

## MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL

A meeting of the Internal Quality Assurance Cell was held on 3<sup>rd</sup> March 2023 at 02:00 PM. The following members were present.

### Members Present:

S.No.	Name	Designation
1.	Prof.(Dr.) Vikas Nath	Director & Chairperson IQAC
2.	Prof.(Dr.) Urvesh Chaudhery	Coordinator IQAC
3.	Ms. Prachi Jindal	Dean-Corporate Affair
4.	Dr. A.S. Ramnarayanan	Professor, CMS
5.	Dr. B. K. Yadav	Associate Professor, CLS
6.	Dr. Sheetal Chadda	Associate Professor, CMS
7.	Dr. Sneha Chaudhry	Associate Professor, CMS
8.	Dr. Neelam Seam	Associate Professor, CLS
9.	Ms. Ashima Wadhwa	Associate Professor, CMS
10.	Dr. Anjali Gupta	Associate Professor, CMS
11.	Dr. Kalpana <del>Devi</del>	Assistant Professor, CLS
12.	Dr. Swati Srivastava	Associate Professor, CLS & Head IIPC
13.	Dr. Sonia Jindal	Management Representative, GIBS (Nominated by Chairman RES)
14.	Mr. R.K Jain	Society Representative, RES (Nominated by Chairman RES)
15.	Mr. Tej Prakash	Asst. Administrative Officer
16.	Mr. Diwan Singh	Industry Representative
17.	Ms. Pratibha Nair	Student Representative
18.	Mr. Prashant Goel	Alumni Representative

The coordinator welcomed the Director in the IQAC as the chairman of the cell and requested him to chair the meeting. Director welcomed Prof. Urvesh Chaudhery, Coordinator for IQAC and all the other new members. With the permission of the chair, the coordinator initiated the discussion on academics, examination & evaluation, Co-curricular and Extracurricular activities, Infrastructure support and the Outcome of the last meeting held on 30<sup>th</sup> November 2022.

*[Handwritten signatures and initials of the members present at the meeting]*

**Agenda 1: Review of the Minutes of the Meeting of IQAC held on 30/11/2022 & action taken by the departments on the actionable points identified.**

**Item 1.1 Coordinator IQAC, Prof. Urvesh Chaudhery** informed the house about the various resolutions made in the last meeting and presented the action taken report which is tabled as under:-

### IQAC Plan of Action and Outcome

Sl. No.	Area of Development	Action Taken
Curricular Aspects	<p>Planning &amp; Preparation of Next Year's Event Calendar Jan 2023 onwards</p> <p>Planning &amp; Preparation of International Conference</p>	<p>Academic Event Calendar is prepared and implemented</p> <p>International Conference successfully organized on 28<sup>th</sup> &amp; 29<sup>th</sup> Jan. 2023</p> <p>Institute participated in NIRF ranking</p>
Teaching, Learning & Evaluation	<p>Planning &amp; Preparation of Academic Calendar</p> <p>Planning &amp; Preparation of Academic Planner</p> <p>Restructuring the committees for next session.</p> <p>Allotment of AC/PC/CC &amp; Describing their Roles &amp; Responsibilities</p>	<p>Academic Calendar &amp; Planner is prepared and implemented</p> <p>All the committees were restructured and they were approved in the BOG meeting.</p> <p>Allotment of PC/CC &amp; Describing their Roles &amp; Responsibilities &amp; approved in the BOG meeting. It has been decided to restructure the Organization chart by elimination of Academic Coordinator</p>
Research, Innovation & Extension	<p>International Conference to be organized on 28<sup>th</sup> &amp; 29<sup>th</sup> January 2023</p> <p>Creating a Buzz and identifying Publication partners for upcoming International Conference.</p>	<p>Conference successfully organized on 28<sup>th</sup> &amp; 29<sup>th</sup> Jan. 2023. Applied for ISBN no. for the conference proceedings</p>

