

ADMISSION BROCHURE

ACADEMIC SESSION
2021-2022

PART-C

FEE REFUND POLICY
2021 - 2022



Guru Gobind Singh Indraprastha University

Sector 16C, Dwarka, Delhi 110078

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CHAPTER- 12: Fee Refund Policy

1. In pursuance of the University Grants Commission notification on “Remittance and Refund of Fees and Other Student-centric Issues”, of December 2016, the Refund Policy for withdrawals / Cancellation of admissions, of Guru Gobind Singh Indraprastha University, is notified as below:
2. The four-tier system for refund of fees remitted by the students, as notified by the UGC notification of December 2016, is as below:

S.No.	Percentage of Refund of *Aggregate fees	Point of time when notice of withdrawal of admission is served to HEI (Higher Educational Institutions)
(1)	100%	15 days before the formally-notified date of admission
(2)	80%	Not more than 15 days after the formally-notified last date of admission
(3)	50%	More than 15 days but less than 30 days after formally notified last date of admission
(4)	00%	More than 30 days after formally-notified last date of admission

* (Inclusive of Course fee and non-tuition fees but exclusive of caution money and Security deposit)

Note: The above fees does not include the ‘Registration / Counselling Participation Fee’.

3. **THE FORMALLY NOTIFIED LAST DATE OF ADMISSION** shall be **31st July of the Admission Year** unless otherwise specified by a statutory regulatory body or the University through its notification.

This date is in consonance with the directives of Hon’ble Supreme Court of India pronounced in the Civil Appeal No. 9048 of 2012, titled “Parshavanath” Charitable Trust & Ors Vs. All India Council for Technical Education & Ors” and Civil Appeal No. 9047 of 2012, titled “Chetan Pathare & Anr Vs. All India Council for Technical Education & Ors” and Writ Petition (C) No. 853 of 2014, titled “Varun Saini & Ors. Vs. Guru Gobind Singh Indraprastha University.

4. The details of Refund Policy of Guru Gobind Singh Indraprastha University are as below:
 - (A) **ONLINE COUNSELLING**
 - (a) **Up to 15th July of the admission session.** This has reference to Clause 4.2.3(1) of the aforesaid UGC notification of December 2016 i.e. “15 days before the formally-notified last date of admission”.

After depositing of Part Academic Fees, if a candidate wishes to withdraw the admission against the allotted seat, he/she can apply for withdrawal within the specified date, an amount of Rs. 1000/- shall be deducted and the balance amount shall be refunded.
 - (b) **From 16th July to 14th August of the admission session.** This has reference to Clause 4.2.3(2) of the aforesaid UGC notification of December 2016 i.e. “Not more than 15 days after the formally-notified last date of admission”.

After depositing of Part Academic Fees, if a candidate wishes to withdraw the admission against the allotted seat, he/she can apply for withdrawal within the specified date, an amount of Rs. 3000/- shall be deducted and the balance amount shall be refunded.

- (c) From 15th August to 29th of the admission session This has reference to Clause 4.2.3(3) of the aforesaid UGC notification of December 2016 i.e. “More than 15 days but less than 30 days after the formally-notified last date of admission”.

After depositing of Part Academic Fees, if a candidate wishes to withdraw the admission against the allotted seat, he / she can apply for withdrawal within the specified date, a sum up to 50% of fees shall be deducted.

- (d) 30th August or later of the admission session. This has reference to Clause 4.2.3(4) of the aforesaid UGC notification of December 2016 i.e. “More than 30 days after the formally-notified last date of admission”.

No request of withdrawal shall be considered and no refund shall be admissible.

(B) OFFLINE COUNSELLING

The same dates and percentage of refund of fees, as detailed above in (A) (a), (A)(b), (A) (c) and A(d) shall also be followed for the courses, for which the admission counselling be carried out offline (except for the courses mentioned in point (C) below).

The candidates shall be requested to apply for withdrawal / cancellation of admission as notified from time to time.

(C) PARA-MEDICAL / MEDICAL PROGRAMMES / OTHER PROGRAMMES GOVERNED BY VARIOUS STATUTORY BODIES ETC.

- (a) Medical Programmes (i.e. MBBS; Post Graduate Medical Courses; Post Graduate Ayurveda Courses; Bachelor of Ayurveda Medicine & Surgery and Bachelor in Homeopathy Medical and Surgery).

“After depositing of Part Academic Fee / Fee Payable at the time of Counselling, if a candidate wishes to withdraw the admission against the allotted seat, he/she shall be refunded the fee after deduction of Rs.1000/-; subject to that, that withdrawal is received in the Admissions Branch before the conduct of final round of counselling/Mop-Up Counselling/Filling up vacancy arisen due to any reason.

Thereafter, if any withdrawal is received after the last date of admission, as stipulated by the statutory body / University, no refund in such cases is admissible and full fee shall be forfeited”

This is subject to the guidelines provided by the Statutory Regulatory Bodies like MCI, etc., if any.

- (b) Para Medical Programmes / Programmes governed by various Statutory Bodies such as Rehabilitation Council of India, Indian Nursing Council, Delhi Council of Physiotherapy and Occupation Therapy etc.

“After depositing of Part Academic Fee / Fee Payable at the time of Counselling, if a candidate wishes to withdraw the admission against the allotted seat, he/she shall be refunded the fee after deduction of Rs.1000/-; subject to that, that withdrawal is received in the Admissions Branch before conduct of 2nd Counselling.

If withdrawal application is received during or after the completion of 2nd Counselling; but before the conduct of admissions through ‘Direct Mode’ notified by the University, he/she be refunded the fee after deduction of Rs. 3000/-.

If any candidate apply for withdrawal within 15 days of close of admissions (last day of last Counselling / Direct Admission), a sum upto 50% of fees shall be deducted.” If any candidate apply for withdrawal, thereafter, no request of withdrawal shall be considered and no refund shall be admissible.”

This is subject to the guidelines provided by the Statutory Regulatory Bodies like MCI, DCI etc., if any.

Note 1 - All the candidates shall apply for withdrawal of admission and refund of fees, in prescribed format, directly in the Admission Branch on all working days upto 04.00 p.m, GGSIP University.

Note 2 - The Fee Refund Policy as mentioned in Chapter 12 is as per the Admission Brochure for the Academic Session 2019-20 however the said refund policy is subject to change as per the directions of the UGC/ Competent Authority and Refund cases shall be regulated, accordingly.