Pharmeasy).

#### Item No: 38:ERP Modules in progress

Prof Anup K Ghosh informed that new ERP modules on attendance, uploading of marks, leave application and approval are working effectively. Examination module is working fine where in unit tests have been conducted smoothly. Marks uploading for UTs is also working smoothly. Feedback module on ERP has been implemented successfully. Further directions are going to vendor for other modules to be incorporated and meeting regarding same are held at different interval of time.

#### Item No. 39: External Event Participation

- a. Ms. Prachi Jindal informed that all students are encouraged to participate in events beyond the boundaries of GIBS (events held outside the Institute). The Institute would like to channelize the external event participation systematically so that records for the same can be maintained. This process will ensure granting additional attendance to students and on satisfaction of information submitted through form, the students will be duly felicitated on the Felicitation Day.
- b. Therefore, it has been decided to circulate a online form wherein students are required to fill the form on a regular basis after the participation in the external event submitting all relevant details.

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#### Item No. 40: Miscellaneous

- a. Ms. Prachi Jindal informed the house about the consultancy projects and apprised the house that institute is positive on getting six to seven consultancy projects in this academic session. She further informed that final talks are going with ABS Logistics to provide consultancy on Staff Training.
- b. Prof Uma Gulati informed that institute is encouraging faculty to enroll themselves in Universal human values workshop organized by AICTE.
- c. Ms. Prachi Jindal informed that all preparations towards Zenith- the inter college fest scheduled on 18<sup>th</sup>& 19<sup>th</sup> February, 2022 has been done for lined up events and the fest is going to witness the huge participation in various competitions.
- d. She also informed about groundwork going on Investiture Ceremony scheduled on 25th February, 2022 at Campus for the Position holders of different Clubs & Societies. Registrations for various clubs & societies were made open for newly admitted students in the month of December, 2021. Students were notified that whosoever is interested to participate to hold the post in any club can register through the link provided in the student notice released on 9<sup>th</sup> February, 2022.
- e. Prof Uma Gulati informed that panel discussion on "Global Trade Flow and Circular economy" is planned for 5<sup>th</sup> March, 2022. She further informed that talks are going with experts from Indian universities and international universities to have deliverables on subject mentioned.
- f. Ms. Prachi Jindal informed about the preparations going on for Lakshaya- Inter college sports meet scheduled offline on 22<sup>nd</sup>&23<sup>rd</sup> March, 2022. Coordinators of the event are working hard to make the event successful as the event is offline and will be held at Rohini Sports Complex.
- g. She also presented the status of Management Fest to be held offline on 19<sup>th</sup>& 20th April, 2022. Events like ADMATTZ, Business Plan Competition, Debate are planned at inter college level and coordinators are working on Brochure. Coordinators have been directed to maintain the schedule of brochure so that the information is disseminated among the students of various institutes.
- h. Ms. Prachi Jindal informed that New social media agency Oceans Star group signed up for upcoming marketing campaigns.

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- i. She further informed that adoption of one Slum has been thought by NSS members and the proposal is under process.
- j. Dr Yadav informed that preparation of 4<sup>th</sup> National Moot Court Competition is on full swing and registration from PAN India is already noted.
- k. Prof Anup Ghosh informed the house that no grievances have been received in offline as well as online mode regarding indiscipline, general administration etc. however some grievances have been received regarding online examination which has been sorted by the examination committee in consultation with HOD's immediately and up to the level of satisfaction of the grievant.
- I. It has further been discussed about preparation of Admission Brochures for all programmes for the forthcoming academic year. Ms Prachi Jindal informed the house that the work is active and will be published very soon.

### Item No. 41: Plan of Action for Academic Session 2021-22

Prof Anup Ghosh apprised the house regarding acceptance of AQAR by NAAC for the year 2020-21. As per the suggestions given by NAAC the Institute's plan for improvement in various fronts is as follows.

- a. Institute is planning to add few more value added/ certificate courses for students. The objective is to have holistic development of students and to carry skill enhancement. IQAC has already started working on identification of courses.
- b. Faculty members are encouraged to make efforts to obtain research funds from various agencies, and industries.
- c. More Seminars/workshops to be organized on Intellectual property Rights and Industry-Academia Innovative Practices.
- d. Faculty members are to be encouraged to attend Faculty Development programmes/ refresher courses/orientation programmes and other development programmes organized by different Institutes and Universities.
- e. Gender equity promotion programmes to be organized more and ICC has been asked to work on such programmes both for faculty and students.
- f. Faculty is to be motivated to develop e content. IQAC has started working on Faculty Development programmes to be organized e-content development and delivery. eminent

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Academicians from IITs, NITTTRs, Central and State Universities of India on various aspects of the usage of technology in developing E-content

Dr. A.K. Ghosh

Coordinator/Secretary IQAC

Countersigned by

Dean-Corporate Affairs