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	<p>2 faculty development programs to be planned &amp; organized</p> <p>1 staff development program to planned and organized</p> <p>Initiating 2<sup>nd</sup> cycle of publication for JGIBS &amp; GIBS Law Journal &amp; Process Initiation for getting them listed in UGC Care List.</p> <p>Publication of GIBS annual Digest and News Letter</p> <p>All the faculty members to be motivated to write at least 2 good research paper and publish in reputed UGC care journals. All faculty to attend at least 1 conference or FDP in external college or university</p>	<p>1 FDP program organized from 20<sup>th</sup> Feb to 24<sup>th</sup> Feb 2023.</p> <p>SDP will be organized in month of July 2023</p> <p>Call for papers is circulated . Papers will be accepted till 15<sup>th</sup> May 2023</p> <p>Work in progress</p> <p>In process and 4 faculty members have published 4 papers in this quarter. 1 faculty attended ATAL FDP</p>
Infrastructure & Learning Resources	<p>Solar Panel Installation</p> <p>100% Upkeep of the Data centre for last 3 years</p> <p>Enhancement of some new features in ERP</p> <p>Purchase new books for newly introduced subjects like Business Analytics and any other subject added.</p>	<p>Process is ongoing</p> <p>Faculty files for odd semester are submitted in data centre</p> <p>New features are added in ERP a) grievance module is updated b) Library module is refined</p> <p>Books are purchased and entry in the stock register is completed</p>
Governance, Leadership & Management	<p>Planning and preparation of faculty growth activities related to Consultancy, Research Projects grants, IPR and Awards &amp; Recognition etc.</p> <p>College NAAC validity is expiring on July 2023, hence before entering into third cycle, all the gaps needs to be identified and planning for next SSR process needs to be done along with managing the related data records in data centre.</p>	<p>Workshop on IPR planned in May 2023</p> <p>IQAC cell has started working on NAAC documents</p>

## **Agenda 2: To discuss the Curricular Aspects of the Academic programs and suggest improvements**

### **Item 2.1 Course Completion and Adherence to Academic Calendar**

**Prof. A.S. Ram Narayanan** shared with the house that all the faculties were able to complete their syllabus within the deadline planned as per academic calendar till date. Remedial classes were conducted from 19<sup>th</sup> Dec 2022 to 30<sup>th</sup> Dec. 2022

### **Item 2.2 Examination & Evaluation**

**Dr. Anjali Gupta** informed that all the Internal results were uploaded on ERP and minor grievances/observations reported by the students were resolved within stipulated timings till Unit 3<sup>rd</sup> & 4<sup>th</sup> Unit test results, minor tests were conducted. He further shared with the house that evaluation & award sheet submission deadline for minor exam was respected by the faculty members.

She further informed that some grievances from students were there related to technical glitch in ERP, all were sorted out immediately and the exams were conducted smoothly thereafter.

### **Item 2.3 MOOCS**

**Dr. Sheetal Chadda** (MOOC Coordinator) shared with all that adhering to the norms of GGSIPU, all the 3<sup>rd</sup> semester students of MBA, MBA (IB) & BBA got themselves registered for at least one MOOC course over Swayam/NPTEL platform, their exams have been conducted in Feb. 2023, result is awaited. 142 students and faculty members have registered in this quarter for Neptel courses.

### **Item 2.4 MENTORSHIP**

**Dr. Mamta Rani**, elaborated about the mentorship practice being followed by giBS as an important tool for the holistic development of our students and to ensure a personalized attention towards their academic & psychological needs at the campus. She shared with the house that this time mentorship program was executed in a much structured manner and it was appreciated by all the students. A detailed policy was also being circulated vide Academic Circular no: GIBS/ADM/STU/21-22/326 dated 04.05.2022 which is dually implemented in this semester and all the mentees are getting benefit from their mentors with respect to guidance in various aspects.

The Committee applauded the efforts & decided to follow the same in current Academic Session.

### **ITEM 2.5 FACULTY DEVELOPMENT PROGRAMS**

**FACULTY DEVELOPMENT PROGRAMME on ATTAINMENT OF PO & CO 2<sup>nd</sup> JANUARY, 2023**

A collection of handwritten signatures in blue ink, likely representing the faculty members who attended the meeting. The signatures are written in various styles and are scattered across the bottom of the page. Some legible names include 'Anjali', 'Sheetal', 'Mamta', 'Pratibha', 'Susha', 'Susha', 'Anjali', 'Pratibha', 'Susha', 'Susha', 'Anjali', 'Pratibha', 'Susha', 'Susha'.

