

MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL

A meeting of the Internal Quality Assurance Cell was held on 31st August 2022 at 02:00 PM. The following members were present.

Members Present:

| S.No. | Name | Designation |
|-------|-----------------------|---|
| 1. | Dr. H. Sharma | Director & Chairperson IQAC |
| 2. | Dr. Vikas Gupta | Coordinator IQAC |
| 3. | Ms. Prachi Jindal | Dean-Corporate Affair |
| 4. | Dr. A.S. Ramnarayanan | Professor, CMS |
| 5. | Dr. B. K. Yadav | Associate Professor, CLS |
| 6. | Dr. Sheetal Chadda | Associate Professor, CMS |
| 7. | Dr. Deepika S. Joshi | Associate Professor, CMS |
| 8. | Dr. Neelam Seam | Associate Professor, CLS |
| 9. | Ms. Ashima Wadhwa | Associate Professor, CMS |
| 10. | Dr. Kalpana K. | Assistant Professor, CLS |
| 11. | Dr. Swati Srivastava | Assistant Professor, CLS & Head IIPC |
| 12. | Dr. Sonia Jindal | Management Representative, GIBS(Nominated by Chairman RES) |
| 13. | Mr. R.K Jain | Society Representative, RES (Nominated by Chairman RES) |
| 14. | Mr. Tej Prakash | Asst. Administrative Officer |
| 15. | Mr. Prashant Goel | Alumni Representative |

The coordinator welcomed the Director in the IQAC as the chairman of the cell and requested that he chair the meeting. As Dr. Hanuman Sharma, Director, was travelling, he attended the meeting in **online mode**. The Director welcomed Prof. Vikas Gupta as the newly appointed Coordinator for IQAC and all the other new members. With the permission of the chair, the coordinator initiated the discussion on academics, examinations & evaluation, co-curricular and extracurricular activities, infrastructure support, and the outcome of the last meeting held on 20/5/22.

Agenda 1: Review of the Minutes of the Meeting of IQAC held on 20/5/2022 & action taken by the departments on the actionable points identified.

Item 1.1 Coordinator IQAC, Prof. Dr. Vikas Gupta informed the house about the various resolutions made in the last meeting and presented the action taken report which is tabled as under:-

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IQAC Plan of Action and Outcome

| Resolutions Passed | Action Taken / Achievement |
|---|---|
| Preparation of AQAR for the current cycle | Almost 80% of the AQAR data is ready and it has been decided to upload it on the portal on or before 30/9/2022. |
| Proper upkeep & management of Record Room needs to be done on high priority | Almost 85% of the required data records for the Academic Session 2021-2022 are present in the data center; the remaining 15% are in progress. Furthermore, the data record for 2020, 2019, and 2018 is in progress. |
| First phase of the editorial cycle to be initiated | JGIBS & GIBS Law Journal had issued Call for papers and the committee have started receiving the papers. Further Constitution of Internal review panel is under process. Anusandhan is in final form, waiting to be approved by higher authorities. |
| Research Grants | The Committee discussed the matter in detail and it has been observed that, in spite of various efforts, the faculty members are not able to generate the research grants. It has been decided to create a Research Department under the coordination of a Senior Professor for the upcoming Academic Session 2022-2023. |
| More events related to IPR & Value/Ethics needs to be planned. | Following related programmes were conducted. 1. A webinar on "IPR and IP Management for start-up" was conducted by IIC cell on 17/7/2022. 2. A UHV Certificate course was also conducted for 2 nd semester students of MBA, MBA (IB) & BBA students from 20 July 2022- 23 July 2022. 3. A Personality Development Workshop on 'Universal Human Values' was conducted on 2 nd June 2022. A total of 15 faculty trained for AICTE Universal Human Values (UHV) Module one. 4. Two faculty members attended the Physical UHV Module II course held at Kapurthala, Punjab during 16 th August 2022-20 th August 2022. |
| Combined efforts to increase journal subscription | The team is working on fetching more exchange subscriptions. JGIBS now has 3 confirmed subscriptions and another 2 are in pipeline. GIBS Law Journal, Vol. V, Call for Papers as well as Flyer was published in June 2022. The team is working on subscriptions. Further constitution of an internal review panel is under process for both the journals. |
| Plan for changing AC to VRV Unit | The work for Auditorium, Seminar Hall, and Conference Hall is completed. The remaining area work is under process. |
| Applying for NCC & 2 nd wing of NSS | With constant perseverance, the college now have one more NSS self financing unit. |

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| | Application for establishment of NCC wing is being sent to the sanctioning authorities. |
| Applying for TEDx | The institute received the TEDx Licence for conducting of various events under the banner TEDx GIBS. A detail Website, Social Media Networks have been created. The institute plans to conduct the event in the month of Dec 2022. |
| Procurement & Installation of Sanitary Pad Dispensing Machine | Considering the strength of female faculty and students on campus, a sanitary pad dispensing machine was purchased and installed in the medical room as part of a gender sensitization initiative. A notice to this effect has been put up for the awareness of all. |

Agenda 2: To discuss the Curricular Aspects of the Academic programs and suggest improvements

Item 2.1 Course Completion and Adherence to Academic Calendar

Prof. A.S. Ram Narayanan shared with the house that all the faculties were able to complete their syllabus within the deadline planned as per the academic calendar. He further shared with the house that the evaluation and award sheet submission deadlines for each exam were respected by the faculty members. All the internal results were uploaded on ERP and minor grievances/observations reported by the students were resolved within the stipulated timings.

