



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	GITARATTAN INTERNATIONAL BUSINESS SCHOOL
Name of the head of the Institution	Dr. B.S.Hothi
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	011-27555607
Mobile no.	9711767666
Registered Email	vc@gitarattan.edu.in
Alternate Email	director@gitarattan.edu.in
Address	GITARATTAN INTERNATIONAL BUSINESS SCHOOL PSP 2A & 2B COMPLEX-II, MADHUBAN CHOWK, ROHINI
City/Town	New Delhi
State/UT	Delhi

Pincode	110085																								
2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	private																								
Name of the IQAC co-ordinator/Director	Dr. Anup Ghosh																								
Phone no/Alternate Phone no.	01127555607																								
Mobile no.	9311267555																								
Registered Email	vc@gitarattan.edu.in																								
Alternate Email	director@gitarattan.edu.in																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://gitarattan.edu.in/accreditations/naac/aqar/																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://gitarattan.edu.in/																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.57</td> <td>2012</td> <td>21-Apr-2012</td> <td>20-Apr-2017</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.14</td> <td>2018</td> <td>31-Jul-2018</td> <td>30-Jul-2023</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.57	2012	21-Apr-2012	20-Apr-2017	2	A	3.14	2018	31-Jul-2018	30-Jul-2023
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B	2.57	2012	21-Apr-2012	20-Apr-2017																				
2	A	3.14	2018	31-Jul-2018	30-Jul-2023																				
6. Date of Establishment of IQAC	22-Jul-2012																								
7. Internal Quality Assurance System																									

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
National Conference on Global Information and Business Strategy	07-Dec-2018 2	85
Workshop on Research Skills using Search tools Manupatra	28-Feb-2019 2	74
National Symposium Quality of Higher Education : Focus on Intellectual Property Rights	25-May-2019 1	67
Winter faculty development programme on Research Methods.	12-Dec-2018 7	72
Summer faculty development programme on Research Approaches in Management Education	15-Jun-2019 15	68
Staff Development programme in new ERP system(webinar)	10-May-2019 15	17
Workshop on Advance Excel	19-Dec-2018 3	15
Workshop on Blockchain Technology	22-Mar-2019 2	38

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	2F	UGC	2017 99	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
a) Maintain quality of Teaching Learning Process with improved Pedagogical approaches b) Improve Faculty participation in Research oriented activities c) Faculty participation in publication has improved with the revision of Research and Consultancy Policy introducing incentives for publication in different category of Journals d) Certificate courses on Skill Based Training has been introduced e) Consultancy work has been started by the faculty members by achieving two major paid consultancy. f) Achieved Rank 2 in Times BSchool Survey 2018. g) Upgradation of ERP system

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achivements/Outcomes
Introduction of Certificate course on Skill Based Training	Two courses has been implemented
Improvement of Faculty Participation in Research based journal publication	Thirty Eight Journal papers and Forty Two conference articles have been published by the faculty members
Improve Teaching learning process	All faculty members have been trained to develop course plan according to course objective and out comes and map their plan with performance. Higher level teaching learning activities were incorporated in course plan.
Consultancy work has to be strengthened	Two consultancy work has been completed and successfully submitted reports to the organisations and received the highest paid consultancy fee of Rs. Lakhs.
Stress on outreach programmes by the students and faculty members	Large number of activities organised and students' participation were very high.
Industry Connectivity is to be strengthened	Large number of companies were approached and as a result one hundred seventy nine companies accepted the students of the institution to pursue their summer training.
Improve Final Placement	Eighty % students placed during this year which is higher in quantity as well quality too.

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>Institute's Management Committee</td> <td>22-Sep-2019</td> </tr> </table>	Name of Statutory Body	Meeting Date	Institute's Management Committee	22-Sep-2019	
Name of Statutory Body	Meeting Date				
Institute's Management Committee	22-Sep-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	29-Jan-2019				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	13-Dec-2018				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The institute has ERP system for academic and administrative management. ERP system carries different modules like: a. Registration of all students b. Admission fee Due process c. Teaching and learning process d. Attendance e. Class test online f. Online student feedback system g. Library Management h. Asset management/stock management i. Leave Management j. Student/Teacher Grievance k. Promotion of students l. Time Table m. Notes Module n. University Results o. Online Assignments p. Internal Assessment q. External assessments The information of different activities of the Institute are communicated by email, calendaring, Intranet/Internet, campus directory, open positions database, human resources information system, LMS and ERP.</p>				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

a. The Institute follows the syllabus prescribed by the GGSIPU. The mechanism adopted for converting the curriculum issued by the affiliating university into 'deliverables' is through the well-designed process which follows: b. Allocation of subjects/courses to faculty members. c. For each course of each semester Course objectives are drawn along with detailed Course Plan with the details of topics and sub-topics to be taught in one lecture along with mention of reference books and Book Bank book, teacher activity, student activity, learning resource and assessment method. d. Depending on the credits assigned for the papers the number of Benchmarks Hours is laid down, e.g., for 4 credit paper 50 hours, for 3 credits paper 45 hours and so on. e. Each faculty, who is allotted with the subject, prepares a course file and presents the Course Plan before the Programme Level Committee (PLC) and the entire fraternity of faculty members before the commencement of Semester. The changes, if any suggested by the PLC/faculty are discussed in a meeting of PLC members, NBA core committee and Director. Suggestions are incorporated in next semester. f. The Course file besides the Course Plan contains curriculum prescribed by the University for the Paper, last three years question papers, case studies, assignments, quiz test, 'Weekly Monitoring Performa' , study material and different assessment/evaluation/observation sheets. g. Each class is equipped with Multimedia Projectors and PCs, which are in turn connected to Central Server through LAN. Each faculty is required to keep their presentation material in their respective folders and pick it at the time of actual delivery. h. Lectures are strictly delivered in accordance with the Time Table of the class. The Time Table of each class is integrated with the Students' Attendance Module available on the ERP system of the Institute. Wherever, faculty is not available due an exigency a substitute faculty is provided. i. Programme Coordinators maintain record of each activity and monitor the delivery of lectures on weekly basis for all courses. Wherever deficiency occurs extra classes are assigned to the concerned faculty, e.g., a faculty takes leave and misses two lectures in a week. These missed classes are to be covered within the stipulated period. j. Policy of Continuous Evaluation includes examinations and performance analysis. Remedial and tutorial classes are conducted based on requirement. k. Review issues & challenges at the end of each semester and identify gaps l. Overcome gaps / incorporate gaps into next semester's plan.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Skill based training on Microsoft Excel Basic (under module 1 of SBT)		05/09/2018	120	In module 1, SBT on Basic Excel is offered to the 1st Semester MBA students so that after pursuing the course, students will acquire ability to carry out proper handling of Excel	a. Getting to know excel b. Essential formula knowledge c. Intermediate formula knowledge d. Optimizing data e. Presenting and reporting f. Validating and updating

			Spreadsheet for different business purposes. It focuses on both.	
Skill based training on Advance Excel (under module 2 of SBT)	20/01/2019	120	In module 2, SBT on Advanced Excel is offered to the 2nd semester MBA students so that the student will be able to carry out decision making processes with the help of Advanced Excel Spreadsheet for different business purposes. It focuses on both.	a. Essential Advance formula knowledge b. Intermediate advance formula knowledge c. Optimizing advance level data analysis d. Advanced level presenting reporting e. Advanced level validating Report generation.
Skill based training on Legal Research (under SBT for Law programmes)	14/01/2019	120	In this module SBT on Legal Research is offered to 6th semester BA LLB and BBA LLB students, so that students are capable to Demonstrate the skills of research in domain oriented situational problem solving, It focuses on both	Planning for efficient research Understanding and usage of legal Authorities Learn about primary and secondary sources of law research Using statutory law and case law Interpretation of judgments Integrating Research into writing skills

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MBA	Business Analytics MS116	13/08/2018
MBA	Project Management MS 210	02/01/2019
BBA	Business Laws-BBA 201	01/08/2018
BBA	Marketing management- BBA 203	01/08/2018
BBA	Business Ethics and Corporate Social Responsibility-BBA 205	01/08/2018
BBA	Management Accounting-BBA 207	01/08/2018
BBA	Indian Economy-BBA 209	01/08/2018
BBA	Environmental Science-BBA 211	01/08/2018
BBA	Environmental Studies and Environmental Laws- LLB 301	01/08/2018
LLB	Law of Evidence- LLB 303	01/08/2018
LLB	Corporate Law- LLB 305	01/08/2018
LLB	Code of Civil Procedure- LLB 307	01/08/2018
LLB	Alternative Dispute Resolution (ADR)- LLB 309	01/08/2018
LLB	Comprehensive Viva and Summer Internship Assessment LLB 351	01/08/2018
BBA	Human Resource Development-BBA 202	01/01/2019
BBA	Financial Management-BBA 204	01/01/2019
BBA	Research Methodology-BBA 206	01/01/2019
BBA	Information System Management-BBA 210	01/01/2019
BBA	Managerial Skill Development-BBA 214	01/01/2019
LLB	Jurisprudence: LLB 302	01/01/2019
LLB	International Law: LLB 304	01/01/2019
LLB	Property Law: LLB 306	01/01/2019
LLB	Investment and Competition Law: LLB 308	01/01/2019
LLB	Code of Criminal Procedure: LLB 310	01/01/2019

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	Marketing	06/08/2018
MBA	Finance	06/08/2018
MBA	HRM	06/08/2018
MBA	International Business	06/08/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	513	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Soft Skill Development CourseMBA1st Semester: MSDMS115	01/08/2018	297
Soft skill Development CourseMBA2nd Semester:MSDMS 116	01/01/2019	292
Soft Skill Development CourseMBA3rd Semester:MSDMS 209	01/08/2018	294
Soft Skill Development CourseMBA(IB)1st Semester MSDMIB115	01/08/2018	46
Soft Skill Development CourseMBA(IB)2nd Semester MSDMIB 116	01/01/2019	46
Soft Skill Development CourseMBA(IB)3rd Semester MSDMIB 215	01/08/2018	53
Managerial Skill Development: BBA 211 BBA(1st , 3rd Semester)	01/08/2018	336
Managerial Skill Development: BBA 211 BBA(2nd Semester)	01/01/2019	155
Managerial Skill Development: BBA 214 BBA(4th Semester)	01/01/2019	155
PSDA for BA LLB BBA LLB 1st to 9th Semester	01/08/2018	293
Moot Court Practices: BA LLB BBA LLB 1st to 5th Semester	01/08/2018	235

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	Field Project	306
MBA	Internship	333
LLB	Internship	57

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is obtained from students through student satisfaction survey on parameters like teaching learning process, feedback on teacher's preparation for the classes, communication skills, fairness in internal evaluation, internship provided to students, field visits, teaching mentoring process, encouragement to participate in cocurricular and extracurricular activities and many more. The feedback is discussed by Programme Level Committee (PLC) which further carries discussion with Director. PLC provides the feedback to respective faculty members and concerned coordinators to fill the gap in teaching learning process and other co curricular and extracurricular activities. Feedback from faculty is taken regularly in faculty meetings with respect to teaching learning activities, enhancement of research skills, co curricular and extracurricular activities. Semester end review is conducted where feedback is submitted. Semester end review Performa carrying parameters like library support, computing facilities, training aids, ERP experience, Supervisory support, admin support and infrastructure. Feedback is also taken from faculty on different policies and process. Employer feedback is obtained for students placed for summer internship. The feedback is utilized for enhancing their personality, conducting mock interviews improving communication skills and articulation of students (both verbal and written), enhancing self confidence and self esteem and building leadership qualities. Employer suggestions are invited to build strong industry institute relationship. They are also invited for guest lecturers preplacement talks to enlighten students on their career growth and industry expectations. Feedback is also collected from the parents during their meetings with faculty members on academic performance, participation in activities, support for remedial classes, mentoring of students. Suggestions and comments are incorporated for future development. Feedback is obtained from alumni regarding various aspects relating to development of the Institute. Alumni provide suggestions on career growth of students matching recent trends in the Industry and Industry expectations in different functional areas. They are invited for interactive sessions with students to elucidate them with the latest corporate requirements.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	General	300	5655	300
MBA	International Business	60	5655	57
BBA	General	180	25500	180
BA LLB	General	60	9628	60
LLB	BBA LLB	60	9628	60