He talked about the CO-PO Mapping Guidelines, Course Exit Survey and Student Competency as well. He further explained the concept of CO and PO Attainment in detail. He mentioned that each and every outcome must be evaluated. For every Course Outcome at least one question must be framed. Also, attainment level must be decided. And the targets are the same for all COs and are set in terms of performance levels of different groups of students. Lastly, the resource person discussed certain questions and clarifications in an engaging manner and concluded the session.

Five-day FDP on “Business Analytics using R” was organized by Gitarattan International Business School from 20<sup>th</sup> - 24<sup>th</sup> February 2023. FDP format was innovative with three days of hand on sessions on R Programming where the resource persons taught the basics of R programming, different data structures, hypothesis testing, ANOVA, and Regression analysis. The next two day sessions were engaged by speakers from giBS with hand on sessions on SPSS. The objective of the FDP was to introduce and make participants understand the importance of “SPSS” and ‘R’ in Research & to provide hands-on experience on R and SPSS for research data analysis to all faculty members.

Internal Quality Assurance Cell of Gitarattan International Business School organized 13<sup>th</sup> International Conference in hybrid mode on the theme “Global Information and Business Strategies” on 28<sup>th</sup> & 29<sup>th</sup> January, 2023.

**Item 2.7: ON 10<sup>TH</sup> DECEMBER 2022 (SATURDAY), A MANAGEMENT DEVELOPMENT PROGRAMME ON “INDIA'S FUTURE GROWTH VIA EXPORTS: A WINDOW OF OPPORTUNITY” WAS ORGANISED**

International Business on "India's Future Growth via Exports: A Window of Opportunity" on 10<sup>th</sup>

December 2022. The program was designed to fulfill the following learning objectives: To investigate potential trade opportunities or import substitution in the Indian economy, to pinpoint the sectors with the most significant export potential and Recognize the need to support various industries to spur exports and growth.

The resource people for the program were Dr. S.P. Sharma (Chief Economist / Deputy Secretary General, PHDCCI) and Prof. (Dr.) R.K. Gupta (Professor, GIBS). The workshop concluded with a question-and-answer session between the managers and students in attendance.

### **Item 2.8 : GIBS REPUBLIC DAY CELEBRATION ON 25<sup>th</sup> JANUARY 2023**

Gitarattan International Business School like every year, celebrated the 74<sup>th</sup> Republic Day with great pomp and splendor at the institute campus. The 74<sup>th</sup> Republic Day celebration commenced with the warm welcome of the Honorable Vice Chairman Shri Anirudh Jindal. He hoisted the flag & extended his greetings on the occasion of Republic Day to all the students, staff and faculty members.

### **Agenda 3: To discuss Teaching/Learning & Evaluation**

Faculty Members, Prof. Ram Narayan & Dr. Manisha Kaushal Arora presented to the committee members a sample course plan which included course outcomes, course objectives, content topics, reference books and the expected outcomes from the students. They further added that the Course Plan (by all course coordinators) was presented to the Programme Level Committee before the commencement of this semester in month of February (26<sup>th</sup>, 27<sup>h</sup> & 28<sup>th</sup> Feb) where the same was reviewed and necessary changes were suggested for implementation. Under the guidance of the Director, the timetable Committee prepared the academic calendar and time table which deployed the unit of time for all the academic, co-curricular and extracurricular activities, tutorials/projects, remedial classes, value added courses, skill based trainings, examinations etc. Every activity was planned before the beginning of the session.

### **ITEM 3.1: IIC ACTIVITIES**

3.1.1: National Youth Day Presentation Competition on 12<sup>th</sup> January, 2023

3.1.2: Workshop on Design Thinking, Critical Thinking and Innovation Design on 3<sup>rd</sup> January, 2023

3.1.3: Webinar on Problem Solving and Ideation on 2<sup>nd</sup> December, 2022

3.1.4 Orientation Session with Innovation Ambassador on 26<sup>th</sup> December, 2022

### **3.2: ELS SERIES**

**3.2.1** ELS on entrepreneurship skill, attitude and behavior development was organized on 12<sup>th</sup> January, 2023 - This Lecture was scheduled to assist students in thinking out of the box. The resource person for the event was Dr. Virendra Nath Srivastava, Director- OD Skill Development Academy Private Ltd.