Item 2.2 Examination & Evaluation

Dr. Vikas Gupta informed that the Internal examinations for Management and Law stream were planned and executed as under:-

Internal Examinations for Management and Law

| Sl. No. | Details of the Examination | Date |
|---------|--|----------------------|
| 1 | External Practical MBA 4, IB4, BBA 6th & 4th | 18 May-23 May 2022 |
| 2 | UT1 BBA 2 | 23 May-27 May 2022 |
| 3 | UT3 LLB2 | 23 May-27 May |
| 4 | UT 1 MBA & MBA IB 2 | 27 May-2 June 2022 |
| 5 | UT4 LLB2 | 6th June-10th June |
| 6 | Minor Exam LLB 2 | 13 June-17 June 2022 |
| 7 | UT2 BBA 1st | 13th June-17th June |
| 8 | UT2 MBA & MBAIB | 15th June-20th June |
| 9 | LLB 10th Sem External Viva | 22-23rd June |
| 10 | Re-Minor LLB2 | 22nd June- 24th June |
| 11 | UT3 BBA, MBA MBAIB | 26th June-1st July |
| 12 | Minor Exam MBA, MBAIB, BBA | 13th July- 21st July |
| 13 | BBA 2nd Semester E-Commerce External Viva | 3-Aug 2022 |
| 14 | BBA 2nd Semester External Project Viva | 5-Aug 2022 |

| | | |
|----|--|------------------------------|
| 15 | MBA 2 nd Semester External Minor Project Viva-voce | 29 th August 2022 |
| 16 | MBA IB 2 nd Semester External Minor Project Viva-voce | 29 th August 2022 |

He further informed, that no grievances from students' end had been reported related to internal examinations. The datesheet was announced by the university for MBA and MBA-IB & BBA even semester students via the university website and college ERP as well. University examinations are being conducted in an online mode. As notified by the university website, the examination grievance reporting link and helpline number were also published on the college ERP.

Item 2.3 MOOCS

Dr. Sheetal Chadda shared with all that adhering to the norms of GGSIPU, all the 2nd semester students of MBA, MBA (IB) & BBA got themselves registered for at least one MOOC course over Swayam/NPTEL platform.

Item 2.4 Mentorship

Dr. Neelam Seam, elaborated on the mentoring practise being followed by giBS as an important tool for the holistic development of our students and to ensure personalised attention towards their academic and psychological needs at the campus. He shared with the house that this time the mentorship programme was executed in a much more structured manner and it was appreciated by all the students. A detailed policy was also being circulated vide Academic Circular no: GIBS/ADM/STU/21-22/326 dated 04.05.2022

The Committee applauded the efforts & decided to follow the same from the next Academic Session from Semester 1.

Item 2.5 Convocation

Ms. Prachi Jindal presented the glimpses of the 8th Convocation Ceremony of Gitarattan International Business School for the Graduates of the Batch of 2020, which was held at GIBS Campus on 31st July 2022. The Convocation began with a majestic and grand academic procession graced with the presence of the dignitaries; Chief Guest Padma Shri Prof. (Dr.) Mahesh Verma, Vice Chancellor, GGSIPU, Delhi; Guest of Honor Sh. Himanshu Gupta (IAS), Director, Directorate of Education, Delhi. A total of 503 students and scholars graduated; 291 MBA, 54 MBA-IB, 16 MCA (Dual degree) and 150 BBA.

Item 2.6 Law Students Visit to Patiala House Court

Dr. Kalpana K. informed that all the students of BBA-LLB (Semester-4) had visited Patiala House court on 26th July, 2022 at 09:30 A.M. Ms. Parul Lohia & Mr. Sanjay Kumar were the faculty coordinators during visit.

Item 2.7 Management Students Industry Visit

Dr. Swati informed the house that during this quarter we were able to arrange an industry visit to Mother Dairy for 120 students. Students were divided into 2 groups of 60 each and visited Mother Dairy Patparganj along with the faculty mentors on 23 & 24 of May 2022. Dr. Deepika Joshi and Ms. Manisha were the respective faculty mentors for this visit.

Dr. Swati
Dr. Kalpana K.

Item 2.8 Feedback

Dr. B.K. Yadav shared that college has its own feedback capturing mechanism. After semester course completion, faculty feedback and peer feedback were captured from the students and a comprehensive report was prepared and presented in front of the PLC, which was later shared with the concerned faculty with suggestive instructions from PLC.

Item 2.9 Statutory Committees

Dr. Hanuman Sharma shared with all that the college has its own Grievance Redressal Mechanism for which the Student's Affair Committee, ICC, Anti Ragging, SC/ST Cell, Board of Discipline, Code of Ethics, Mentorship, and Grievance Redressal Committees are formed and are operational. He appreciated the proactive and vigilant approach of all the teams that during the discussion period the grievances received from students were being handled and closed in an effective manner. Also, the mentoring of students is being taken as per the mentoring policy.

Agenda 3: To discuss Teaching/Learning & Evaluation

Item 3.1 IIC Events

Dr. Sheetal Chadda added that with a vision of grooming our Faculties, budding managers and lawyers, institute had invited various eminent speakers during the period and multiple activities took place for as under:-

3.1.1 IIC Activities for Faculties

The IIC is in a constant endeavor to create awareness among the faculty members and students alike. Many events were held to educate faculty members about the entrepreneurial ecosystem established by the Ministry of Education (MOE), MIC. The faculty members visited the AIC JKLU under the Mentor-Mentee Scheme and attended a regional meeting conducted by the MOE.

3.1.1.1 Regional Meet of IIC at Amity University Jaipur

The Institution Innovation Council, Regional meet was conducted on 28th July 2022, hosted by Amity University in Jaipur. Gitarattan International Business School sent Dr. Anjali Gupta as a nominee to attend the event. The event was very well organized and around 150 colleges participated, with a team comprised of 3 to 4 faculty members and a student representative from the IIC Club.

3.1.1.2 AIC and IIC Exposure visit

As a part of the MOE initiative of the Mentor-Mentee scheme, JK Lakshmipat University (JKLU), Jaipur, Rajasthan, organised a two-day visit to the AIC and an immersion programme for the development of the entrepreneurial ecosystem at the Institute. In this, Gitarattan International Business School participated and deputed two faculty members, Dr. Sheetal Chadda, Associate Professor, giBS and IIC Convener, and Dr. Anjali Gupta, Associate Professor, giBS.