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	300	357	31	41	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
72	72	3	29	2	5

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In recent years, Mentoring System has emerged as a strong response to the plight of students at risk. GIBS offers a highly efficient Mentoring system through which a group of students are assigned to a faculty member at the commencement of the program. Mentors meet their students and guide them with their studies and extracurricular activities. They also provide advice relating to selection of major, career guidance and personal problems. The mentors act as guides to the students during their summer and final projects. The mentoring system of GIBS ensures that the students adapt to the dynamic learning environment and lead their ways into highly successful careers. The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution and performs the following functions a. Mentors are assigned to monitor and guide students all through the course. b. Mentors coordinate with the parents regarding the progress of the students. c. Mentors also keep track of the mentees' performance during the summer internship by continuous interaction with the industry guide designated to the student by the company. d. Mentors communicate with fellow faculty and promote mentees at the time of difficulty / opportunity to help them develop further in their areas of interest. The Academic Committee of the Institute discusses the mentoring related issues at least twice in a semester and revises or upgrade the system if necessary. Benefits of a Mentoring System: a. Enhances the students' confidence and challenges them by setting higher goals, taking risks and ultimately guiding them to achieve higher levels. b. Individual recognition and encouragement. c. Psychosocial support at the time of need. d. Routine advice on balancing of academic and professional responsibilities. e. Mentors act as role models and facilitate leadership by developing the interpersonal skills and helping students thrive in competitive environments. f. Students get access to a support system (Mentors) during the crucial stages of their academic, professional and intellectual development. g. Students get an insider's perspective on navigating career in the right channel. h. Students get an exposure to diverse academic and professional perspectives, and experiences in various fields. i. The mentees get a direct access to powerful resources within major or profession. j. The mentors lay the foundation for the students to reach greater heights in their professional lives. Thereby contributing to lasting personal and professional relationship.

Number of students enrolled in the

Number of fulltime teachers

Mentor : Mentee Ratio

institution		
1322	72	18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
72	67	5	5	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	039	1	18/12/2018	21/05/2019
MBA	039	3	18/12/2018	21/05/2019
MBA	143	1	04/12/2018	21/05/2019
MBA	143	3	04/12/2018	21/05/2019
BBA	017	1	14/12/2018	21/05/2019
BBA	017	3	12/12/2018	21/05/2019
LLB	035	1	12/12/2018	20/05/2019
LLB	035	3	13/12/2018	20/05/2019
LLB	035	5	14/12/2018	20/05/2019
BA LLB	038	1	12/12/2018	20/05/2019
BA LLB	038	3	13/12/2018	20/05/2019
MBA	039	2	31/05/2019	25/07/2019
MBA	039	4	31/05/2019	25/07/2019
MBA	143	2	17/05/2019	25/07/2019
MBA	143	4	15/05/2019	25/07/2019
BBA	017	2	27/05/2019	26/07/2019
BBA	017	4	27/05/2019	26/07/2019
LLB	035	2	24/05/2019	26/07/2019
LLB	035	4	20/05/2019	26/07/2019
LLB	035	6	21/05/2019	26/07/2019
BA LLB	038	2	24/05/2019	26/07/2019

BA LLB	038	4	20/05/2019	26/07/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms Initiated on Continuous Internal Evaluation (CIE) System at the Institutional Level

1. University Policy for Internal Assessment: Institute follows the policy laid down by the affiliating university for evaluation. Policy entails 25 weightage for Continuous Internal Evaluation with only one class test and participation in various activities.

2. Reforms in Class Tests

(a) Institute introduced one test in Online Mode using ERP for each paper in MCQ form. (b) Second class test is for three hour duration. This is written test conducted on the pattern of Term End Examination of University. (c) A system of showing the answer scripts to students in the class within seven days is introduced. Results are displayed on notice boards. Students are given opportunity to contest evaluation and allowed to represent.

3. Reforms in Long Duration Assignments

(a) A system of Phasewise Evaluation is introduced for the excises for which large duration is given to the students complete and submit such as summer internship, project dissertation, student seminar (industry analysis), entrepreneurship business plan development. (b) A well structured policy for conducting evaluation of above assignments is laid down in writing and disseminated to students and faculty. (c) Excises such as student seminar (industry analysis), entrepreneurship business plan development are implemented by integrating them with the TimeTable. (d) Specific marking scheme is provided for each phase.

4. Introduction of Value Added Courses Life Skill Courses

(a) Institute designed Value Added Life Skills Courses, which are integrated with the Time Table for delivery. (b) The course comprises of excises/activities such as daily business news review, extempore, elocution, presentations, debate, mock interview, group discussions etc. (c) Formative assessment is done by the faculty members on completion of each activity. For summative assessment five marks were borrowed from each paper of the semester and sum total was earmarked to value added course. Each activity was assigned marks and each student was awarded marks in each activity. At the end of conclusion all activities final marks were again scaled down to five and added back to each paper.

5. Procedural Reforms

(a) For larger participation of students in classes marks are assigned for the attendance for each paper on monthly basis that are averaged at the end of semester. (b) Procedures for each excise/assignment are written down and disseminated. (c) Outcome (marks) of each test/activity is displayed on notice boards and students are permitted to contest. (d) Aggregate analysis for each test is conducted and faculty is counseled. (e) All marks are frozen on completion of activity and entered into ERP system.

6. Impact of Internal Assessment Policies on Students

(a) The transparency and procedural robustness in the internal assessment has resulted in nil complaints. (b) Behavioural changes are observed in terms of better participation in cocurricular activities and attendance in classes.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar prepared and adhered for conduct of Examination and other related matters

1. Academic Calendar

(a) The academic calendar is published in the beginning of each semester and shared with the students and faculty. (b) Institute notifies the schedule of class tests through the academic calendar developed for each semester separately.

2. Dissemination of Evaluation Policy

(a) The evaluation process is disseminated through Students Information Manual and during the Orientation Programme. (c) Evaluation process is also disseminated through Academic Calendar, Academic Circulars and students Notices.

3. Class Tests (PostTest Summative Evaluation)

(a) For each paper, two class tests are conducted per semester first class test in 7th week in online

mode. (b) Second class test is a written test of three hour duration, conducted on the pattern of University Term End Examination after 12 weeks. (c) Marks and answer scripts are shown to students on completion of test. 4. Integrated Assignment (Phasewise Summative Evaluation) (a) Summer Internship Project: For MBA, at the end of second semester each student of engages him/herself independently in Summer Internship Projects at a company/firm for the duration of 68 weeks. A well defined and detailed Template for collecting and analysis of data is laid down, which acts common document for faculty guides and students. Evaluation is done phase wise and final presentation is conducted in third semester. The written policy is shared with the students before the commencement of task. (b) For MCA, Summer Internship Project is conducted at the end of presentation is conducted in third and fifth semesters respectively. The written policy is shared with the students before the commencement of task. (c) Research Project Dissertation: MBA students are assigned a real life research problem in the beginning of fourth semester. Students solve problem by applying management/statistical techniques and tools and submit detailed report at the end of the semester. Evaluation is conducted phasewise. Detailed policy is laid down for achieving the task. 5. Assessment of Classroom Activities (Snapshot Summative Evaluation) (a) For Value Added Courses Life Skill Courses various activities are conducted as per laid down plan in each semester and evaluation is conducted activitywise on completion of each activity. (b) For larger participation of students in classes marks are assigned to attendance and the evaluation is conducted at the end of each month. 6. Formative Assessment Formative assessment is inherent in many excises/activities wherein, teachers provide qualitative feedback immediately on completion of activity. Examples of such activities are: (a) News analysis and presentation exercises, role plays, group discussions, case studies, presentations, summer training project guidance etc. (c) Personality development workshops and making them aware of their strong and weak points. (c) At the end of each lecture a system of asking two questions helps in assessing assimilation and teaching effectiveness.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gitarattan.edu.in/wp-content/uploads/2019/10/PO.PSO.CO.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
039	MBA	GENERAL	275	275	100%
143	MBA	INTERNATIONAL BUSINESS	54	54	100%

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gitarattan.edu.in/accreditations/naac/aqar/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Research Skills using Search tools Manupatra	Law	28/02/2019
Workshop on Self Esteem and Creativity	BBA	14/03/2019
Workshop on Blockchain Technology	MCA(DD)	22/03/2019
Workshop on Blockchain Technology	MCA(DD)	23/03/2019
National Symposium Quality of Higher Education : Focus on Intellectual Property Rights	MBA	25/05/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
3	5	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
MBA	3
BBA	1
LAW	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Management	7	0

International	Management	25	0
National	LAW	4	0
International	Law	2	0

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Management	35
Law	7
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Engaging in social action at work: Demographic differences in participation	Jain Amit Kumar	ARYA BHATTA JOURNAL OF MATHEMATICS AND INFORMATICS	2019	0	Gitarattan International Business School	38
Investigating few presumptions regarding the academic performance of students : A study on MBA scholars in Knowledge park, Greater Noida	Mishra Amitabh	PRABANDHAN : INDIAN JOURNAL OF MANAGEMENT	2018	0	Gitarattan International Business School	33
HR practices in post liberalisation era : An analysis on organisational culture in India	Ghosh Anup Kumar	SUMEDHA JOURNAL OF MANAGEMENT	2018	0	Gitarattan International Business School	18

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	14	72	54	34
Presented papers	13	11	2	0
Resource persons	0	1	2	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	GIBS NSS Unit	5	86
Blood Donation Camp	GIBS NSS Unit Lions Club, Delhi	12	137
Eye Check up Camp	GIBS NSS Unit Lions Club, Delhi	12	652
Green Holi Awareness Campaign	GIBS NSS Unit DLSANW District	6	169
Voter's Awareness Campaign	Election Commission of India Delhi Police	64	824
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Issues	ICC GIBS	ELS on Gender Sensitisation and Women Issues for MBA	6	175

		(Evening) Semester 1, MBA IB 1		
Environment Awareness Programme	GIBS NSS Unit	Tree Plantation	5	86
Save a Life Programme	GIBS NSS Unit Lions Club, Delhi	Blood Donation Camp	12	137
Health Awareness Programme	GIBS NSS Unit Lions Club, Delhi	Eye Check up Camp	12	652
Environment Awareness Programme	GIBS NSS Unit DLSANW District	Green Holi Awareness Campaign	6	169
Know your right Campaign	Election Commission of India Delhi Police	Voter's Awareness Campaign	64	824
Gender Issues	DSLISA NW District	Workshop on Gender Sensitization Related Issues	3	119
Gender Issues	ICC GIBS	Eminent Lecture Series on Gender Sensitisation and Women Issues for MBA (Morning) Semester 1	3	180
Environment Awareness	DOE Delhi Government	Eminent Lecture Series on Environmental Issues and Challenges for MBA(Evening) MBAIB Semester 1	3	167
Gender Issues	DSLISA NW District	ELS on Gender Sensitisation and Women Issues for BALLB BBALLB Semester 1	4	120