**3.2.2** ELS on environmental issues & challenges in Indian & Global perspective was organized on 27<sup>th</sup> December 2022 - The major objective of this series was to generate awareness among students with respect to Environmental issues in which the whole world is captured. The workshop was conducted by Dr. Meena Jha, Environmentalist & Public Speaker.

*[Handwritten signatures and initials at the bottom of the page, including names like Pooja, Anurag, Ashu, and others.]*

### 3.3 : CO-CURRICULAR ACTIVITIES

#### 3.3.1 : PANEL DISCUSSION ON “WHAT MARKETING LOOKS LIKE TODAY - A GAME CHANGER” on 23<sup>rd</sup> DECEMBER, 2022

The Panel Discussion included three distinguished panelists, Mr. Puneet Gulati, Managing Director, Go5 Corporation TecSox, Dr. Ashutosh Pandey, Associate Professor, FORE School of Management & Dr. Pranshu Chomplay, Head Amity School of Hospitality & was moderated by Dr. Anjali Gupta, Associate Professor, Gitarattan International Business School. It witnessed active participation from speakers and students of mba and mba-ib programme, bba (semester-5).

#### 3.3.2 PANEL DISCUSSION ON IMPACT OF SOCIAL MEDIA ON TALENT ACQUISITION on 9<sup>th</sup> DECEMBER, 2022

The Panel Discussion included three distinguished panels, Mr. Vivek Nanda, Ex- Senior Manager, Sharp & Ricoh, Mr. Saurabh Saxena, Co-Founder & Parter, Simply HR Solutions LLP and Dr. Uttam Sahay, Director at Moreish Foods Ltd. & the session was moderated by Dr. Chetna Mahaur, Assistant Professor, Gitarattan International Business School.

### 3.3 INDUSTRIAL VISITS FOR MANAGEMENT STUDENTS

#### 3.3.1 Industrial Visit to Coca-Cola Factory 13<sup>th</sup> January, 2023 for the students of MBA 1A and MBA IB SEM 1 students

### 3.4 INDUSTRIAL VISITS FOR LAW STUDENTS

#### 3.4.1 Industrial visit Prashant Vihar police station on 6<sup>th</sup> December, 2022 for BBA LLB Sem 1 section A students

#### 3.4.2 Industrial Visit to Rohini Jail on 15<sup>th</sup> December 2022 for BBA-LLB-5TH semester students

#### 3.4.3 Industrial Visit to DSLSA/Legal Help Centre, Rohini Court On 14<sup>th</sup> and 16<sup>th</sup> December, 2022 For BBA -LLB Seventh Semester Students

#### 3.4.4 Industrial Visit to Prashant Vihar Police Station 17<sup>th</sup> December 2022 for BBA LLB Sem 1 section B students

#### 3.4.5 Industrial Visit to “Central Administrative Tribunal, New Delhi” 22<sup>nd</sup> and 23<sup>rd</sup> December, 2022 for BBA LLB Sem 1 Students

#### 3.4.6 Visit to Dlsa Legal Help Centre, Rohini Court on 26<sup>th</sup> December 2022 for BA-LLB Sem 7 Students

### 3.5 EXTRA CURRICULAR ACTIVITIES

#### 3.5.1 Contemporary Issues of Human Rights 10<sup>th</sup> December 2022 (Saturday) for BBA-Law Students

#### 3.5.2 PDW on Positive Attitude Building 15<sup>th</sup> December 2022 for the students of MBA and MBA (International Business) 1<sup>st</sup> Semester

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### 3.5.4 Effective Communication Skills & Goal Settings 14<sup>th</sup> December 2022 for BBA students

### 3.6.1 WINTER CLOTHES AND FOOD DISTRIBUTION DRIVE 14<sup>th</sup> JANUARY 2023

### 3.6.2 NSS 10 DAY SPECIAL WELFARE CAMP 1<sup>st</sup> December, 2022 to 10<sup>th</sup> December 2022

### Item 3.7: G20 QUIZ COMPETITION 28th February, 2022

**Item 3.8: TEDxGIBS 17<sup>th</sup> December, 2022**

**Item 3.9: CULTURAL DAY 8<sup>th</sup> DECEMBER, 2022**

### Item 3.10 Feedback

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students and a comprehensive report got prepared and presented in front of PLC which later was shared with the concerned faculty with suggestive instructions from PLC.