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3.1.2 IIC Activities for Students

The Institute Innovation Cell of Gitarattan International Business School organized multiple talks and webinars to make students aware of innovation practices around them. The Ministry of Education, Govt. of India has established an 'Innovation Cell', with the purpose of systematically fostering the culture of innovation in all higher education institutions (HEIs). Under the guidance of 'MOE', the IIC at giBS aims to establish a culture of innovation and entrepreneurship in the Institute. The IIC at giBS has been organizing various events and activities for the students, and the talks/webinar were all such events organized by the IIC. Various self-driven and calendar-driven activities were conducted. Minutes of the meetings were recorded. Also, various tie-ups with universities and schools under the IIC scheme were undertaken.

3.1.2.1 IIC WEBINAR ON PROTOTYPE/PROCESS DESIGN AND DEVELOPMENT 25th MAY 2022

The theme of the webinar was very well presented and explained by the eminent guest speaker Dr. S. Balakrishnan- Professor and Head, Department of Computer Science and Business System, Sri Krishna College of Engineering and Technology, Coimbatore, Tamilnadu.

3.1.2.2 IIC WEBINAR ON HOW TO PLAN FOR START-UP- LEGAL & ETHICAL STEPS 28th MAY, 2022

The topic was very well presented by the resource person, Mr. Rohit Kumar, Co-founder, 'White Canvasses'.

3.1.2.3 IIC SEMINAR ON DIGITAL MARKETING TOOLS 9th June 2022

Gitarattan International Business School through its Institute Innovation and ship Cell (IIC) constituted under guidance of Ministry of Education Innovation Cell organized seminar cum workshop on 'Digital Marketing Tools' on 9th June 2022 from 12:00 PM – 01:00 PM. The resource person was Dr. Anjali Gupta, Certified Innovation Ambassador and Associate Professor at GIBS.

3.1.2.4 IIC WEBINAR ON IPR AND IP MANAGEMENT FOR STARTUPS

The Institute Innovation and Entrepreneurship Cell (IIC) of Gitarattan International Business School in collaboration with JK Laximipat University organized a webinar on the theme of 'IPR and IP Management for Startups'. This webinar was conducted by JKLU, under the mentor-mentee scheme. Dr. Kamal Upreti, Associate Professor and Head of the Department of AI/ML at ADGITM, New Delhi was the resource person for the webinar.

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3.1.2.5 IIC WEBINAR ON FINANCING OPTIONS FOR STARTUPS 15th JUNE, 2022

The session was undertaken as a self-driven activity for the quarter 3 & 4 of IIC 4.0 by Ms. Manisha. She is a certified Innovation Ambassador by Ministry of Education IIC (MOE IIC) and faculty in the area of Finance at giBS.

3.1.2.6 IIC WEBINAR ON ANGEL INVESTMENT/VC FUNDING FOR EARLY STAGE ENTREPRENEURS 23rd JUNE, 2022

The activity aimed at developing entrepreneurial skills of the students. The resource person for the event was Dr. V.K. Arora, CEO, Incubation Center, Indira Gandhi Delhi Technical University for Women (IGDTUW), Delhi. It is one of the ten incubation centers supported and managed by Delhi Government.

3.1.2.7 IIC WEBINAR ON SOCIAL MEDIA & ENTREPRENEURSHIP THE RISE OF NEW MEDIA NEW POSSIBILITIES 5th JULY, 2022

The resource person was Dr. Deepika S. Joshi, Associate Professor at GIBS and claims her specialization in IT & HR. During her session she introduced various startup questions needs to be taken care of when employing social media as an entrepreneur.

3.1.2.8 IIC WEBINAR ON LIFE SKILL MANAGEMENT 08th JULY, 2022

The webinar was conducted with an intention to help develop necessary skill among the faculty and staff to cope with the contemporary changes in the academic environment. The resource person for the webinar was Lt Dr. Rita Gangwani, and eminent personality and executive presence coach. She is also personality trainers of various Miss India title holders.

3.1.2.9 YUKTI – NIR

National Innovation Repository (NIR) is an initiative of the Ministry of Education (MoE) Government of India and it is implemented by MoE's. An online session on YUKTI-NIR (National Innovation Repository) was scheduled on 9th August 2022 at 10.00 am for all the student and faculty members.

3.1.2.10 DIGITAL POSTER MAKING COMPETITION BY IIC on 14 August 2022

To celebrate India's 75 years of Independence, IIC-GIBS organized a Digital Poster Making Competition titled 'Innovation & Entrepreneurship in Higher Educational Institutes for Aatmanirbhar Bharat'. All students of GIBS were invited to create a digital poster on any of the themes provided.

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3.1.2.11 IIC Webinar on "Value Proposition Fit & Business Fit" on 20/8/2022

Mr. Rupam Gupta - Founder Arnav Green Tech. Innovations Pvt. Ltd. Shared insights about the topic.

3.1.2.12 IIC Webinar on "Angel Investment/VC Funding opportunities for early-stage startups" on 23/8/2022

IIC webinar was conducted for all the students with a motive to make them aware of concept and opportunities available for early age startups. Mr. Ravi Mathur, Vice President, RVCF was the resource person.

3.1.2.13 IIC Webinar on "Accelerator/Incubation Opportunities for students and faculty" on 24/8/2022

The event was organized as a collaborative activity with JKLU and other institutes. Resource person for the webinar was Mr. Sumit Srivastava, founder and CEO of Startup Chaupal.

3.1.2.14 IIC Webinar on "Gender Inclusivity at workplace" on 30/8/2022

The resource person Prof. (Dr) Harpreet Kaur, Principal of Mata Sundari College for women, University of Delhi addressed the audience and will emphasis upon the topic of gender parity.

3.1.2.15 IIC Webinar on "Awareness Campaign on environmentally friendly activities, waste handling, and use of solar energy for sustainable growth and development" on 31/8/2022

Awareness Campaign on environmentally friendly activities, waste handling, and use of solar energy for sustainable growth and development was the central agenda of this Webinar. The Resource person of the webinar was Dr. Amita Singh, President, NAPSIPAG Disaster Research Group (NDRG).