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industry	Summer Internship	AARK WORLD	07/05/2019	30/06/2019	1
Industry	Summer Internship	ACE WEALTH MANAGERS	07/05/2019	30/06/2019	2
Industry	Summer Internship	ADITYA BIRLA SUNLIFE	07/05/2019	30/06/2019	5
Industry	Summer Internship	AE TELELINKS	07/05/2019	30/06/2019	1
Industry	Summer Internship	AGILITY LOGISTICS	07/05/2019	30/06/2019	1
Industry	Summer Internship	AIR INDIA	07/05/2019	30/06/2019	3
Industry	Summer Internship	AIRPORT AUTHORITY OF INDIA	07/05/2019	30/06/2019	1
Industry	Summer Internship	AIRTEL	07/05/2019	30/06/2019	2
Industry	Summer Internship	ALPHA TEST	07/05/2019	30/06/2019	1
Industry	Summer Internship	ALTUM	07/05/2019	30/06/2019	1
Industry	Summer Internship	AMBUJA CEMENT	07/05/2019	30/06/2019	1
Industry	Summer Internship	ANAND POLYMERS	07/05/2019	30/06/2019	1
Industry	Summer Internship	AOG SERVICES	07/05/2019	30/06/2019	1
Industry	Summer Internship	ARION CREATIONS	07/05/2019	30/06/2019	1
Industry	Summer Internship	ATTABOT SOFTWARE	07/05/2019	30/06/2019	1
Industry	Summer Internship	AVERY DENNISON	07/05/2019	30/06/2019	1
Industry	Summer Internship	AXIS BANK, KANPUR	07/05/2019	30/06/2019	1
Industry	Summer Internship	BANK OF INDIA	07/05/2019	30/06/2019	1
Industry	Summer Internship	BAZAR MONEY	07/05/2019	30/06/2019	1
Industry	Summer Internship	BHARTI AIRTEL	07/05/2019	30/06/2019	1

Industry	Summer Internship	BHARTI REFRI GERATION	07/05/2019	30/06/2019	1
Industry	Summer Internship	BIKANO	07/05/2019	30/06/2019	1
Industry	Summer Internship	BILTECH ELECTRICAL	07/05/2019	30/06/2019	1
Industry	Summer Internship	BLK HOSPITAL	07/05/2019	30/06/2019	1
Industry	Summer Internship	BMA WEALTH CREATORS	07/05/2019	30/06/2019	1
Industry	Summer Internship	BORGO ECOMMERCE	07/05/2019	30/06/2019	1
Industry	Summer Internship	BROAD VISION	07/05/2019	30/06/2019	1
Industry	Summer Internship	CAMEL MARKETING	07/05/2019	30/06/2019	1
Industry	Summer Internship	CAPITAL VEHICLES	07/05/2019	30/06/2019	1
Industry	Summer Internship	CARYAIRE	07/05/2019	30/06/2019	1
Industry	Summer Internship	CASH KARO	07/05/2019	30/06/2019	1
Industry	Summer Internship	CAVINKARE	07/05/2019	30/06/2019	8
Industry	Summer Internship	CREATIVE HITECH	07/05/2019	30/06/2019	1
Industry	Summer Internship	CREDR	07/05/2019	30/06/2019	1
Industry	Summer Internship	CUNNING INDIA	07/05/2019	30/06/2019	1
Industry	Summer Internship	DELHI DEVELOPMENT AUTHORITY	07/05/2019	30/06/2019	4
Industry	Summer Internship	DELHI METRO	07/05/2019	30/06/2019	1
Industry	Summer Internship	DELHI STATE COOP BANK	07/05/2019	30/06/2019	2
Industry	Summer Internship	Earnest and Young	07/05/2019	30/06/2019	1
Industry	Summer Internship	EDUCO INTL	07/05/2019	30/06/2019	2
Industry	Summer Internship	EMERSON	07/05/2019	30/06/2019	1
Industry	Summer Internship	ENGINEERS INDIA	07/05/2019	30/06/2019	1
Industry	Summer Internship	EVELYN	07/05/2019	30/06/2019	1

Industry	Summer Internship	EXATO TECHNOLOGIES	07/05/2019	30/06/2019	1
Industry	Summer Internship	EXIM LOGISTICS	07/05/2019	30/06/2019	1
Industry	Summer Internship	EXPRESS ONE CREDIT CONSULTANTS	07/05/2019	30/06/2019	1
Industry	Summer Internship	FEDERAL BANK	07/05/2019	30/06/2019	3
Industry	Summer Internship	FEDEX	07/05/2019	30/06/2019	1
Industry	Summer Internship	FLOOR JINNI	07/05/2019	30/06/2019	1
Industry	Summer Internship	FORTIS ESCORTS	07/05/2019	30/06/2019	1
Industry	Summer Internship	FORTIS MEMORIAL	07/05/2019	30/06/2019	1
Industry	Summer Internship	G4S	07/05/2019	30/06/2019	1
Industry	Summer Internship	GAIL	07/05/2019	30/06/2019	1
Industry	Summer Internship	GAYATRI AUTOMATION	07/05/2019	30/06/2019	1
Industry	Summer Internship	GD MOTORSSUZUKI	07/05/2019	30/06/2019	1
Industry	Summer Internship	GENERAL SUPPLY AGENCY	07/05/2019	30/06/2019	1
Industry	Summer Internship	GLOBAL SOLUTIONS	07/05/2019	30/06/2019	1
Industry	Summer Internship	GLOBE CAPITAL	07/05/2019	30/06/2019	6
Industry	Summer Internship	GOVRA ENTERPRISES	07/05/2019	30/06/2019	1
Industry	Summer Internship	GREEN DÉCOR	07/05/2019	30/06/2019	1
Industry	Summer Internship	GREENPLY	07/05/2019	30/06/2019	1
Industry	Summer Internship	HANU SOFTWARE	07/05/2019	30/06/2019	1
Industry	Summer Internship	HCL	07/05/2019	30/06/2019	2
Industry	Summer Internship	HCLINSYS	07/05/2019	30/06/2019	1
Industry	Summer Internship	HDFC BANK	07/05/2019	30/06/2019	3
Industry	Summer Internship	HERO MOTORS	07/05/2019	30/06/2019	1

Industry	Summer Internship	HIGH BEAM GLOBAL	07/05/2019	30/06/2019	2
Industry	Summer Internship	Hindustan Zinc Ltd., Rajasthan	07/05/2019	30/06/2019	1
Industry	Summer Internship	HIVIEW, ROHINI	07/05/2019	30/06/2019	6
Industry	Summer Internship	HR MANZIL	07/05/2019	30/06/2019	1
Industry	Summer Internship	HUDCO	07/05/2019	30/06/2019	1
Industry	Summer Internship	I CARE	07/05/2019	30/06/2019	1
Industry	Summer Internship	IENERGIZER	07/05/2019	30/06/2019	1
Industry	Summer Internship	IIFL	07/05/2019	30/06/2019	1
Industry	Summer Internship	INDIA BULLS	07/05/2019	30/06/2019	1
Industry	Summer Internship	INDIAN OIL	07/05/2019	30/06/2019	1
Industry	Summer Internship	INDIAN SPICE OIL	07/05/2019	30/06/2019	2
Industry	Summer Internship	INDO RAMA	07/05/2019	30/06/2019	1
Industry	Summer Internship	INDUSIND BANK	07/05/2019	30/06/2019	1
Industry	Summer Internship	INNO INSTRUMENT	07/05/2019	30/06/2019	1
Industry	Summer Internship	INNOVATIVIEW INDIA	07/05/2019	30/06/2019	1
Industry	Summer Internship	INTEX, OKHLA	07/05/2019	30/06/2019	1
Industry	Summer Internship	INTL SKILL CENTRE INDIA	07/05/2019	30/06/2019	1
Industry	Summer Internship	INVESTORS INN REALITY	07/05/2019	30/06/2019	1
Industry	Summer Internship	IPROCESS	07/05/2019	30/06/2019	7
Industry	Summer Internship	ITC SHERATON	07/05/2019	30/06/2019	1
Industry	Summer Internship	JADLI FOODS	07/05/2019	30/06/2019	1
Industry	Summer Internship	JAI KRISHNA LIQUORS	07/05/2019	30/06/2019	1
Industry	Summer Internship	JAQUAR	07/05/2019	30/06/2019	2

Industry	Summer Internship	JCB	07/05/2019	30/06/2019	1
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Bridge Group Solutions	15/05/2019	Skill Based Training, Education Research	12
Onmytap Pvt. Ltd	15/05/2019	Skill Based Training, Education Research	26
Vyomini Enterprises	15/05/2019	Skill Based Training, Education Research	333
Proapical Infotech Pvt. Ltd.	15/05/2019	Skill Based Training, Education Research	8
Inderani Sons,	15/05/2019	Skill Based Training, Education Research	10
Conference Exhibition Management Services Ltd.	15/05/2019	Skill Based Training, Education Research	4
Bell Automation	10/05/2019	Support in enhancing its expertise in vendor and quality management	7
M.R. Goel Steel Co.(P) Ltd.	10/05/2019	Expert advice on Customer Relationship Management	6
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
106000000	105744136

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing

Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Campus Area	Newly Added
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Enterprise Resource Planning Package for Library (customised by M/s IFW)	Fully	2.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	35349	10538634	2741	1347865	38090	11886499
Reference Books	5034	1146847	507	115504	5541	1262351
e-Books	393	1	0	0	393	1
Journals	55	211615	0	0	55	211615
e-Journals	7	1	0	0	7	1
Digital Database	2	111875	0	0	2	111875
CD & Video	1238	1	0	0	1238	1
Library Automation	1	1	0	0	1	1
Weeding (hard & soft)	4954	1	0	0	4954	1
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Sarika Keswani	FINANCIAL MANAGEMENT (L)	LMS of GIBS	01/01/2019
S. C. Gaur	MARKETING	LMS of GIBS	01/01/2019

	MANAGEMENT (L)		
Shivangi Sharma	LAW OF CONTRACTII	LMS of GIBS	01/01/2019
Amanpreet Kaur	INVESTMENT AND COMPETITION LAW	LMS of GIBS	01/01/2019
Chippy Chippy G Krishnan	INTERNATIONAL LAW	LMS of GIBS	01/01/2019
Chippy G Krishnan	ADMINISTRATIVE LAW	LMS of GIBS	01/01/2019
Anu Thomas	MANAGEMENT INFORMATION SYSTEMS	LMS of GIBS	01/01/2019
Arushi Dilavari	OPERATING SYSTEMS	LMS of GIBS	01/01/2019
Jyoti Tripathi	TECHNICAL WRITING	LMS of GIBS	01/01/2019
Masoom Budhia	JAVA PROGRAMMING	LMS of GIBS	01/01/2019
Meena Kumari	PROGRAMMING LANGUAGES	LMS of GIBS	01/01/2019
Muskan Grover	POLITICAL SCIENCEI	LMS of GIBS	01/01/2019
Amanpreet Kaur	LAW OF CONTRACTII	LMS of GIBS	01/01/2019
Priyanka Jain	SOCIOLOGYII	LMS of GIBS	01/01/2019
Ashneet Kaur	ECONOMICSII	LMS of GIBS	01/01/2019
Ashu Dhiman	FAMILY LAWII	LMS of GIBS	01/01/2019
Monica Trakru	E COMMERCE	LMS of GIBS	01/01/2019
Tapan Kumar	E COMMERCE	LMS of GIBS	01/01/2019
Neha Arora	BUSINESS ENVIRONMENT	LMS of GIBS	01/01/2019
Tinu Anand	COST ACCOUNTING	LMS of GIBS	01/01/2019
Vikas Gupta	COST ACCOUNTING	LMS of GIBS	01/01/2019
Neha Sabharwal	INFORMATION SYSTEM MANAGEMENT	LMS of GIBS	01/01/2019
Veena Panjwani	RESEARCH METHODOLOGY	LMS of GIBS	01/01/2019
Arushi Dilavari	INFORMATION SYSTEM MANAGEMENT	LMS of GIBS	01/01/2019
Juhi Ahuja	FINANCIAL MANAGEMENT	LMS of GIBS	01/01/2019
Monika Gulia	HUMAN RESOURCE DEVELOPMENT	LMS of GIBS	01/01/2019
Sarika Keswani	RESEARCH METHODOLOGY	LMS of GIBS	01/01/2019
Latika	ADVANCED DATABASE MANAGEMENT SYSTEMS	LMS of GIBS	01/01/2019
Nidhi Chauhan	COMPILER DESIGN	LMS of GIBS	01/01/2019
Princy Agarwal	ALGORITHM DESIGN ANALYSISII	LMS of GIBS	01/01/2019
R Shanmugam	RETAIL MANAGEMENT	LMS of GIBS	01/01/2019
Shivani Sharma	STRATEGIC HUMAN RESOURCE MANAGEMENT	LMS of GIBS	01/01/2019