### Item 3.11 ERP Updations

1. New Grievance module is created
2. Library module is refined for fast processing of library fine.
3. Work on new placement module is started

### Item 3.12 Statutory Committees

**Prof. (Dr.) Vikas Nath** shared the committee that there were some changes in the members of the various committees. He further shared that the Grievance Redressal Mechanism for which Student's Affair Committee, ICC, Anti Ragging, SC/ST Cell, Board of Discipline, Code of Ethics, Mentorship and Grievance Redressal Committees are formed and are operational. All the new committee has been displayed at prominent places in the college campus as well as the proper notices has been uploaded for students on ERP. He appreciated the proactive and vigilant approach of all the teams that during the discussion period the grievance received from students were being handled & closed in an effective manner. Also the mentoring of students is being taken as per the Mentorship policy.

### 3.13 NDLI CLUB EVENT DETAILS

#### Global Event

Sr No.	Name of the Event	Date
1.	After noons with an Author' featuring author Hindol Sengupta and his book 'Sing, Dance and Pray: The Inspirational Story of Srila Prabhupada Founder-Acharya of ISKCON.'	29 <sup>th</sup> Jan 2023
2.	Global Event 'Afternoons with an Author' featuring Supriya Newar's latest collection of verse 'Kolkata Classics'.	26 <sup>th</sup> Feb 2023

#### Local Event

Sr No.	Name of the Event	Date
1	Contemporary issues related to Human rights	10 <sup>th</sup> Dec 2022

## AGENDA 4: TO DISCUSS THE RESEARCH, INNOVATIVE & EXTENSION ACTIVITIES ADOPTED BY INSTITUTION

### ITEM 4.1 RESEARCH & PUBLICATION

**Dr. Sneha Chaudhry** shared with the house that the First cycle of our publications has started for upcoming issues and an updated scenario is as under.

*[Handwritten signatures and marks]*

**J-GIBS** – For JGIBS 14 the journal received 25 papers in total out of which 7 were rejected on internal review. The remaining 18 were shared for external review out of which 5 were rejected, 1 withdrawn by the author and a total of 12 were finally taken for final publication.

Draft for Publication received. Publication is under process.

**GIBS Law Journal** – For GLJ volume V the journal received 22 Papers out of which 1 paper was withdrawn by author and 5 papers were rejected by internal reviewers. The remaining 16 papers were shared with external reviewer and 12 papers taken for publications. Draft for Publication received. Publication is under process.

**ITEM 4.2 FDP/ WORKSHOP/ CONFERENCES/ SEMINARS ATTENDED BY FACULTY MEMBERS**

Faculty Name	Conference / FDP / Seminar / Workshop Attended details - Event Name	Conference / FDP / Seminar / Workshop Attended details - Event Type (National / International)	Conference / FDP / Seminar / Workshop Attended details - Organization Name	Conference / FDP / Seminar / Workshop Attended details - Dates of Event
Mr. Shriyak Jain	International Conference	International	NDIM	3 <sup>rd</sup> December 2022
Dr. Manisha Kaushal Arora	CONFERENCE	International	KC Groups of Institutions	4-5 January, 2023

**Item 4.3 External Events**

S.No	COURSE	Name	Name of the Event	Level of the Event-	Name of the Organization where Event is held :	Date of the Event-
1	BBA LLB	Bhumi Jain	National Moot Court Competition	National	Vivekananda Global University, Jaipur	26 <sup>th</sup> Dec 2022

**Agenda 5: To discuss the Infrastructure and Learning Resources**

**Dr. Sonia Jindal**, said that as far as the infrastructure is concerned, the work on the top floor is in its verge of completion.

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Total 2097 books were purchased during 1<sup>st</sup> December 2022 to 28<sup>th</sup> Feb 2023.

#### Agenda 6: To discuss the Student Support and Progression

##### Item 6.1 Alumni Networking Portal

**Ms. Prachi Jindal** informed the house that **Alma Connect** is the connection app being used for energized Alumni Network. To keep our alumni connected, Gitarattan International Business School used to call its Alumnus through **Alumni Lecture Series (ALS)** for all the students.