Item 3.2 Inspection & Intake

Item 3.2.1 Inspections

Director Dr. Hanuman Sharma informed the house that Various Inspecting Bodies like Joint Inspection Committee of Delhi Govt. & GGSIPU and Bar Council of India inspected the institute

JAC visited the institute on 1st June 2022 and after reviewing all the parameters, awarded Grade A (Highest) grading to our institute.

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Dr. Kalpana K. shared with the house that during **GIBS Talk Law Season 1** on 17th July 2022, The Guest of Honor, Prof. (Dr.) Srikrishna Deva Rao inaugurated the **Corporate Video** of the Gitarattan International Business School. He gave his best wishes and regards to the team giBS and appreciated the efforts of the Management & members for making such a beautiful Corporate Video of the Institution.

Ms. Prachi Jindal, informed all that to instill positive values to erase biases in the young developing minds as they progress towards a fair and unbiased society, various guest talks, events, and activities were conducted by the college.

- PDW on “Team Building” was organized on 9th June 2022. Resource person for the PDW was Mr. Vivek Nanda- Corporate leader, Sharp business.
- PDW on “Research Skills using Research Tool: A.I.R.” was organized by CLS giBS for BALLB & BALLB second semester students. The resource person for the Personality Development Workshop was Mr. Amit Singhal, State Head Delhi- NCR, All India Reporter Pvt. Ltd
- PDW on “Universal Human Values” by Dr. MOHD. Mustafa Professor, Department of Commerce & Business Studies, Jamia Millia Islamia, Central University, Delhi on 2nd June 2022.
- PDW on Problem-Solving Approaches for MBA students was organized on 31 May 2022. The resource person for the workshop was Dr. Pallavi Prakash, Founder - Knowledge Seed Learning Center (KSLC) & Pallavi Prakash International (PPI), Author, International Motivational Speaker, Clinical Psychologist, Filmmaker & TV Panelist.
- PDW on Gender Sensitization & Related Issues for Law students was organized on 22 June 2022 by CLS giBS.

Centre for Legal Studies, Gitarattan International Business School launched THE GIBS TALK LAW Season 1, an online programme structured to discuss and showcase its main theme, Demystifying Law Courses. To douse the curiosity of students, a live question-answer session was held wherein CLAT aspirants, LL.B. Students, researchers, and academicians asked several live questions to the resource person . The Guest of Honor was Prof. (Dr.) Srikrishna Deva Rao.

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3.4.4 E-MDP on Digital and Social Media Marketing For Business Growth

Considering the flourishing opportunities and demand for digital and social media, Gitarattan International Business School provided the platform to give the participants an insight into how these platforms can be used for business growth by organizing an e-Management Development Programme on "Digital and Social Media Marketing for Business Growth" on 27th and 28th May 2022.

3.4.5 E- MDP Managing Interpersonal Skills Through Emotional Intelligence

E-Management Development Programme on “Managing Interpersonal Skills through Emotional Intelligence” was conducted on 7th -8th July 2022. Resource Person for Day 1 were Dr. Sheetal Chadda & Dr. Chetna Mahaour. On second day Prof. A. Suryanarayana, Former Dean, Faculty of Management, Osmania University, Hyderabad Telangana State And Dr. Marsia Bealby, Department Chair of General Studies and English, University of People, U.S. shared their insights about the theme

3.4.6 TEDx

GIBS have acquired the TEDx license to organize independent events under the name TEDx-GIBS where brilliant speakers, thought-provoking video and mind-blowing conversation would take place. By organizing a TEDx event, we will be able to create a unique gathering in our community that will unleash new ideas, inspire and inform.

House appreciated the efforts being done in this direction and it has been resolved that all the team members along with existing activities will energize new faculties and students to exploit the TEDx platform optimally.

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Agenda 4: To discuss the Research, Innovative & extension activities adopted by Institution

Item 4.1 Research & Publication

Dr. Sheetal shared with the house that the First cycle of our publications has started for upcoming issues and an updated scenario is as under.

- **J-GIBS** – Call for Papers shared with more than 1000 Scholars/Academicians. Received 5+ manuscripts so far and still counting
- **GIBS Digest IV Edition published** on 26th July 2022 with several articles from students, Faculty & Interview of various Corporates.
- **GIBS Law Journal** – Call for papers shared with more than 1000 Scholars/Academicians. Received 12+ manuscripts so far and still counting
- **Anusandhan GIBS-** Received 24 papers from Faculty & students. The work for the same has begun. The printing of the same is expected by 30th September 2022, which will be completely as per schedule.
- **Anubhuti- GIBS Newsletter-** Printing of last Academic Session Newsletter is in process & is expected to get released by 30th September 2022.
- **National Moot Court Proceedings** printed with ISBN no. 978-81-955693-0-4 dated April 2022

Item 4.2 P.D. workshop on “Research Skills Using Research Tool: A.I.R

Dr. Sharma further shared with house that not only the faculty but our students also need to develop their interest in research domain, hence a P.D. workshop on “Research Skills Using Research Tool: A.I.R.”, was conducted on 08th JUNE, 2022 for BBALLB & BALLB second semester students. It offered them a glimpse of how the All India Reports can be used as an effective research tool. The resource person for the Personality Development Workshop was Mr. Amit Singhal, State Head Delhi- NCR, All India Reporter Pvt. Ltd.

Item 4.3 NATIONAL SYMPOSIA

Dr. Deepika S. Joshi shared with the house that Gitarattan International Business School (GIBS) organized National Symposia on ‘**Employer Branding through CSR**’ in the online mode on 4 June, 2022. Conducted in a panel mode, experts from both academia and the corporate graced the occasion and deliberated keenly upon the topic that, of late, has received a lot of attention. The academic experts were two reputed names in the field of CSR – Prof. Sumita Sindhi, Faculty CSR, at the Indian Institute of Management (IIM), Sambalpur, and Prof. Raj K Kovid, HOD, General Management, School of Business Studies, Sharda University. The corporate experts were Mr. Sharad Malhotra, President (India) and Group Sr. Vice President (Automotive Refinishes Business), Nippon Paints (India) and Mr. Gautam Saraswat, Chief of Growth, Strategy & Marketing, Aludecor.