Anjali Taneja	CORPORATE SOCIAL RESPONSIBILITY, HUMAN VALUES ETHICS	LMS of GIBS	01/01/2019
Gyanesh Kumar Sharma	GLOBAL COMPETITIVENESS AND STRATEGIC ALLIANCES	LMS of GIBS	01/01/2019
Raghav Jain	PROJECT MANAGEMENT	LMS of GIBS	01/01/2019
R Shanmugam	TEAM BUILDING	LMS of GIBS	01/01/2019
Deepti Laroia	WTO INTERNATIONAL BUSINESS LAWS	LMS of GIBS	01/01/2019
Gyanesh Kumar Sharma	INTERNATIONAL BUSINESS NEGOTIATION	LMS of GIBS	01/01/2019
Chhavi Gupta	CONSTITUTIONAL LAWII	LMS of GIBS	01/01/2019
Neha Batra	LAW OF CRIMESII	LMS of GIBS	01/01/2019
Ashima Wadhwa	OPERATING SYSTEMS	LMS of GIBS	01/01/2019
Aakriti Pandey Mishra	LAW OF TORTS CONSUMER PROTECTION	LMS of GIBS	01/01/2019
Rashi Gupta	LAW OF CRIMESII	LMS of GIBS	01/01/2019
Ashima Wadhwa	E COMMERCE	LMS of GIBS	01/01/2019
Vrinda Rawal	COST ACCOUNTING	LMS of GIBS	01/01/2019
Amit Kumar Jain	DECISION SCIENCES	LMS of GIBS	01/08/2018
Juhi Ahuja	LEGAL ASPECTS OF BUSINESS	LMS of GIBS	01/08/2018
Seema Wadhawan	MANAGEMENT PROCESS ORGANIZATIONAL BEHAVIOUR	LMS of GIBS	01/08/2018
Veena Panjwani	MANAGERIAL ECONOMICS	LMS of GIBS	01/08/2018
Anup Kumar Ghosh	LEGAL ASPECTS OF BUSINESS	LMS of GIBS	01/08/2018
Jyoti Tripathi	BUSINESS COMMUNICATION	LMS of GIBS	01/08/2018
Ashneet Kaur	MANAGERIAL ECONOMICS	LMS of GIBS	01/08/2018
D. K. Choudhury	DECISION SCIENCES	LMS of GIBS	01/08/2018
Masoom Budhia	INFORMATION TECHNOLOGY MANAGEMENT	LMS of GIBS	01/08/2018
Ritu Singh	MANAGEMENT PROCESS ORGANIZATIONAL BEHAVIOUR	LMS of GIBS	01/08/2018
Sheetal	LEGAL ASPECTS OF BUSINESS	LMS of GIBS	01/08/2018
Tinu Anand	MANAGERIAL ECONOMICS	LMS of GIBS	01/08/2018

Vikas Gupta	ACCOUNTING FOR MANAGEMENT	LMS of GIBS	01/08/2018
Juhi Ahuja	SECURITY ANALYSIS AND INVESTMENT MANAGEMENT	LMS of GIBS	01/08/2018
Manisha Kaushal Arora	MANAGEMENT OF INTERNATIONAL BUSINESS	LMS of GIBS	01/08/2018
Monika Gulia	TRAINING AND DEVELOPMENT SYSTEM AND PRACTICES	LMS of GIBS	01/08/2018
Neha Arora	FINANCIAL MARKETS AND INSTITUTIONS	LMS of GIBS	01/08/2018
Pooja C Sharma	SECURITY ANALYSIS AND INVESTMENT MANAGEMENT	LMS of GIBS	01/08/2018
Richa Joshi	SALES AND DISTRIBUTION MANAGEMENT	LMS of GIBS	01/08/2018
Sarika Ahluwalia	SALES AND DISTRIBUTION MANAGEMENT	LMS of GIBS	01/08/2018
Sheetal	INDUSTRIAL RELATIONS AND LABOR LAWS	LMS of GIBS	01/08/2018
Sneha Chaudhary	EXPORT,IMPORT POLICIES,PROCEDURES	LMS of GIBS	01/08/2018
Meena Kumari	INFORMATION SYSTEMS MANAGEMENT	LMS of GIBS	01/08/2018
S.C. Gaur	ENTREPRENEURSHIP AND SMALL BUSINESS MANAGEMENT	LMS of GIBS	01/08/2018
Tinu Anand	FINANCIAL MARKETS AND INSTITUTIONS	LMS of GIBS	01/08/2018
Uma Gulati	CONSUMER BEHAVIOUR	LMS of GIBS	01/08/2018
Vikas Gupta	INTERNATIONAL FINANCIAL MANAGEMENT	LMS of GIBS	01/08/2018
Richa Joshi	CONSUMER BEHAVIOUR	LMS of GIBS	01/08/2018
Ritu Singh	TRAINING AND DEVELOPMENT SYSTEMS AND PRACTICES	LMS of GIBS	01/08/2018
Seema Wadhawan	PERFORMANCE MANAGEMENT	LMS of GIBS	01/08/2018
Vilender Kumar	INFORMATION SYSTEMS MANAGEMENT	LMS of GIBS	01/08/2018
D. K. Choudhury	QUANTITATIVE METHODS FOR DECISION MAKING	LMS of GIBS	01/08/2018

Rajesh Arora	INTERNATIONAL SUPPLY CHAIN MANAGEMENT	LMS of GIBS	01/08/2018
Sneha Chaudhary	EXPORT IMPORT PROCEDURES AND DOCUMENTATION	LMS of GIBS	01/08/2018
Uma Gulati	INTERNATIONAL MARKETING RESEARCHIB	LMS of GIBS	01/08/2018
Vilender Kumar	EBUSINESS IB	LMS of GIBS	01/08/2018
Arushi Dilavari	THEORY OF COMPUTATION	LMS of GIBS	01/08/2018
Arushi Dilavari	SOFTWARE QUALITY MANAGEMENT	LMS of GIBS	01/08/2018
Meena Kumari	LINUX PROGRAMMING	LMS of GIBS	01/08/2018
Tapan Kumar	DISTRIBUTED SYSTEMS	LMS of GIBS	01/08/2018
Ashu Dhiman	LEGAL METHODS	LMS of GIBS	01/08/2018
Jyoti Tripathi	LEGAL ENGLISH COMMUNICATION SKILLS	LMS of GIBS	01/08/2018
Sarika Keswani	PRINCIPLES OF MANAGEMENT	LMS of GIBS	01/08/2018
Shivangi Sharma	LAW OF CONTRACTI	LMS of GIBS	01/08/2018
Tinu Anand	MANAGERIAL ECONOMICS	LMS of GIBS	01/08/2018
Monika Gulia	HUMAN RESOURCE MANAGEMENT	LMS of GIBS	01/08/2018
Arushi Dilavari	MICROPROCESSORS AND INTERFACING	LMS of GIBS	01/08/2018
Monica Trakru	JAVA PROGRAMMING	LMS of GIBS	01/08/2018
Monica Trakru	SOFTWARE ENGINEERING	LMS of GIBS	01/08/2018
Tapan Kumar	COMPUTER APPLICATIONS	LMS of GIBS	01/08/2018
Veena Panjwani	BUSINESS ECONOMICS	LMS of GIBS	01/08/2018
Sarika Keswani	MANAGEMENT ACCOUNTING	LMS of GIBS	01/08/2018
Sonia Peter	INDIAN ECONOMY	LMS of GIBS	01/08/2018
Neha Arora	MANAGEMENT ACCOUNTING	LMS of GIBS	01/08/2018
Anup Kumar Ghosh	Business Research	LMS of GIBS	01/01/2019
D. K. Choudhury	OPERATIONS MANAGEMENT	LMS of GIBS	01/01/2019
Meena Kumari	EBUSINESS	LMS of GIBS	01/01/2019
Monika Gulia	HUMAN RESOURCES MANAGEMENT	LMS of GIBS	01/01/2019

Sonia Peter	FINANCIAL MANAGEMENT	LMS of GIBS	01/01/2019
Tanmay Pant	MARKETING MANAGEMENT	LMS of GIBS	01/01/2019
Vikas Gupta	MANAGEMENT OF TECHNOLOGY, INNOVATION AND CHANGE	LMS of GIBS	01/01/2019
Amit Kumar Jain	BUSINESS RESEARCH METHODS	LMS of GIBS	01/01/2019
Amitabh Mishra	MARKETING MANAGEMENT	LMS of GIBS	01/01/2019
Seema Wadhawan	HUMAN RESOURCES MANAGEMENT	LMS of GIBS	01/01/2019
Tinu Anand	FINANCIAL MANAGEMENT	LMS of GIBS	01/01/2019
Vilender Kumar	EBUSINESS	LMS of GIBS	01/01/2019
Manisha Kaushal Arora	MERGERS, ACQUISITIONS AND CORPORATE RESTRUCTURING	LMS of GIBS	01/01/2019
Monica Trakru	BUSINESS INTELLIGENCE AND APPLICATIONS	LMS of GIBS	01/01/2019
Pooja C Sharma	FINANCIAL DERIVATIVES	LMS of GIBS	01/01/2019
Richa Joshi	RETAIL MANAGEMENT	LMS of GIBS	01/01/2019
Sheetal	STRATEGIC MANAGEMENT	LMS of GIBS	01/01/2019
Shweta Malhotra	TEAM BUILDING	LMS of GIBS	01/01/2019
Uma Gulati	RETAIL MANAGEMENT	LMS of GIBS	01/01/2019
S. C. Gaur	ADVERTISING AND BRAND MANAGEMENT	LMS of GIBS	01/01/2019
Sakshi Narang	FOREIGN LANGUAGEI (IB) FRENCH	LMS of GIBS	01/01/2019
Ashneet Kaur	INDIA WORLD ECONOMY	LMS of GIBS	01/01/2019
Jyoti Tripathi	BUSINESS COMMUNICATION IB	LMS of GIBS	01/01/2019
Sneha Chaudhary	FOREIGN TRADE POLICY	LMS of GIBS	01/01/2019
Sonia Peter	FINANCIAL MANAGEMENT IB	LMS of GIBS	01/01/2019
Seema Wadhawan	HUMAN RESOURCE MANAGEMENTIB	LMS of GIBS	01/01/2019
Tanmay Pant	INTERNATIONAL MARKETING IB	LMS of GIBS	01/01/2019
Uma Gulati	ADVANCE MARKETING MANAGEMENT	LMS of GIBS	01/01/2019