##### ITEM 6.2 IIPC ACTIVITIES

Dr. Swati Srivastava head of IIPC (Industry Institute Partnership Cell), added that with a vision of grooming students for the industry, IIPC cell organizes Alumni Lecture Series. The cell has planned job fair for the student's placement in bulk in the month of March 2023. MOU was signed with SIMMI Foundation. Total 17 students of BBA & MBA final year got final placements and Job fair is proposed in month of March 2023.

S.No.	Name	Company	Course	Position	Package
1	Sahej Kaur	TrueBlue	BBA	Recruiting Coordinator (HR)	Rs. 3.62 LPA
2	Manasvi Jain	TrueBlue	BBA	Recruiting Coordinator (HR)	Rs. 3.62 LPA
3	Aarushi Jatian	TrueBlue	BBA	Recruiting Coordinator (HR)	Rs. 3.62 LPA
4	Vrinda Gupta	Samy Informatics Pvt. Ltd.	BBA	Business Development Associate	Rs. 2.40 LPA
5	Varunesh Pant	DigiDarts	BBA	Digital Marketing Trainee	Rs. 2.45 LPA
6	Tushar Srivastava	AVPA Enterprise Private Limited	BBA	Human resource trainee	Rs. 2.30 LPA
7	Sahil Kumar Singh	Chegg India Pvt Ltd	BBA	General Business and Operations Management	Rs. 3.50 LPA
8	Harshit Dewan	Wipro	BBA	Customer Care Specialist	Rs. 3.80 LPA
9	Rishi Taneja	Wipro	BBA	Customer Care Specialist	Rs. 3.80 LPA
10	Harsh Rastogi	Hireyy	BBA	Management Trainee	Rs.4.50LPA
11	Palak Tandon	Paras Lubricant (palco ltd)	BBA	Management Trainee	Rs.1.80LPA
12	Himanshu Jhinharia	Evaluserve	MBA-IB	Management Trainee	Rs. 6.80LPA
13	Sahil Malhotra	IRB	MBA	Management Trainee	Rs. 4LPA
14	Kartik Arora	IRB	MBA	Management Trainee	Rs. 4LPA

15	Manbir Kaur	AXA,XL	MBA-IB	Analyst-Insurance	Rs. 5.5LPA
16	Mukul Garg	AXA,XL	MBA	Analyst Financial Advisory Support	Rs. 5.99LPA
17	Amol Gupta	Flipkart	MBA-IB	Sr. Operational Executive-Supply Chain Management	Rs. 6.50LPA

### 6.2.2.2 Placement Orientation

All the 5<sup>th</sup> Semester students of BBA & III SEMESTER MBA & MBA (IB) were notified for getting themselves registered with IIPC via link provided if they are looking for placement assistance from the college

**Dr. Vikas Nath, Director giBS** congratulated the Team IIPC for their continuous efforts and urged the team to contribute their bit for strengthening the IIPC cell.

All the points shared regarding were discussed to the satisfaction of the house. Further, Director motivated team to put in their efforts for increasing the annual package of placements at GIBS

### Agenda 7: To discuss Governance, Leadership, and Management

#### Item 7.1 Preparation for applying for NIRF Ranking

**Dr. Sheetal Chadda** shared with the house that Gitarattan International Business School (GIBS) in the thrust of improvising and optimizing its Academic & infrastructural capability does every bit. College has applied for NIRF ranking for year 2022-2023 cycles.

### Agenda 8: To Discuss IQAC Initiatives & Best Practices

#### 8.1 Contribution of IQAC cell

**Dr. Urvesh Chaudhery** proudly shared the contributions/achievements of IQAC cell during the quarter:-

All the AQAR Data is prepared to be approved by Higher Authorities.

Making almost 95% data records (Academic Session 2021-2022) available in Hardcopy (present in data centre) as well as softcopy form (On Server) had been the major achievement of IQAC cell in the quarter. Remaining 15% document's conversion is in progress. Further the data records for 2021-2022 are also being extracted from server and being sent to the data centre in hard copy format.