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Dr. Sheetal, Dr. Sharma, Ashima, Anubhuti, Anusandhan, Amit Singhal, Dr. Deepika S. Joshi, Sharad Malhotra, Gautam Saraswat, Aludecor, Nippon Paints, IIM Sambalpur, Sharda University, Gitarattan International Business School, Employer Branding through CSR, 4 June, 2022, Research Skills Using Research Tool: A.I.R., P.D. workshop, All India Reporter Pvt. Ltd., Delhi- NCR, BBALLB & BALLB second semester students, 08th JUNE, 2022, not only the faculty but our students also need to develop their interest in research domain, hence a P.D. workshop on “Research Skills Using Research Tool: A.I.R.”, was conducted on 08th JUNE, 2022 for BBALLB & BALLB second semester students. It offered them a glimpse of how the All India Reports can be used as an effective research tool. The resource person for the Personality Development Workshop was Mr. Amit Singhal, State Head Delhi- NCR, All India Reporter Pvt. Ltd.

ITEM 4.4 Patents

Dr. Deepika Joshi expressed her gratitude admitting that giBS always promotes intellectual activities of its faculties & It's a matter of immense pleasure that in 2 patent got registered by Management Faculties as under:-

- HRM system based on AI (Ms. Prachi Jindal, Dr. Sheetal Chadda & Dr. Deepika S. Joshi)
- Purchase behavior analysis of a shopper on a visual site (Dr. Anjali Gupta, Dr. Sneha, Ms. Tinu Anand & Ms. Manisha Arora.

Item 4.5 Webinar: White Paper Release

Dr. Swati Srivastava further added that a Webinar on "Towards Strengthening India's Net-Zero Transitions" was conducted over Zoom platform on 6th June, 2022

Item 4.6 International Collaborations

Prof. A.S. Ram Narayanan appreciated the visionary management for their focused efforts towards collaboration with various educational institutes. The management of GIBS had multiple meetings (online and offline) with officials at universities abroad; discussion with them is still in progress and soon will be finalized. To name a few:

- The management representative of giBS met with His Excellency Sh Amrit Lugun, Indian Ambassador, Embassy of India in Athens, Greece to seek and discuss academic collaboration possibilities. Talks are going on.
- A meeting with Prof. Antonio Fior, President of the Asia Institute, University of Bologna, proved fruitful, and the college aspires to explore mutually beneficial opportunities for academic connections in the near future.
- (Ms.) Maria Angelillo from the University of Milan (Department of Languages, Literatures, Cultures and Mediation) appreciated the concern of giBS for their proposal of collaborations for research, extension and other activities. The Next Level Meeting is marked on the calendar.
- A thoughtful discussion with her Excellency the Consulate General of India to Milan, Dr. Tommaso Agasisti, Professor of Public Management at Politecnico di Milano School of Management & Associate Dean, International at PoliMi Graduate School of Management (GSOM), churned up with a positive outcome that collaboration can provide a much-needed boost and we are looking forward to a tie-up.

Item 4.7 NSS Activities

Ms. Prachi Jindal, shared with all that for the achievement of community service, the NSS unit of GIBS has been taking initiatives like plantation drives, mental fitness camps, blood donation, and many other. She further informed the house proudly about the addition of one more NSS unit. The most prominent activities conducted by the NSS unit during the period were-

Prachi
Prachi

4.7.1 International Yoga Day 1 June- 21 June, 2022

NSS Unit of Gitarattan International Business School celebrated International Yoga Day from 1 June- 21 June, 2022. Following activities/competitions were conducted during the event:-

NSS Activities/ Competitions

| Sl. No. | Activities/Competitions | Date of Event |
|---------|---------------------------------------|---------------|
| 1 | Poster making competition | 1 June 2022 |
| 2 | Yoga Session for Slum School Students | 4 June 2022 |
| 3 | Talk on Mental Well Being | 7 June 2022 |
| 4 | Meditation Session for Faculties | 8 June 2022 |
| 5 | Letter of Gratitude Competition | 11 June 2022 |
| 6 | Reel It Up competition | 15 June 2022 |
| 7 | Yoga Dumb Charades | 18 June 2022 |
| 8 | Valedictory | 21 June 2022 |

4.7.2 Project Vikalp Initiative to Ban Plastic Bags- NSS Activity 20th July 2022

The NSS unit joined hands with Project Vikalp mentored by Dr. Ruby Makhija, CEO and Founder of Why Waste Wednesdays. The Project Vikalp aims at reducing the use of single use plastic by providing alternatives to the same at source. This includes establishing of stalls to borrow cloth bags in markets also making the neighborhood grocery stores and vegetable vendors becoming VIKALP stores where they will encourage the customers to use cloth bags instead of plastic bags. The project was launched in Rohini district on 20th July 2022 at Banda Singh Bahadur Community Centre, Sector 5 Rohini. The occasion was graced by Ms Ankita Mishra IAS, Deputy Commissioner, Rohini Zone MCD

4.7.3 Awareness about TIRANGA

Har Ghar Tiranga Campaign under the aegis of Azadi Ka Amrit Mahotsav was organised from 2nd -15th August 2022 to encourage people to bring the Tiranga home and to hoist it to mark the 75th year of India's independence. Following activities were organized under this campaign.

- "Tiranga Awareness Progamme" at Sabki Pathshaala, slum school, Pragati Maidan where slum children were taught importance of Indian National Flag and some important facts about it.
- 'Flag Face Painting' and bulk distribution of Indian National Flags to everyone at Sabki Pathshaala, slum school, Pragati Maidan.
- Creatives about the Indian National Flag were displayed on GIBS notice boards.
- A selfie point was created where students and faculty clicked selfie with the National Flag.
- Pinning the Flag on the website <https://harghartiranga.com>
- Hoisting of National Flag by Honorable Vice Chairman of GIBS

4.7.4 Independence Day Celebration

The Independence Day was celebrated with great enthusiasm and patriotic fervor on 12th August, 2020 in the GIBS Campus with the staff and students to mark the 75th year of freedom from the British rule. The program started with flag hoisting by the Vice Chairman Sh. Anirudh Jindal and Dean, Smt. Prachi Jindal.