Amit Kumar Jain	OPERATIONS MANAGEMENT	LMS of GIBS	01/01/2019
Guneet Kaur	HUMAN RESOURCES MANAGEMENT	LMS of GIBS	01/01/2019
Nidhi Chauhan	EBUSINESS	LMS of GIBS	01/01/2019
Rakesh Kumar Gupta	MANAGEMENT OF TECHNOLOGY, INNOVATION AND CHANGE	LMS of GIBS	01/01/2019
Sarika Ahluwalia	MARKETING MANAGEMENT	LMS of GIBS	01/01/2019
Manisha Kaushal Arora	STRATEGIC MANAGEMENT	LMS of GIBS	01/01/2019
Sneha Chaudhary	GLOBAL COMPETITIVENESS AND STRATEGIC ALLIANCES	LMS of GIBS	01/01/2019
Uma Gulati	RETAIL MANAGEMENT	LMS of GIBS	01/01/2019
Ashu Dhiman	LAW OF TORTS CONSUMER PROTECTION	LMS of GIBS	01/01/2019
Priyanka Jain	ORGANIZATIONAL BEHAVIOUR (L)	LMS of GIBS	01/01/2019

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	292	60	292	0	120	10	5	37	97
Added	100	60	100	0	0	0	0	5	40
Total	392	120	392	0	120	10	5	42	137

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Lecture Recording Facility	https://www.facebook.com/gitarattanibs/videos/1975330662726218/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3500000	3495274	7400000	7510122

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. Resource Planning (a) The requirement of builtup area allied fittings and fixtures, library, computing resources, faculty are worked out as per the norms laid down by the statutory body/university/Delhi Govt and provided for. (b) All the norms laid down by various local bodies and agencies for firefighting services, facilities for differently abled people, structural soundness etc are adhered to. (c) Conservancy and security services are provided by the specialised outsourced agencies. 2. Resource Allocation Governing Body of the Society allocates the funds for capital and revenue expenditure. 3. Institutional Mechanism for Resource Maintenance (a) Any problem noticed by faculty, staff or student is reported at the reception through ERP system which is then passed on to concerned person for rectification. (b) The electrical issues problems are maintained by the Societys electrician. All plumbing and building issues are maintained through outsource staff. (c) Routine maintenance, repairs and replacement of computing resources and training aids is carried out by the technicians on daily basis, when reported by the faculty/staff/student. (d) Routine cleaning and upkeep of the building is done by the house keeping staff. (e) All major fittings and fixtures, such as lifts, ACs, RO water system, CCTV system, telecom system, UPS, are maintained on AMC basis. 4. Maintenance of Essential Services (a) All computers, servers and switches are powered by stabilised power supply through online UPS. (b) Standby power supply is provided through DG set of 125 KVA. (c) Municipal water supply is backed by ground water. (d) Entire building is fully covered by fire fighting facilities. 5. Utilisation of Classroom Training Aids Each class equipped with LCD projector and computer are connected with the central server and ERP system. ERP system supports online realtime attendance of students. The central server houses study material to be used by the faculty members for the class. 6. Academic Recordkeeping Library Management All records of students in respect of attendance, performance etc are maintained on ERP. All operations of library are computerised using ERP customised for the Institute and Bar Code system. 7. Web Based Resources Institute is a member of Office 365 online system, which acts email server for all faculty, staff and students under the domain @gitarattan.edu.in. The Share Point server of Office 365 acts as web server to share and disseminate information. Note Book application on Office 365 acts as discussion forum and share platform between students and individual teachers.

<http://gitarattan.edu.in/facility/classrooms/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship Fund of State Government	217	6510000
Financial Support from Other Sources			
a) National	Financial Support from Government and Other Sources	32	464000
b)International	Nil	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Career Counselling	03/09/2018	352	IIPC,GIBS
Soft skill development	16/08/2018	898	Institute
Remedial coaching	03/10/2018	90	Institute
Bridge courses	01/08/2018	84	Institute
Personal Counselling	16/01/2019	293	Institute
Language Lab	01/08/2018	898	Institute
Yoga and Meditation	10/09/2018	126	Institute
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Personal Counselling	293	0	27	0
2019	Career Counselling	0	352	0	283
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
246	246	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
45	315	175	36	315	108
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to

No Data Entered/Not Applicable !!!

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Abhivyakti: The Farewell Party	State Cultural	893
Zenith: Inter college Annual Fest	NationalCultural	1345
Cultural Day 2: mono acting, movie making, best out of waste, street play.	StateCultural	689
Cultural Day 3:facepainting, fashion mania, minute to win, treasure hunt and group dance.	StateCultural	768
Republic Day Celebrations	StateCultural	641
Lohri Celebrations	StateCultural	429
New Year Celebrations	StateCultural	581
Sport Activity Day 1: Pool/Snooker and TableTennis	NationalCultural	176
Teachers Day Celebrations	StateCultural	875
Cultural Day 1: Solo Singing, Rangoli, Solo Dance, Instrumental music, LAN gaming and Cooking without flame	StateCultural	612
Abhinandan :The Freshers Party	StateCultural	793
Independence Day Celebration	StateCultural	467
Holi Celebration	StateCultural	654
Lakshya Inter College Sports Tournament	National Sports	268
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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	award/medal	Internaional	awards for Sports	awards for Cultural	number	student
2019	Moot court competition	National	0	1	03419104516	Sarthak Arora
2019	Moot court competition	National	0	1	03319104516	Sakshi Jain
2018	Solo singing	National	0	1	42019103917	Ridhima Malhotra
2018	Solo singing	National	0	1	00419101718	Aishika Parashar
2018	Solo singing	National	0	1	00319114415	Nilesh Kumar
2018	Solo singing	National	0	1	35119114416	Shubam Singh
2019	AD MAD	National	0	1	35619103917	Himani Joshi
2019	AD MAD	National	0	1	35819103917	Prerna Venugopalan
2019	AD MAD	National	0	1	40319103818	Avaya
2018	Management Ludo	National	0	1	40919103917	Rhythm Jambh
2019	Business Quiz	National	0	1	354191143, 261911431, 18	Niharika Kaushik, Sijin Daniel, Ravi Raj ,
2019	Business Quiz	National	0	1	354191143, 4141911431 8,18,	Niharika Kaushik, Rav i Raj
2019	Debate	National	0	1	181910351, 4031910381 87,	Kavya Bhudhiraja, Avaya
2019	Debate	National	0	1	354191143, 4141911431 8,18,	Niharika Kaushik
2019	Debate	National	0	1	41419114318	Raviraj
2018	Debate	National	0	1	41380003917	Vaishali Pulyani
2019	Open MIC	National	0	1	35419114318	Niharika Kaushik
2018	Poster making	National	0	1	00719103518	Anushka Kishwar
2018	Poster making	National	0	1	01480003917	Asha Yadav
2019	Poster making	National	0	1	00191903518	Khyati Raj

2019	Solo Dance	National	0	1	3119103818	Shivangi Gaur
2018	War of DJS	National	0	1	3219103517	Rahul Kashyap
2019	IPL Bidding	National	0	1	01719114415	Vaasu Ranjan Lao
2019	IPL Bidding	National	0	1	50119114415	Vipul Saxena
2019	Entrepreneur Mind	National	0	1	01919114415	Aashish Agrawal
2019	Entrepreneur Mind	National	0	1	00919114415	Anshita Sharma
2019	Entrepreneur Mind	National	0	1	02119114415	Kavita Manocha

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1. Students' Representation To develop leadership qualities among the students, to make them responsible citizens and to provide a mechanism for presenting their perspective in a peaceful and responsible manner a system of "Class Representative (CR)" is in place. Each class elects two CRs one boy and one girl. The Class Representatives act as interface between the class and the management, Director and faculty members and maintain communication lines. 2. Students' Feedback/Representation A systematic mechanism has been developed to receive feedback and representation from the students, viz. (a) Students directly manage cultural, sports and cocurricular events, which ensures their representation in such events directly. (b) Formal written feedback at the end of each semester. (c) Personal written feedback through the mechanism of organisation structure, i.e., through Class Coordinator, Programme Coordinator, Academic Coordinator, Director and Management. (d) Through Suggestion Box. (e) Through Grievance Handling Mechanism.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

2881

5.4.3 – Alumni contribution during the year (in Rupees) :

2436000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni of the Institute contribute in many ways, viz. (a) Supporting placement efforts of IIPC of the Institute. (b) Arranging Guest Speakers from industry. (c) Sharing their experiences with students of subsequent batches. (d) Support in organising cultural activities. (e) Generally meet once a year on Alumni Day (f) Alumni Association Committee Members meet twice a Year

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralisation: a. The various standing and adhoc committees functionally organised for conducting curricular and extracurricular activities. b. Monitoring Coordination Control through the mechanism of organisation structure and committees. c. Formation of different sub committees under the supervision of IQAC involving representative of all stakeholders of the Institute for coordinating important academic activities. d. Student coordinators for various extracurricular events. Participative: a. Continuous dialogue and meetings with all stakeholders. b. Effective communication is maintained with the students through the network of Academic Coordinators, Programme Coordinators, Class Coordinators, Faculty and Director. . c. Semester End Review with the entire faculty. d. Daily meeting in the first hour of the Institute during the operational meeting of Academic Coordinators and Programme Coordinators with the Director. e. Regular Interaction with Class representatives.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	(a) Support to faculty to attend FDPs, seminars and conferences and present papers in conferences through leave and grant. (b) Faculty Development Programmes (FDPs) conducted in the Institute to enhance familiarity with new research tools and techniques. (c) Research Consultancy Policy revised implemented with incentives for publication in different category of Journals. (d) To boost the research expertise among the Management and law faculty, "Mentor Mentee Scheme for Promoting Research "was introduced successfully implemented. (e) Parameters of Annual Confidential Report revised with more plunge on Research Consultancy. (f) The faculty members are also actively involved in guiding students in their research project dissertation, training the students on specific tools and statistical technique to be used for project. (g) Each faculty is required to convert one of the projects guided by them into a research paper. This research papers is published in the journal, by the name "AnusandhanThe Research Repository" of GIBS with ISSN No.
Library, ICT and Physical Infrastructure / Instrumentation	Library status: 1. Computerisation (a) ERP System (b) Bar Code IssueReceipt (c) Internet Facility (d) OPAC Facility

	<p>2. Online Subscription (a) AICTE approved DELNET (b) Manupatra (c) Open Source 3. Ebooks (a) In CD Form (b) DELNET (Management) (c) DELNET (Law) (d) Manupatra 4. Reading rooms/Reprographic facilities ICT is integrated with delivery system. All classrooms are equipped with multimedia projection system and LAN. Every office is computerized with ERP software. All computer labs have browsing facility with availability of different software's. Faculty members have been provided a computer with internet facility and printer. Air conditioned classrooms, library, computer labs and admin blocks.</p>
Curriculum Development	<p>a. Institute follows the curriculum laid down by the affiliating university for different programmes. But it was decided to plan for outcome based learning from even semester of 201819.</p> <p>b. The planning for the same was initiated in july 2018 , odd semester of 201819. c. Each Faculty was directed to design course objectives at application level of different subject of even semester 201810. d. Faculty members identified curricular gap considering the recent trends of development, requirements of the industry and preferences of the students in a particular area. e. Faculty members designed the course plan considering the gaps, incorporating student centric activities, learning methods, learning resources, teacher activity, and student activity along with assessment methods. f. The faculty members were required to define clearly activities fulfilling the attainment of course objectives. g. The identified gap in each course was filled by enriching the curriculum with value added life skills courses, skill based training programmes focusing on employability entrepreneurship, exposure to crosscutting subjects through eminent lecture series, professional lecture series, panel discussions, subject related additional course, bridge courses, business Analytics, educational games, simulation, problem based learning, seminars, workshops, managerial skill development activities, moot court practices, professional skill development</p>

activities(law), moot court practices(law) jurist day(law). h. The course plans were verified at Programme level Committee. After thorough revision it was implemented from even semester (201819).