The Cell has started working on NAAC which is due this year in July. The data is collected in soft and hard copy for various criteria. The NAAC team is framed and they are working on pointers allocated to them.

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 Manbir Kaur, Mukul Garg, Amol Gupta, Vikas Nath, Sheetal Chadda, Urvesh Chaudhery, and others.

Meetings of the various statutory committees were conducted as per the planned schedules and Minutes of Meeting Registers were updated accordingly. No shortcomings were found.

Research and Development activities are boost up in faculty members so maximise the research skills and publication section.

## 8.2 Best Policies at place

**Dr. Urvesh Chaudhery** further elaborated on the various excellent practices which took place throughout the year. With the consensus of all the members present two practices were identified to be considered as the best practices of the year. Following Best Practices were identified -

1. Professional Skills Development among Students: The goals of this best practice are to improve students' employability by enhancing their professional abilities, and to set up training programmes to inspire students to pursue entrepreneurship and higher education. So, that they are equipped with the most recent employment and industry requirements.
2. Institute Innovation Cell: To encourage a mindset with creative thinking increased innovation and zeal for continuous learning.

## Agenda 9: To plan actionable projects for the next Academic Session Dec. 2022-2023

**Director Dr. Vikas Nath** , pinpointed few important areas which needs to be taken care of and to be prioritize in the list of actionable projects for next academic year as under:-


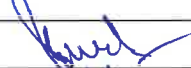



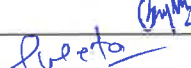
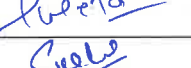

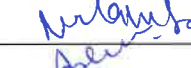
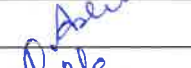
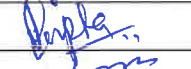
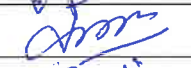
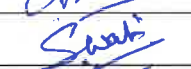


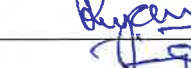
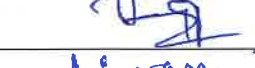
### Actionable Points for 2022-23

Sl. No.	Area of Development
Curricular Aspects	Planning & Preparation of MOUs outcome based activities Planing for 3 days disaster Management Workshop in May 2023 & also MOU signing is in process with them
Teaching, Learning & Evaluation	Restructuring the committees for next session. Allotment of AC/PC/CC & Describing their Roles & Responsibilities Organizing Job fair for the final placements of students of MBA & BBA
Research, Innovation & Extension	Publishing conference proceeding of International Conference organized on 28 <sup>th</sup> & 29 <sup>th</sup> January 2023 Initiating research & innovation activities among faculty members along with students during their major projects of both MBA & BBA students Publication of GIBS annual Digest and News Letter

Amber  
Rajesh  
dm  
mehar  
Suman  
Aditya  
Vikas  
Pratibha  
Rock  
Swati  
Ashu  
Sneha

	Call for papers for Management & Law journal
Infrastructure & Learning Resources	Solar Panel Installation 100% Upkeep of the Data centre for last 3 years Enhancement of some new features in ERP Updation of Institute's New Website
Governance, Leadership & Management	Planning and preparation of faculty growth activities related to Consultancy, Research Projects grants, IPR and Awards & Recognition etc. College NAAC validity is expiring on 2023, hence before entering into third cycle, starts writing SSR. Uploading of related documents on Institute website.

Since there were no further points of discussion, hence meeting ended with Vote of Thanks.

S.No.	Name	Signature
1.	Prof.(Dr.) Vikas Nath	
2.	Prof.(Dr.) Urvesh Chaudhery	
3.	Ms. Prachi Jindal	
4.	Prof.(Dr.) A.S. Ramnarayanan	
5.	Dr. B. K. Yadav	
6.	Dr. Sheetal Chadda	
7.	Dr. Sneha Chaudhry	
8.	Dr. Neelam Seam	
9.	Ms. Ashima Wadhwa	
10.	Dr. Anjali Gupta	
11.	Dr. Kalpana Devi	
12.	Dr. Swati Srivastava	
13.	Dr. Sonia Jindal	
14.	Mr. R.K Jain	
15.	Mr. Tej Prakash	
16.	Mr. Diwan Singh	
17.	Ms. Pratibha Nair	
18.	Mr. Prashant Goel	