The NSS Unit of GIBS also presented a short skit showcasing problems faced by youth of today like acid attack, body shaming etc. on the occasion of International Youth Day i.e. celebrated worldwide on 12th August 2022.

4.7.5 GDC FieldOps Fellowship Program

NSS GIBS along with AICTE brings to you The GDC FieldOps Fellowship Program. GDC FieldOps training prepares students to deal with disasters and to use tools used by government authorities and recognized by the United Nations.

4.7.6 Village Adoption

Ms. Prachi Jindal felt pride in sharing that the NSS unit of Gitarattan International Business School has received permission for the adoption of a slum area located at Ekta Camp, AU Block, Pitampura, Delhi, to conduct social welfare activities, surveys, and other events for the growth of the slum area. The team is enthusiastic about formulating the strategies for uplifting the adopted village.

Item 4.8 Clubs & Societies

The institute supports various societies with the primary aim of directing the dynamism of students in constructive directions to produce a total integrated personality through assimilation of culture, literature, art, music, dance, sports activities, and photographic acumen, in addition to community service. The GIBS societies offer a diversified range of extracurricular activities, meeting a variety of student interests. Each club/society is constituted by a convener, a student secretary, and student members.

4.8.1 Expressions Club Activities

The Expression Club of GIBS organized "Kritirang – Intra College Art Competition" to let students showcase their talent on 23rd June 2022. The selected entries will be able to showcase their work of art at Aalekhya – The Annual Art & Photography Exhibition of GIBS in November 2022.

| S. No. | Name of Student | Class | Position | Art Category |
|--------|------------------|----------|----------|--------------|
| 1 | Chirag Sengar | BBA 2 | 1st | Sketching |
| 2 | Aashi Yadav | MBA 2 | 2nd | Sketching |
| 3 | Amrinder kaur | BBA 2 | 3rd | Mandala |
| 4 | Tushar Kalra | BBA LLB | 4th | Sketching |
| 5 | Isha | BBA LLB | 5th | Mood Board |
| 6 | Tisha Jain | BA LLB 2 | 6th | Mood Board |
| 7 | Isha | BBA LLB | 7th | Mandala |
| 8 | Kamal Deep Singh | MBA 2 | 8th | Sketching |

4.8.2 Frames Club Activities

Frames – The Photography Club of GIBS conducted a workshop on ‘**Light Painting Photography**’ in collaboration with Delhi college of Photography. It was an attempt to make students learn about new type of photography. The esteemed resource person was Mr. Abhimanyu Pandey, Senior faculty at Delhi College of Photography, accompany with their other two members.

4.8.3 MUDRA Club Activities

4.8.3.1

The Rising Star-Virtual Talent Hunt Competition 2022 was organized by the Mudra Club of Gitarattan International Business School, Rohini, and Delhi. Students had put in their best efforts to make The Rising Star 2-Virtual Talent Hunt 2022 entertaining and exciting. Jaspreet Singh of Ramjas College, with his talent for playing tabla, stood first in the competition. Second place was begged by Aryan Saha from giBS for his melodious singing. Jia J. Mattam from Father Angel School claimed the Viewer’s Choice position with her singing. The Unique Talent award was begged by Tanishi from Banarasidas Chandiwalla Institute of Physiotherapy for her talent in RAISIN ART WORK.

4.8.3.2

Janmashtami Celebration

Janmashtami Celebration was organized by the Mudra Club of Gitarattan International Business School on 18th August 2022 post lunch. Students have presented mesmerizing Acts depicting Krishna Leela. Sh. **Anirudh Jindal, Vice Chairman**, Gitarattan International Business School, blessed the students and appreciated their zeal and efforts for a successful event.

Item 4.9 External Events

Dr. Kalpana, shared with all that giBS encourages the participation of students in external events as well. Few of the external events which were notified on college ERP and wherein students had participated are as under:-

- Shodh Patr Lekhan Pratiyogita
- Sonipat Start-up Summit
- Biggest Startup Event
- Hindi Poem Anthology 2022
- 15th Justice BR Sawhny Memorial Moot Court Competition 2022
- Table Tennis Competition by DTTA- North
- Slogan Writing Competition by GGSIPU

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Th, Tibakant, Anand, Rajain, Ashima, AS, 1503m, Anurag, Anika

Item 4.9.1 Dr. Deepika Joshi shared the concern that despite encouraging our students to participate in external events, somehow we are lacking in recording their performances or accolades in documents, which is very much required by the IQAC cell for various accreditations. Concern was well taken by the house and, after discussion, it has been resolved that the information about the external events should be available on the ERP portal and that wide publicity among the students needs to be created. Ms. Ashima Wadhwa was entrusted for implementing it on ERP.

Agenda 5: To discuss the Infrastructure and Learning Resources

Item 5.1 Dr. Sonia Jindal, said that as far as the infrastructure is concerned, the work on the top floor is on its verge of completion, and before the start of the next academic session, we will have extra classrooms and labs. The work for the auditorium, seminar hall, and conference hall is completed. The remaining area work is under process.

Item 5.2 Dr. Deepika Joshi, informed the house that in the process of enriching our library, 170 new titles were added in the Law stream and 674 books for the Management stream recently. One subscription of the journal titled "International Cyber Security Law Review" was added as a replacement for "American of Comparative Law". The Institute now also subscribes to a new software package called NVIVO, which is a qualitative data analysis computer software package produced by QSR International to ease up the qualitative research work of faculties and students.

Item 5.3 Dr. Kalpana K. raised the concern about approximately 450 books which are not being traced in the library. This may be because either they are lost or they have not yet been returned by the borrower. A discussion on this concern took place among the members, and finally it has been decided by the house to wait for the next 2 years and keep updating records as and when the books are traced. At the end of 2 years' duration, if these books are still found to be missing, they should be considered as lost and may be weeded out from the record after following due procedure as per norms.