Teaching and Learning

a. The mechanism adopted for converting the curriculum issued by the affiliating university into 'deliverables' is through the well designed process. b. For each course of each semester course objectives are drawn along with detailed Course Plan mentioning learning method, learning resource, student activity, teacher activity, and assessment method. c. Course plan presentation is conducted before the Programme Level Committee (PLC) and the entire fraternity of faculty members before the commencement of Semester. Suggestions are incorporated in next semester. d. Different learning methods been included in course plan with focus on outcome based teaching. e. Curriculum is enriched by integrating experiential learning (Summer Internship, Presentation Demonstration practical in computer labs), participative learning (Students Seminar, Entrepreneurship Business Plan Development, Industry Analysis, Cocurricular Activities Competitions, Extracurricular Activities Competitions), exposure through seminars workshops problem solving methodology, skill based training programmes and simulation. f. To ensure the effectiveness of the teaching methodology mentioned, monitoring is carried by Academic coordinators and Programmes coordinators on daily and weekly basis. g. Effective monitoring communication is also maintained with students through the network of the Director, Academic Coordinators, Programme Coordinators, Class Coordinators and Faculty Members. h. Excellent library resources are available for students along with 100 book bank facility.

Examination and Evaluation

a. The institute follows the examination system as guided by the affiliating university with suitable modifications. b. Examination Evaluation Policy is disseminated through students' Information Manual

Notices. c. PostTest Summative Evaluation is conducted through two class tests, one in online mode and other written three hour test based on university pattern for PG students. d. For UG students, unit test and three hours test on university pattern is conducted. e. Research projects and summer internship projects phasewise Summative Evaluation is conducted for summer internship projects and research projects. f. Snapshot Summative Evaluation is carried out for various activity based value added courses and for participation. g. Formative Assessment is conducted at the end of each activity and at the end of each lecture by asking two questions.

Human Resource Management

a. Support and participation of staff is encouraged by management for enhancing efficiency and effectiveness of processes by steps such as institution of Best Faculty Award, appreciation certificates, providing increments and promotions etc. b. Annual assessment of performance of all the employees is undertaken and accordingly increments are given to them. To incentivize the faculty, incentive schemes introduced for publication of Research Papers. c. Faculty members are encouraged to acquire PhD degree in their chosen areas for this purpose they are given study leave or leave on particular days to attend course. d. Faculty is exposed to FDPs, seminars, workshops and conferences at the Institute and outside. e. Faculty members are assigned leadership positions in variety of activities conducted by the Institute. Participative approach helps them to show case their abilities and professionalism. f. Staff members are exposed to variety of situations by working handtohand with the faculty members and management. g. Staff development programmes are conducted to enhance their skills. h. Faculty is provided with a Summer Break Winter Break. i. Welfare schemes for faculty and staff. j. Building strong interpersonal relationship with celebrations of Teacher's Day Community Lunch, Deepawali Lunch Gift sharing, New Year's Lunch, birthday celebrations of faculty staff.

Industry Interaction / Collaboration	<p>Institute has resourceful student centric Industry Institute Partnership Cell (IIPC) which is engaged actively in providing interface with the corporate world. Eminent members from industries act as visiting faculties, experts for Guest lectures, workshops, and Professional lecture series.</p> <p>Eminent lecture series and pre placement talks. Industrial visits and summer Internship is organised to give exposure to real corporate environment.</p> <p>With strong legacy of highly placed alumni, IIPC takes support of alumni and invite them for alumni lecture series. Entrepreneurship day, summer training fair organised by IIPC to bring corporate people and students on common platform. Faculty members are encouraged to take consultancy projects. Eight MOU's signed with different organisations for Consultancy Services, Skill Based Training, Educational Research and Research Data Sharing.</p>
Admission of Students	<p>Admissions are carried by the GGSIPU. The counselling is conducted by the university and students are allotted to the Institute as per their choice. In year 201819, all seats for MBA, BBA, and BALLB BBA LLB were filled.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The MIS modules of the Institute helps in planning different areas of operations like, Teaching and learning process, record of various cocurricular activities, faculty subject allocation, lecture records, attendance, examination, assessment of activities, student feedback system ,time table, Library, maintaining results of different batches, promotion of students, maintenance of grievance redressal mechanism, project allocations , faculty guide allocations , placement records and summer internship records.</p>
Administration	<p>Administrative MIS modules of the institute helps in keeping service records of all the employees maintaining service rule books, promotion records, increment records seniority etc. and their total emoluments. It also covers leave</p>

	management, assets/stock management. It also helps in notice display for students and other stakeholders
Finance and Accounts	Functions of the finance and accounts are specifically welldefined .Proper accounting practices making record of each financial transactions using egovernance mechanism is strictly followed. This has helps keeping records of receipt of funds, staff salary and all types of purchases and payment of various utility bills and taxes. Office and accounts section is fully computerized.
Student Admission and Support	The admission process is centralized and carried by GGSIPU. Institute plays no role in admission process.
Examination	Institute has well defined module for collecting the data related to marks of continuous evaluation. MonitoringCoordinationControl of examination is through the mechanism of organisation structure and examination committee.Notices related to examination, date sheet, collection of question papers from faculty, uploading of marks is all done through well designed mechanism.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Ms. Sonia Peter	Workshop, SRCC ,University of Delhi	0	2000
2018	Dr.Amit Jain	International Conference, DOMS, IIT Roorkee	0	5000
2018	Dr.Uma Gulati	International Conference, DOMS, IIT Roorkee	0	5000
2018	Ms. Sarika Keswani	International C onference,DOMS, IIT Rookree	0	3000
2018	Ms. Manisha Kaushal Arora	International Conference, DOMS,IIT Rookree	0	3000

2018	Ms. Ritu Singh	International Conference, DOMS, IIT Rookree	0	3000
2018	Dr. Amit Jain	International Conference, Benett University, Greater Noida	0	1000
2019	Ms. Rashi Batra	International Conference, Vivekananda Institute of Professional studies, Pitampura, Delhi	0	2500
2019	Dr. Monica Trakru	International Conference, Vivekananda Institute of Professional studies, Pitampura, Delhi	0	2500
2019	Dr. Shweta Malhotra	International Conference, Vivekananda Institute of Professional studies, Pitampura, Delhi	0	2500
2019	Ms. Neha Arora	International Conference, Vivekananda Institute of Professional studies, Pitampura, Delhi	0	3500
2019	Ms. Seema Wadhawan	National Conference, Amity University, Noida	0	1000
2019	Ms. Manisha Kaushal Arora	International Conference, Janaki Devi Memorial College, DU	0	1000
2019	Ms. Shivangi Sharma	FDP online course in law on legal drafting	0	6372

2019	Ms. Chhavi Gupta	FDP online course Research in Law	0	2000
2019	Dr. Jyoti Tripathi	National Conference, Manav Rachna International Institute of Research and Studies, Faridabad	0	1500
2019	Mr. Raghav Jain	National Conference, Guru Jambheshwar University of Science Technology, Hisar	0	2000
2019	Ms. Monika Gulia	National Seminar, Department of Commerce, Hindu College, Sonapat	0	500
2019	Ms. Chippy G Krishnan	International Conference, University of Pennsylvania Law School, Indian Law Institute Delhi	0	3000
2019	Dr. Ashneet Kaur	International Conference, Department of Commerce, University of Delhi	0	1000
2019	Dr. Jyoti Tripathi	National Conference, Zakir Hussain College, University of Delhi	0	2500
2019	Dr. Anjali Taneja	International Conference, Delhi School of Mgmt, DTU	0	3000
2019	Mr. Tanmay Pant	International Conference, Delhi School of Mgmt, DTU	0	3000
2019	Dr. Ashneet Kaur	International Conference,	0	4000

		Amity University, Noida		
2019	Ms. Seema Wadhawan	National Conference, Global Research foundation for Corporate Governance JIMS, Vasant Kunj	0	1500
2019	Dr. Ashneet Kaur	National Conference, SGTBIMIT, NANAK PIO, Delhi	0	800
2019	Dr. Pooja Chaturvedi Sharma	Workshop on Financial Modelling, Apeejay School of Management, Dwarka	0	2360
2019	Dr. Deepti Laroia	National Conference, Delhi Institute of Advance Studies	0	2500
2019	Manisha Kaushal Arora	National Conference, Sri Guru Gobind College of Commerce DSE, Delhi University	0	600
2018	Dr. S.C. Gaur	Workshop, National Law University, Dwarka	0	3000
2018	Dr. Rashmi Jha	Workshop, National Law University, Dwarka	0	3000
2018	Ms. Seema Wadhawan	Conference, GL Bajaj Institute of Management and Research, Greater Noida	0	1000
2018	Dr. Ashneet Kaur	Conference, GL Bajaj Institute of Management and Research, Greater Noida	0	1500
2018	Shoibal Chatterji	Conference, Jaipuria School of Business, Indirapuram, Ghaziabad	0	1000
2018	Ms. Guneet kaur	National	0	1000

		Seminar, Faculty of Management Studies, University of Delhi		
2018	Ms. Sarika Keswani	National Seminar on Foreign Trade, Jagannath International Management School, Kalkaji	0	750
2018	Dr. Ashneet Kaur	National Seminar, Jagannath International Management School, Kalkaji	0	750
2018	Mr. Raghav Jain	National Conference, CPJ College of Higher Studies School of Law, Narela	0	750
2018	Dr. Richa Joshi	Conference, IMT Ghaziabad	0	3540
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Winter faculty development programme on Research Methods.		12/12/2018	18/12/2018	72	0
2019	Workshop on women empowerment	Workshop on women empowerment	07/03/2019	07/03/2019	46	5
2019	IT workshop on Block Chain Technology		22/03/2019	23/03/2019	5	0
2019	National		25/05/2019	25/05/2019	67	0

	Symposium on Quality of Higher Education: focus on Intellectual Property Rights					
2019	Summer faculty development programme on Research Approaches in Management Education		15/06/2019	29/06/2019	68	0
2019	Staff Development programme in new ERP system(webinar)	Staff Development programme in new ERP system(webinar)	10/05/2019	24/05/2019	0	17
2018	workshop on Advance Excel	workshop on Advance Excel	19/12/2018	21/12/2018	0	15

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Workshop, National Law University, Dwarka	2	06/10/2018	07/10/2018	2
Workshop, SRCC, University of Delhi	1	10/11/2018	10/11/2018	1
Winter faculty Development Programme on Research Methods	72	12/12/2018	18/12/2018	7
FDP Online course in Law on Legal Pleading	1	23/01/2019	22/05/2019	150
FDP Online course on Research in Law	1	08/01/2019	07/03/2019	90
Workshop on Women	51	07/03/2019	07/03/2019	1

Empowerment				
IT Workshop on Blockchain The Technology of Future	5	22/03/2019	23/03/2019	2
Workshop on Financial Modelling, Apeejay School of Management, Dwarka	1	27/04/2019	27/04/2019	1
National Symposium on Quality of Higher Education with a focus on Intellectual Property Rights	67	25/05/2019	25/05/2019	1
Summer FDP on Research Approaches in Management Education	68	15/06/2019	29/06/2019	15
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
72	72	17	17

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Child Care Leave, Maternity Leave, CL, Earned leave, Vacation Leave, Academic Enhancement Leave, study leave, University Examination Leave, Personal Accident Insurance for every Faculty Staff. Exclusive Lunch Room with refrigerator and microwave oven. Free computing, printing and photocopying facilities. Canteen facilities.	Maternity Leave, CL, Earned leave, Vacation Leave, Insurance Personal Accident. Exclusive Lunch Room with refrigerator and microwave oven. Canteen facilities.	Insurance Personal Accident, Contribution to State Scholarship Fund, Scholarship to meritorious students, Contribution of 25 of fees of II Shift Courses towards Trust created by GOVT of NCT of Delhi for Scholarships to Economically Weaker Students, facilities for differently abled students, airconditioned classrooms, potable (RO) water, and medical aid.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial Audit a. The concurrent and yearly audit of the Institute is

conducted by the certified chartered accountant every year. b. As per the rules, the controlling Society, namely Rohini Educational Society, files income tax return of the Institute along with audited accounts on the due date. c. Observations, if any by the Income Tax department are resolved by filing replies. Till the financial year 201819 there are no audit objections. d. State Fee Regulatory Committee constituted by the Govt of NCT of Delhi peruses Institute's audited accounts while fixing the fee for various programmes.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

125636103

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Guru Gobind Singh Indraprastha University(GGSIPU)	Yes	IQAC
Administrative	Yes	Govt of NCT of Delhi GGSIP University, State Fee Regulatory Committee(SFRC)	Yes	Governing body of Society

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no formal parent teacher association. Records are maintained on the basis of profession/occupation of parents so that they can be invited as guest speakers. The institute seeks their help for summer internship of students wherever feasible. Parents are invited for cultural and academic events like felicitation day. Regular interaction with the parents to inform them about their ward's academic performance, results, attendance and other related issues are discussed.

