

GITARATTAN INTERNATIONAL BUSINESS SCHOOL

MADHUBAN CHOWK, ROHINI, NEW DELHI-110085

NAAC Grade 'A' Accredited Institution & ISO 9001:2015 Certified
(Approved by AICTE & BCI and Affiliated to GGSIP University, Delhi)

Date: 27.12.2020

NOTICE

SCHEDULE OF 1st COUNSELLING OF ADMISSION FOR MANAGEMENT QUOTA 2020-21

BBA-1st Shift, BBA-2nd Shift, BALLB & BALLB Programmes

**Venue of Counseling: - Gitarattan International Business School
Sector-14, Rohini, Delhi-110 085**

1. The candidates, whose names have appeared in the merit list as displayed on institute website & notice board drawn as per the percentage in qualifying examination & CLAT/CET shall report for Counselling/Admission at the above mentioned venue of counseling; on the date and time mentioned below: -

DATE	COURSE
28.12.2020 10:00AM to 4:00PM	All the qualified candidates seeking admission for the seats reserved under 'Management Quota' as per the list displayed on 27.12.2020 on Institute website & notice board.

2. Document(s) required at the time of Counselling/Admission.

- The candidates will bring all the original certificates of qualifying examination i.e. 10th, 12th class (Mark Sheets and Certificates). A photocopy of the original certificates will also be produced which will be retained by the Institute. In the absence of mandatory documents of proof for eligibility the candidates will not be allowed to attend the counseling.
- Bank draft(s)/Cheque(s) of requisite fee in favour of Gitarattan International Business School payable at Delhi. The qualified candidates are required to mention their name, name of the programme & CET Rank/CLAT Rank on the back of Bank Draft(s).
- Filled-in Admission Verification Form as per **Appendix 4(A)**, of the Admission Brochure(Part B), 2020-21.
- Admit Card of CET / CLAT in Original/Photocopy.
- Proof of date of birth (Secondary school marks sheet and certificate). (Original & one photocopy).
- Certificate and Mark Sheet of the qualifying examination issued by the Board/University as per prescribed eligibility condition given in **Part-A**. In case where the university has prescribed a condition of passing a subject or subjects at some level, the certificate/Marksheet of the concerned examination in proof thereof should also be produced (Original and one photocopy).

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- Conduct and Character Certificate from the Head of the Institution from where the qualifying examination has been passed or from Gazetted Officer (Original and One Photocopy), not more than 6(six) months old.
- Certificate of Medical Fitness to be signed by a Registered Medical Practitioner holding a degree not lower than MBBS in the format as given in **Appendix 6** of the Admission Brochure(Part B), (Original).
- Five passport sized photographs (same as that in admit card).

Note: -The Original Certificates (except the admit card, medical certificate and character certificate) will be returned to the candidate after verification. The self attested photocopies of these other certificates shall be retained.

3. Admission will be made strictly on merit basis (giBS rank-wise) and counseling / admissions will stop when all the seats get filled-up.
4. If it is found at any stage during the entire period of the programme that the candidate has furnished any false or incorrect information in the application form or at the time of counseling/admission, his/her candidature for the programme will be cancelled. In addition, disciplinary action may be taken against him/her as per the university rules.
5. Only qualifying the CET / CLAT shall not ipso facto, entitle a candidate to get admission to a programme.
6. The candidate seeking admission under reserved categories /classes has to mandatorily produce the caste/category certificate in his/her name at the time of counselling. The certificate in name of either of the parent (Mother/Father) is not acceptable and the candidate shall not be entitled / eligible for admission against reserved seat, even on the basis of any undertaking.
7. In case sufficient number of eligible candidates of Scheduled Castes and Scheduled Tribes are not available, the seats thus remaining vacant will be treated as unreserved after the 1st round of counseling.
8. RAGGING: Rules in terms of ordinance relating to maintenance of discipline amongst students of the GGS IP University are as under:
 - Ragging in any form shall be strictly prohibited within the premises of the college, as the case may be, or in any part of the college system as well as on public transport, or at any other place, public or private.
 - Any individual or collective act or practice of ragging shall constitute an act of gross indiscipline and shall be dealt with under the provisions of ordinance under reference.
 - Ragging, for the purposes of ordinance under reference, shall ordinarily mean any act, conduct or practice by which the dominant power or status senior students is brought to bear upon the students who are in any way considered junior or inferior by the former and includes individual or collective acts or practices which –
 - (a) Involve physical assault or threat to use physical force.
 - (b) Violate the status, dignity and honour of students, in particular female students and those belonging to schedule caste or schedule tribe.
 - (c) Expose students to ridicule or contempt or commit an act which may lower their self esteem; and
 - (d) Entail verbal abuse, mental or physical torture, aggression, corporal punishment, harassment, trauma, indecent gesture and obscene behaviour.

B. K. S. W.
27/12/2020
Director