Item 5.4 Mr. Tej Prakash shared the facts that college had recently procured 1 Photocopier Machine, mouse & Keyboards were also procured for the lab.

Item 5.5 Website Redesigning and ERP Pupation : Ms Ashima Wadhwa, informed all that college is willing to get its website redesigned for which multiple quotations are being received, Team is in process of auditing all the proposals and are advised to share most feasible 3 proposals along with their recommendation.

She further informed that multiple flaws were identified in college ERP software for which request for modification was raised and updating in Admin, Faculty, Fees, HR, LMS and Library Modules took place.

[Handwritten signatures and initials at the bottom of the page:]
Dr. Sonia Jindal, Dr. Deepika Joshi, Dr. Kalpana K., Mr. Tej Prakash, Ms. Ashima Wadhwa, and other members.

Agenda 6: To discuss the Student Support and Progression

Item 6.1 Alumni Networking Portal

Ms. Prachi informed the house that Alma Connect is the connection app being used for energized Alumni Network. To keep our alumni connected, Gitarattan International Business School used to call its Alumnus through **Alumni Lecture Series (ALS)** for all the students. During ALS, the alumnus share their experiences of transformation; the journey from college to corporate. At present GIBS have a count of more than 920 alumni connected over Alma-Connect.

6.1.1 Mr. Prashant Goel, raised his concern about less number of alumni connected over Alma Connect. With a deliberated discussion it was resolved that all the passing out students need to register on Alma Connect before they are being granted with NOC & Wide publicity about Alma-Connect needs to be done over all social media platforms of GIBS.

Item 6.2 IIPC Activities

Dr. Swati Srivastava proudly shared with all that, GIBS had yet another fruitful year of placement Academic year 2021-22. Our MBA and BBA students have been successfully placed for internships and final placements with companies of repute such as PwC, @EY, Wipro, Godrej Group, C-VENT, Accenture to name a few. Glimpses of activities took place under IIPC activities during the period were as follows:-

6.2.1 Placement Statistics

Total 52 Number of companies visited in the campus for management and law students. Around 140 students fetched their job offers. Highest Package offered was 10.5 LPA whereas lowest package was 3.9 LPA. 10 Students bagged with highest package from BBA & MBA in companies like KPMG. EY, C-VENT, BYJUS & American Express.

16 Companies floated from July 2022 to 1st September 2022 among them major are FLIP KART, BYJUS, TCS, AXIS BANK, HDFC, BERGER PAINTS

6.2.2 Placement Orientation

All the 4th semester students of BBA& II SEMNSTER MBA & MBA (IB) were notified for getting themselves registered with IIPC via link provided if they are looking for placement assistance from the college

6.2.3 Pre-placement Talks

To prepare students for appearing in interview and to understand the functioning and processes in the organization, IIPC at GIBS organizes various pre-placement talks. Major pre-placement talks conducted in the quarter were as under:-

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Pre-Placement Talks

| Sl. No. | Activity | Date of Event |
|---------|-----------------------|---------------|
| 1 | The leading solutions | 21/5/2022 |
| 2 | Shoerty | 21/5/2022 |
| 3 | Agile capital | 21/5/2022 |
| 4 | Briisk india | 21/5/2022 |
| 5 | Trend pvc | 21/5/2022 |
| 6 | Flip kart | 7/7/2022 |
| 7 | HDFC | 23/8/2022 |

6.2.4 Summer Internship Fair

"3 rd SUMMER INTERNSHIP FAIR" for (BBA - 4th Semester, MBA & MBA IB - 2nd Semester) was organized on 21st May 2022 from 9:30 a.m. onwards in online mode. More than hundred students who appeared for internship fair got the internship in renowned companies like AIRTEL, AGILE CAPITAL, THE LEADING SOLUTIONS & many more.

6.2.5 Global Immersion Workshops for Triple Certificate Programme

IIPC, & UAS International organised a Workshop for the Global Immersion Program (GIP) 2022 to be hosted in Dubai exclusively for GIBS on August 11th & 12th 2022 to clear the doubts of the students regarding the same. This session is scheduled for registered students to clear all doubts related to the GLOBAL IMMERSION PROGRAM (GIP) 2022 Dubai.

The workshop was focused on the day-to-day activities, planning, and itinerary. Additionally, students were made aware of the importance of international corporate exposure and university visits that will be a part of GIP.

- International Corporate Interaction
- Exposure to International Projects
- International Placement Openings Exposure to International University
- University of Canada, University of America, University of Sharjah, University of Dubai Exposure to Law Firms
- Corporate firms in Abu Dhabi & Dubai

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6.2.6 Industry MOUs

Dr Swati further shared that in industry collaboration initiative of IIPC-GIBS had also signed few MOUs with the companies and same has been updated on AICTE Internship Portal. Appended Below is the list of MOU's signed with the companies:-

MOUs with the Companies

| Sl. No. | Name of Company | Date |
|---------|---------------------------------|-----------|
| 1 | UAS International | 31/8/2022 |
| 2 | Peacock Solar | 31/8/2022 |
| 3 | Insplore Consultants, New Delhi | 25/8/2022 |
| 4 | Shavsi Global Services, Noida | 25/8/2022 |
| 5 | IBM Skill Build Program- EDUNET | 6/8/2022 |
| 6 | Bridge 'Group of Solutions | 15/5/2022 |
| 7 | Onmytap Pvt. Ltd. | 15/5/2022 |
| 8 | Vyomini Enterprises | 15/5/2022 |
| 9 | Proapical Infonet Pvt. Ltd. | 15/5/2022 |
| 10 | Indrani Sons, New Delhi | 15/5/2022 |

Mr. R.K. Jain congratulated the Team IIPC for their continuous efforts and urged the team to contribute their bit for strengthening the IIPC cell.

All the points shared regarding were discussed to the satisfaction of the house. Further, Director motivated team to put in their efforts for increasing the annual package of placements at GIBS

Item 6.3 Scholarship Schemes for Students (Academic Year 2022-23)

Government of India launches various scholarship schemes for students pursuing Higher Education. The schemes announced so far are as mentioned below and last date for application is given against the scheme.