6.5.3 – Development programmes for support staff (at least three)

a.Staff Development programme in new ERP system (webinar). b. All female support staff also attended Workshop on Women Empowerment. c. All support staff was given in house training on advance excel.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

(a) Initiation of proceedings for obtaining UG programme BBA (second shift) (b) Research Consultancy Policy revised implemented with incentives for publication in different category of Journals. (c) To boost the research expertise among the Management and law faculty, "Mentor Mentee Scheme for Promoting Research

"was introduced successfully implemented. (d) Parameters of Annual Confidential Report revised with more plunge on Research Consultancy. (e) Started Skill based Training programme for Management and Law Programmes with objective of enhancing employability and entrepreneurship (f) Initiated the process of organising more MDP's.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Professional lecture series on Legal Career Counselling and Professional Need for BALLB Semester 3, BBALLB Semester 3 BBALLB Semester 5	13/09/2018	13/09/2018	13/09/2018	142
2018	Professional Lecture Series on Focus on Marketing for Marketing Major MBA Semester 3	27/09/2018	27/09/2018	27/09/2018	92
2018	Professional Lecture Series on Focus on International Business for IB Minor MBA MBA IB Semester 3	28/09/2018	28/09/2018	28/09/2018	98
2018	Professional Lecture Series on Complaint to Conclusion for BBALLB, BALLB	09/10/2018	09/10/2018	09/10/2018	133

	Semester 3 BBALLB Semester 5				
2019	Professional lecture series on Banking Industry - Trends Practices and Industry Expectations from Fresh Management GraduatesBBA Sem 4	21/01/2019	21/01/2019	21/01/2019	135
2018	National Human Resource seminar	29/09/2018	29/09/2018	29/09/2018	65
2018	Workshop on Environmental Issues and Challenges for BBA Semester 3	14/09/2018	14/09/2018	14/09/2018	52
2018	Workshop on Growth Development for Environmental System for BBA Semester 3	12/10/2018	12/10/2018	12/10/2018	54
2018	National Seminar on Evaluation of Investment Risk, its Mitigation and Management	13/10/2018	13/10/2018	13/10/2018	111
2019	Jurist DayCapital Sentence: Punishment or Judicial Murder	20/02/2019	20/02/2019	20/02/2019	87
2019	Jurist Day: Impact of Social Media on Criminal Law	26/02/2019	26/02/2019	26/02/2019	48
2018	Eminent Lecture	04/10/2018	04/10/2018	04/10/2018	180

	Series on Gender Sensitisation and Women Issues for MBA (Morning) Semester 1				
2018	Visit to Red Fort for BALLB Semester 1	15/09/2018	15/09/2018	15/09/2018	57
2018	National Conference on Global Information Business Strategies	07/12/2018	07/12/2018	08/12/2018	102
2018	Winter faculty development programme on Research Methods	12/12/2018	12/12/2018	18/12/2018	72
2019	Workshop on Career Counseling - Corporate Life Requirements -MBA MBA(IB) Sem 2	16/01/2019	16/01/2019	16/01/2019	272
2019	Workshop on Building Emotional Competence -BBA Sem 2	17/01/2019	17/01/2019	17/01/2019	152
2019	Workshop on Developing Learning and Thinking Skills -BBA Sem 4	06/02/2019	06/02/2019	06/02/2019	143
2019	Workshop on Planning Leadership Role: Issues and Challenges Faced by Fresh Professional -MBA sem 4	19/02/2019	19/02/2019	19/02/2019	286
2019	Workshop on Research Skills using	28/02/2019	28/02/2019	28/02/2019	98

	Search Tools Manupatra -BALLB BBALLB2				
2019	Workshop on Time Management -BBA Sem 2	13/03/2019	13/03/2019	13/03/2019	146
2019	PD Workshop on Self Esteem and Creativity -BBA Sem 4	14/03/2019	14/03/2019	14/03/2019	137
2018	Alumni Lecture Series for MBA (Morning) Semester 3	17/10/2018	17/10/2018	17/10/2018	143
2018	Alumni Lecture Series for MBA (Evening) Semester 3	18/10/2018	18/10/2018	18/10/2018	141
2019	Alumni Lecture Series for M BA(morning)S em 2	24/01/2019	24/01/2019	24/01/2019	145
2018	Eminent Lecture Series on En vironmental Issues and Challenges for MBA(Evening) MBAIB Semester 1	05/10/2018	05/10/2018	05/10/2018	147
2018	ELS on Gender Sensi tisation and Women Issues for BALLB BBALLB	17/10/2018	17/10/2018	17/10/2018	120
2019	ELS on Gender Sensi tisation and Women Issues -BBA Sem2	13/02/2019	13/02/2019	13/02/2019	175
2019	National Law Seminar On Race,	05/01/2019	05/01/2019	05/01/2019	151

	Religion, Structure And CrimeRecent Trends				
2019	National Seminar Marketing on Disruptive Marketing: Creating an Impact on Customer	19/01/2019	19/01/2019	19/01/2019	106
2019	Workshop on Women Empowerment	07/03/2019	07/03/2019	07/03/2019	51
2019	National Seminar on I nternational Business :FTA, its impact on Economic Growth	02/02/2019	02/02/2019	02/02/2019	87
2019	IT Workshop on Blockchain The Technology of Future	23/03/2019	23/03/2019	23/03/2019	5
2019	Staff Development Programme on New ERP system	10/05/2019	10/05/2019	24/05/2019	17
2019	National Symposium on Quality of Higher Education with a focus on Intellectual Property Rights	25/05/2019	25/05/2019	25/05/2019	67
2019	Summer FDP on Research Approaches in Management Education	15/06/2019	15/06/2019	29/06/2019	68
2018	Workshop on Understandin g Self Ident ification of	29/08/2018	29/08/2018	29/08/2018	172

	Personal Skills for BBALLB BALLB Semester 3 and BBLLB Semester 5				
2018	Workshop on Goal setting and Time Management for MBA MBA(IB)Semester 1	30/08/2018	30/08/2018	30/08/2018	289
2018	Workshop on Handling Emotions, Energy and Work Culture for MBA(Morning Evening), MBAIB Semester 3	01/09/2018	01/09/2018	01/09/2018	284
2018	Workshop on Understanding Self Identification of Personal Skills for BBA Semester 1	11/09/2018	11/09/2018	11/09/2018	158
2018	Workshop on Values and Ethics in Professional and Personal Life for MBAMorning shift	19/09/2018	19/09/2018	19/09/2018	156
2018	Workshop on Values and Ethics in professional and personal life for MBA (IB)Semester 1 MBAEvening Shift	19/09/2018	19/09/2018	19/09/2018	153
2018	Workshop on Problem Solving Skills and Attitude Building for MBA Semester 3 , MBAIB	20/09/2018	20/09/2018	20/09/2018	299

	Semester 3				
2018	Workshop on Developing Learning and Thinking Skills for BBA LLB Semester 5, BBA LLB Semester 3 BALLB Semester 3	24/09/2018	24/09/2018	24/09/2018	151
2018	Workshop on Managing Personality and Attitude for BBA, BA LLB BBA LLB Semester 1	10/10/2018	10/10/2018	10/10/2018	268
2019	Workshop on Managing Stress and Life Style MBA MBA(IB) semester 4	10/01/2019	10/01/2019	10/01/2019	296
2019	Workshop on Logical Thinking and Judgmental Skill -BBALLB, BALLB Sem4 BBALLBSem6	11/01/2019	11/01/2019	11/01/2019	154
2019	Alumni Lecture Series for MBA (Evening) Semester 2	25/01/2019	25/01/2019	25/01/2019	137
2018	Preludethe Orientation Programme	01/08/2018	01/08/2018	02/08/2018	326
2018	Inter College Business Quiz Competition	26/09/2018	26/09/2018	26/09/2018	120
2018	National Inter College Debate Competition for all Law Students	06/10/2018	06/10/2018	06/10/2018	110

2018	Case Folio	16/10/2018	16/10/2018	16/10/2018	88
2019	Entrepreneurship DayBusiness Venture	09/02/2019	09/02/2019	09/02/2019	68
2019	Entrepreneurship DayLights! Camera! Action!	09/02/2019	09/02/2019	09/02/2019	25
2019	Entrepreneurship DayPanel Discussion	09/02/2019	09/02/2019	09/02/2019	187
2019	1st National Moot Court Competition	23/02/2019	23/02/2019	23/02/2019	354
2019	ChroniclesThe Alumni Meet 2019	02/03/2019	02/03/2019	02/03/2019	93
2019	Panel Discussion on Career Opportunities in Different Domains	23/03/2019	23/03/2019	23/03/2019	277
2019	Summer Internship Fair	11/04/2019	11/04/2019	11/04/2019	333
2019	Felicitation Day	16/04/2019	16/04/2019	16/04/2019	291
2019	International Yoga Day	21/06/2019	21/06/2019	21/06/2019	68
2019	PD Workshop on Team Building and Working With Groups -MBA MBA(IB)2	27/03/2019	27/03/2019	27/03/2019	273
2019	Workshop on Client Counseling and Argumentative Skills:An Art -BALLB BBALLB4	28/03/2019	28/03/2019	28/03/2019	83
2019	Jurist Day -Law, Justice, Morality: An Equation of Rule of Law	19/01/2019	19/01/2019	19/01/2019	110

2018	Visit to Parliament for BBA LLB Semester 3	28/09/2018	28/09/2018	28/09/2018	51
2018	Visit to High Court for BALLB Semester 3	27/09/2018	27/09/2018	28/09/2018	56
2018	Visit to District Court, Rohini for BBA LLB Semester 1	08/10/2018	08/10/2018	09/10/2018	54
2018	Visit to the Forensic Science Laboratory for BBA LLB Semester 3	11/10/2018	11/10/2018	11/10/2018	50
2019	Visit to NHRC BBALLB 2	04/02/2019	04/02/2019	04/02/2019	53
2019	Visit to District Court Rohini, Delhi BALLB sem 1	07/02/2019	07/02/2019	08/02/2019	56
2019	Visit to High Court, Delhi BBALLB Sem 4	15/03/2019	15/03/2019	18/03/2019	54
2019	Parliament Visit BALLB Sem 4	26/03/2019	26/03/2019	26/03/2019	56
2019	Visit to Hon'ble Supreme Court Of India BBALLB 6	11/04/2019	11/04/2019	11/04/2019	30
2018	Industrial visit to YAKULT DANONE for BBA Semester 3 Section C	17/09/2018	17/09/2018	17/09/2018	42
2018	Industrial visit to Safexpress for MBA Semester 1	09/10/2018	09/10/2018	09/10/2018	53