Other than external Scholarships & free ships, Institute also offers few Scholarships to its students. This year approx. 46 students were benefitted from the scholarships being offered by GIBS (Internal/ External) as under:-

Scholarship Schemes for Students

| SL. No. | Scholarship | No. of Students |
|---------|---|-----------------|
| 1 | Merit Scholarship to SC/ST/OBC Students of College/ Professional Institutions | 2 |
| 2 | Post Metric Scholarship for OBC Students(PMS-OBC) | 3 |
| 3 | Post metric Scholarship schemes for SC | 5 |
| 4 | Post metric Scholarship schemes for minorities CS | 1 |
| 5 | Merit-cum-Means Income Linked Financial Assistance Scheme of Delhi Higher Education Aid Trust | 29 |
| 6 | Financial Assistance to the students under EWS Scheme | 7 |

Item 6.4 PARAKH Portal

Coordinator added that Implementation of PARAKH has been made mandatory for every Engineering, MBA & MCA Institutions as per the Norms for Essential Requirements mentioned in APH 2022-23. GIBS had started getting its faculty members registered over portal.

Item 6.5 FDP on NVIVO Software

Dr. Neelam Seam shared with all that to equip our faculties with the knowledge of qualitative research tools, FDP session on NVIVO software was organized by Gitarattan International Business School (GIBS) in offline mode.

Item 6.6 Faculty Development Program on Research & pedagogy

Dr. Sheetal Chadda, shared that to orient new faculties and to brush-up the research skills of our existing faculty members, college had planned and organized a 7 day's FDP on Research & Pedagogy, wherein plethora of academic and research topics were covered by the gems of intellectual galaxy. FDP witnessed a huge participation and a great success.

Item 6.7 Capacity Building

Dr. Vikas Gupta appreciated that giBS is restlessly working towards its capacity building, be it in terms of its faculty, staff, infrastructure or the students. To enhance its effectiveness under the capacity building initiative, college had planned and executed following activities/events:-

6.7.1 Staff Development Program

GIBS organized SDP on "Noting, Drafting, and Office Procedures". The main aim of this programme was to help employees to understand and to expose the participants to various contemporary aspects of file management systems. Also, to expose the participants to basic and advanced channels, forms, principles, and procedures of noting and drafting. The session was conducted by Mr. Ravindra Kumar, (Retd.) Director, Ministry of Water Resources, wherein he talked about the topic of how to improve upon the writing skills by giving various examples like what suitable words to use while drafting and avoidance of repetition of words. It was a highly interactive session, and the session ended with a question and answer session.

6.7.2 ELS- Code of Professional Ethics for Teaching Staff

GIBS organized ELS on "Code of Professional Ethics for Teaching Staff" on 06th July 2022. The session was conducted by Dr. Ram Narayanan, Professor, giBS. Wherein, he talked about the topic covering code of ethics to be followed by different stakeholder. To start off, he talked about the code of ethics about students, where he focused mostly on the duties of a responsible students. He highlighted on points like Anti-ragging, grievance redressal, duties towards faculty, etc. Towards the end, sir quoted an example from Hindu mythology in relation to explaining the importance of teacher and student relationship.

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Agenda 7: To discuss Governance, Leadership, and Management

Item 7.1 Ranking & Recognition of the Institution

Prof. Vikas Gupta shared with the house that Gitarattan International Business School (GIBS) in the thrust of improvising and optimizing its Academic & infrastructural capability does every bit. A few of the points contributing toward this direction are as under:-

7.1.1 Ranking for BBA

31st July 2022, Gitarattan International Business School, got a feather on its cap by being ranked No. 1 by the Times B School Survey 2022 for Its BBA Programme.

7.1.2 Director's Award

Dr. Hanuman Sharma, Director GIBS received Leadership Excellence Award-2022 (Education)- for "Inspiring Masses By commendable Leadership Endeavour". The Award was conferred by Knowledge Seed Learning Centre during 10th National Leadership Conclave.

7.1.3 Leadership Award

Sh. Anirudh Jindal, Vice Chairman, Gitarattan International Business School received the ET Leadership Excellence Awards- North 2022, in Education by the "The Economic Times" on 22nd August 2022. Published in "The Economics Times" Newspaper on 30/8/ 2022.

7.1.4 CII Survey

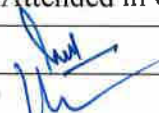
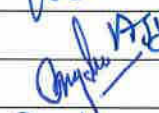

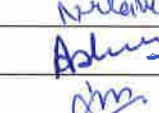
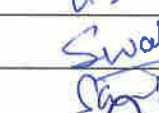
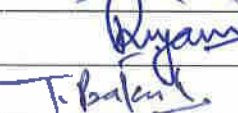








Dr. Vikas Gupta further informed all that giBS had this time participated in CII Survey July 2022 and expecting encouraging results.

7.1.5 Construction of 2 more Floors

Construction of 2 more floors in the Institute is almost completed and will be ready by the start of this academic session to accommodate the increased intake of the students.

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Since there were no further points of discussion, hence meeting ended with Vote of T

| S.No. | Name | Signature |
|-------|-----------------------|---|
| 1. | Dr. H. Sharma | Attended in Online Mode. |
| 2. | Dr. Vikas Gupta |  |
| 3. | Ms. Prachi Jindal |  |
| 4. | Dr. A.S. Ramnarayanan |  |
| 5. | Dr. B. K. Yadav |  |
| 6. | Dr. Sheetal Chaddha |  |
| 7. | Dr. Deepika S. Joshi |  |
| 8. | Dr. Neelam Seam |  |
| 9. | Ms. Ashima Wadhwa |  |
| 10. | Dr. Kalpana K. |  |
| 11. | Dr. Swati Srivastava |  |
| 12. | Dr. Sonia Jindal |  |
| 13. | Mr. R.K Jain |  |
| 14. | Mr. Tej Prakash |  |
| 15. | Mr. Prashant Goel |  |