2018	Industrial Visit Hindustan Sanitaryware Industries Limited (HSIL) for MBA students	12/10/2018	12/10/2018	12/10/2018	56
2018	Industrial Visit to the Air Cargo Terminal of IGI, New Delhi for MBA (IB) Semester 1	31/10/2018	31/10/2018	31/10/2018	42
2018	Industrial visit to the Bottling Plant of Coca Cola at Moon Beverages for MBA Semester 1	02/11/2018	02/11/2018	02/11/2018	55
2019	Industrial Visit to Texfastners for MBA Sem 1Students	05/03/2019	05/03/2019	05/03/2019	52
2019	Industrial Visit to Orient Craft	30/03/2019	30/03/2019	30/03/2019	53
2018	Tree Plantation	02/08/2018	02/08/2018	02/08/2018	91
2018	Blood Donation Camp	31/08/2018	31/08/2018	31/08/2018	149
2018	Eye Check up Camp	31/08/2018	31/08/2018	31/08/2018	664
2019	Green Holi Awareness Campaign	19/03/2019	19/03/2019	19/03/2019	175
2019	Voter's Awareness Campaign	12/04/2019	12/04/2019	12/04/2019	888
2018	Sports Day 1	22/09/2018	22/09/2018	22/09/2018	68
2019	Lakshya - Inter College Sports Tournament 2019	15/03/2019	15/03/2019	15/03/2019	372

2018	Abhinandan Fresher's part	25/08/2018	25/08/2018	25/08/2018	932
2018	Teachers Day celebrations	05/09/2018	05/09/2018	05/09/2018	59
2018	Cultural Day 1	18/09/2018	18/09/2018	18/09/2018	383
2018	Diwali Celebrations	25/10/2018	25/10/2018	25/10/2018	187
2019	Cultural Day 2	22/01/2019	22/01/2019	22/01/2019	291
2019	Celebration of Republic Day	25/01/2019	25/01/2019	25/01/2019	831
2019	Zenith 2019	16/02/2019	16/02/2019	17/02/2019	1849
2019	Holi Celebration	19/03/2019	19/03/2019	19/03/2019	92
2019	Abhivyakti 2019The Farewell Party	18/04/2019	18/04/2019	18/04/2019	955

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Gender Sensitization Related Issues BA LLB and BBA LLB 4th Sem	24/01/2019	24/01/2019	68	51
Eminent Lecture Series on Gender Sensitisation and Women Issues for MBA (Morning) Semester 1	04/10/2018	04/10/2018	93	87
ELS on Gender Sensitisation and Women Issues for BALLB BBALLB Semester 1	17/10/2018	17/10/2018	53	67
ELS on Gender Sensitisation	13/02/2019	13/02/2019	88	87

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. 0.02 Percentage of power requirement of the Institution met by the renewable energy sources. 2. Solid Waste Management : Major solid waste at the Institute is generated in the form of papers wrappers and limited amount of glass, plastic metallic parts. Biodegradable solid wastage such as papers and nonbiodegradable (certain wrappers, glass etc) are collected by the housekeeping staff, segregated and disposed of on daily basis at SDMC incarnation point. Special training has been given to all the house keeping staffs about segregation of different types of wastes and their proper disposal by the SDMC consultant. Mask, gloves and other supporting materials have been provided to the staffs. Metallic waste is collected in store and disposed of periodically through vendors. 3. Separate coloured bins are made available for dry, wet and dangerous wastes at all the floors of the institution. 4. Liquid Waste Management: Waste food items and canteen food wastes are treated as biodegradable and collected , disposed off accordingly. 5. Ewaste: All computer wastage such as mouse, keyboards, cartridges etc are collected in store and disposed off periodically through vendors. 6. The campus is plastic free and use of plastic/ thermakol cups, plates etc are now totally banned. 7. Two rain water harvesting structures are created as per the specifications of the local body and are functional at the Institute. These are periodically maintained. 8. Within the limited open area greenery is aesthetically developed. 9. As a policy, most of florescent tube lights and CFL are replaced by LED Lamps. 10. Most of the students are gradually using ecofriendly bikes or cycles to maintain environment pollution level low.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	Yes	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

2019	1	1	12/04/2019	111	Voters awareness campaign	The program was conducted by Systematic Voter's Education and Electoral Participation (SVEEP). The aim of the program was to discuss importance of voter's right and make the young citizens of the country aware of voting procedures. Students were made	888
2019	1	1	19/03/2019	1	Green Holi Awareness Campaign	Interaction with local population	175
2019	1	1	31/08/2019	1	Blood Donation	Service with the society	149

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students Information Manual	01/08/2018	All the new students are provided with Students Information Manual on the orientation day. This manual includes following: Gitrattan International Business School VISION OF THE INSTITUTE To prepare outstanding professionals in business management and other disciplines Who can provide intellectual and motivational psychological

leadership
 Design develop implement
 systems processes and
 Research innovate compete
 at national international
 level. MISSION OF THE
 INSTITUTE 1. Provide an
 integrated learning
 experience stressing
 basic skill development,
 academic excellence,
 employable skill
 preparation and
 intellectual rigor 2.
 Promote integrated
 personality development
 of students 3. Encourage
 research and excellence
 in all activities of
 teaching fraternity 4.
 Promote continuous
 improvement in processes
 and systems through
 innovative ideas and
 technologies, and 5.
 Nurture culture of
 fairness, equity and
 partnership. QUALITY
 POLICY OF THE INSTITUTE ?
 Design Systems, Processes
 and Structure for quality
 delivery ? Develop
 Culture to foster Value
 Proposition ? Nurture
 Leadership and ? Invest
 Funds to sustain Quality
 Assurance. VALUE
 ORIENTATION OF THE
 INSTITUTE Abidance to
 Law: To conduct all
 operations within the
 prescribed legal
 framework, norms and
 standards Ethics: Foster
 a learning environment
 that promotes
 responsible, principled
 and accountable behaviour
 among all members of the
 community Integrity:
 Commit to practices that
 are fair, honest and
 objective Student
 Service: Respond to
 inquiries, requests, and
 concerns in an
 appropriate and timely
 manner, and Quality:

Constant endeavour to enhance quality of delivery and technology level.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day Celebration	14/08/2018	14/08/2018	766
Republic Day Celebration	25/01/2019	25/01/2019	831
National Education Day	12/11/2018	12/11/2018	323
Teachers Day Celebration	05/09/2018	05/09/2018	545
Diwali Celebration	25/10/2018	25/10/2018	187
Holi Celebration	19/03/2019	19/03/2019	92

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Use of renewable energy sources to meet the requirement of the institute. 2. Solid Waste Management : Major solid waste at the Institute is generated in the form of papers wrappers and limited amount of glass, plastic metallic parts. Biodegradable solid wastage such as papers and nonbiodegradable (certain wrappers, glass etc) are collected by the housekeeping staff, segregated and disposed of on daily basis at SDMC incarnation point. Special training has been given to all the house keeping staffs about segregation of different types of wastes and their proper disposal by the SDMC consultant. Mask, gloves and other supporting materials have been provided to the staffs. Metallic waste is collected in store and disposed of periodically through vendors. 3. Separate coloured bins are made available for dry, wet and dangerous wastes at all the floors of the institution. 4. Liquid Waste Management: Waste food items and canteen food wastes are treated as biodegradable and collected , disposed off accordingly. 5. Ewaste: All computer wastage such as mouse, keyboards, cartridges etc are collected in store and disposed off periodically through vendors. 6. The campus is plastic free and use of plastic/ thermakol cups, plates etc are now totally banned. 7. Two rain water harvesting structures are created as per the specifications of the local body and are functional at the Institute. These are periodically maintained. 8. Within the limited open area greenery is aesthetically developed. 9. As a policy, most of florescent tube lights and CFL are replaced by LED Lamps. 10. Most of the students are gradually using ecofriendly bikes or cycles to maintain environment pollution level low. 11. The institute provide allweather approach roads and properly maintained. 12. The campus is totally free from tobacco. 13. Proper use of disinfectant makes the campus vectorfree and chance of water borne diseases are nil. 14. Regular campaign of NSS volunteer makes the locality free from diseases and ecofriendly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE CASE 1: SKILL BASED TRAINING ON LEGAL RESEARCH BEST PRACTICE CASE 2: SKILL BASED TRAINING FOR MBA STUDENTS BEST PRACTICE CASE 3: CARRYING OUT CONSULTANCY WORK

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

<http://gitarattan.edu.in/accreditations/naac/agar/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Research is an important parameter for Institutional Excellence and which is a necessity for every HEI. To strengthen the research activities and to get its tangible outcome, GIBS identifies the gap in delivering this parameter. It has been identified that the faculty members with less experience could not convert the research output as a research paper to be presented in any conference or to publish as a journal article. As a best practice, the Institute trained those faculty members to conduct research project by the students adapting different techniques. But outcome of those research work remain in dump. To propel the research acumen within the faculty members, groups have been formed on the basis of functional areas. In every group, there is a mentor and members. All the group members are to develop their research skills with the active support of the concerned mentors. The mentors are to observe the growth of the members under their supervision so that every faculty can guide their students properly and they can bring out atleast two papers in referred Journals (UGC approved Scopus Indexed WOS indexed) in an academic year. The faculty members used to receive institutional support to publish their paper in high Quality Research Journals and the same has been circulated through Research Policy which is conveyed separately. Further, these activities have linked with the institutional performance management system to get reward for research presentation and publication. As a result, in the Academic year 201819, 32 papers/articles published in different research journals which are listed in UGC Care list and 42 research papers were presented in the International Conferences by the faculty members. But to maintain the quality, this mentor mentee scheme is further augmented and the faculty members are advised to join in consultancy activities or sponsored project works under the direct guidance of their mentor.

Provide the weblink of the institution

<http://gitarattan.edu.in/accreditations/naac/agar/>

8.Future Plans of Actions for Next Academic Year

1. Monitoring teaching learning process through robust feedback methods: The Programme level committees are strengthened to monitor the performance of the faculty members as approved in their course plan. Evaluation process should be mapped with course outcomes. 2. Improvement in student mentoring system and there by provide support to weaker students. 3. Stengthen Institutional Management Information System: The MIS system maintained by the Institute should be upgraded to webbased platform from the local server based platform. 4. Improvement of the quality of the institutional publications: The journals of the Institute are to be ISSN numbered and submit to indexing authorities like Scopus, ICI etc. 5. Faculty members are to made aware to participate in different award giving competitions or activities. 6. Motivate faculty members to apply for research grants from different sponsoring authorities: Different authorities like DST, AICTE, UGC, NAAC, ICCSR may be approached by the faculty members for research project grant. 7. Motivate faculty members to apply for IPR for their intellectual works including publications: Encourage the faculty members to apply for copyright of their intellectual properties or patent. 8. Motivate faculty members to develop eContents to upload in MOOCs / Swayam etc: There are good number of course materials developed by the faculty members and put in the LMS of the institute. Some of the course materials may be applied for SWAYAM platform uploading. 9. Motivate faculty members to attend different Orientation Programme,

Refresher Course, Short Term Course, Faculty Development Programmes approved by UGC / AICTE. 10. Workshop on Conservation of Energy and Gender Issues should be conducted with Parents group. 11. Start one Incubation centre: To help the budding student entrepreneurs' startup process, incubation centre is necessary. 12. Maintain high level of research and involve students to take part in conference / seminars. 13. Involvement of Student and faculty members in more Extension and outreach activities, particularly Government steered activities. 14. Tieup with Institutes of National Importance and with foreign University/ Institutes. 15. MOU with organizations for different collaborative activities. 16. Involvement of students in social inclusion activities. 17. Strengthen of MDP activities. 18. Strengthen student Counseling system in the campus. 19. Strengthen student support system for Competitive Examination Guidance and Higher Education Guidance / coaching. 20. Alumni Activities should be strengthened: Register the Association and start different alumni activities make a constant connectivity between alumnus and its alma mater. 21. Prepare an Information Manual for Staff and Faculty members. 22. Upgradation of Classrooms infrastructure to smart classroom. 23. Strengthening of Grievance Handling Mechanism.